

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
May 8, 2008

(I) Call Meeting to Order

Mayor Tom Meyer called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Meyer led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

The City Clerk called the roll. Council Persons Ray Henning, Brendan Pratt, Colleen Weber, William Spangler, Dale Stuber and Red Hanks were present. Also present: Mayor Tom Meyer, City Attorney John Behling, City Administrator Michael Golat, Finance Director Jon Pfeilsticker, Park & Rec Coordinator Debra Goldbach, and City Clerk Cindy Bauer.

(IV) Citizen Participation Period

Patti Sontag, 312 South Beach Drive, commented on the proposed retention pond in the River Prairie Development down by the river. Sontag felt the proposed area should be maintained as a natural beauty/park area utilizing the beauty of the river.

There being no other Citizen Participation, motion by Spangler/Henning to close Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Spangler/Hanks to approve the minutes of the April 24, 2008 Regular Council Meeting. **Motion carried.**

(VI) City Officers/Department Heads Report

City Administrator Golat reported on the following:

- Provided three handouts in anticipation of the field trip after tonight's meeting. Golat said he met with the WI DOT and talked about the issues that were discussed at the last Council Meeting. Golat indicated that WI DOT was receptive to discussions regarding the location of the ponds on the north eastern quadrant of River Prairie Development.
- Received a letter from Chris Wistrand, DNR who mentioned that he drove past the pines in Cinder City Park and as a courtesy gave his opinion on the position of trees and highly recommended that some of the trees be thinned out and removed in the wooded area in Cinder City Park west of the County Highway Shop.
- Commented on the story of the loss of water. Golat said the City has made significant improvement over the past 3 years regarding the loss of water. Golat said the City will continue to do leak detention this summer and audit their reporting.
- Golat gave an update regarding the City Engineering position. He indicated that the City has received 6 applications. The deadline for the position is May 15.
- Golat said he is trying to get the Karner Blue Butterfly survey expedited prior to May 22, 2008.
- The Public Works and Clerical Union negotiation contracts will be on the next council meeting agenda.

Debra Goldbach, Park & Rec Coordinator announced the following activities taking place this summer:

- City Beautification Project Saturday, May 24, 2008 from 9 a.m. – 12 noon. Clean up the parks and plant flowers.

- Installation of the Highland Playground equipment will be put in next week. Highland Park Celebration is set for June 1 from 2-4 p.m.
- Registration for Summer programs are still going on.
- Both recreation centers will be open for awhile this summer as money permits.
- The City and School have challenged each other with a kick ball competition. Date to be determined.

Casey Meyer, on behalf of Dani & Scott Meyer and Tom & Melodie Meyer presented a check to Goldbach in the amount of \$1,000 in honor of Dee Meyer's name for the summer recreation program. In addition a \$100 check from Don and Mary Weghorn was also presented.

City Committee Reports – none.

(VII) Unfinished Business - none.

(VIII) New Business

(1) Public Hearing at 6:05 p.m. regarding a Certified Survey Map (CSM) to divide parcel #201-1052-09-030 into two lots located at 1204 10th Street West as submitted by Romaine Bergh.

Mayor Meyer opened the public hearing at 6:15 p.m.

City Administrator Golat explained the certified survey map as submitted by Romaine Bergh to divide parcel #201-1052-09-030 into two lots. The lot is located at 1204 10th Street West. The northerly lot also takes 3 feet from the adjacent lot to the north (the property has been purchased) so that both lots meet minimum width requirements. The Plan Commission recommended approval at their May 5, 2008 meeting.

Motion by Spangler/Stuber to close the public hearing at 6:18 p.m. **Motion carried.**

(VIII)(2) Consider approval of certified survey map (CSM) submitted by Romaine Bergh for property located at 1204 10th Street West.

Motion by Henning/Spangler to approve the certified survey map submitted by Romaine Bergh to divide parcel #201-1052-09-030 into two lots. **Motion carried.**

(VIII)(3) Consider proclaiming May as bike month in the City of Altoona.

City Administrator Golat explained that the Parks & Recreation Department, in partnership with Altoona Outdoors and Altoona on the Go, is promoting May as Bike Month. The City has made similar proclamations the past two years. The week of May 11th through the 16th will include a number of bike and health related activities. Debra Goldbach announced the activities planned for Bike Week: Ride your bike to worship day on Sunday, May 11, Take a ride on the bike trail on Monday, May 12, Be a part of the bike train to school on Tuesday, May 13, National Employee Health & Fitness Day on Wednesday, May 14, Be a part of the walking school bus to school on Thursday, May 15, and Ride or walk to work on Friday, May 16.

Mayor Meyer read the proclamation proclaiming May, 2008 as Bike Month.

Motion by Spangler/Hanks to proclaim May 2008 as Bike Month in the City of Altoona.

(VIII)(4) Consider Ordinance 5A-08, amending Ordinance 4C-08, Section 2, to specify that the current population of the annexed area is zero (0).

City Administrator Golat explained that in the original Curt/J&D annexation ordinance, 4C-08, the current population was inadvertently omitted. Ordinance 5A-08 amends Ordinance 4C-08 to reflect the current population for the Curt and J&D properties is zero (0).

Motion by Pratt/Stuber to approve Ordinance 5A-08 amending Ordinance 4C-08, Section 2, to specify that the current population of the annexed area is zero (0). **Motion carried.**

(VIII)(5) Consider approval of Resolution 5A-08, a preliminary resolution of the Common Council of the City of Altoona, Wisconsin declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the US Highway 12 East Street and Utility Project.

City Administrator Golat explained Resolution 5A-08, a preliminary resolution of the Common Council of the City of Altoona, declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the US Highway 12 Street and Utility project.

Golat said that with completion of annexations by Curt Manufacturing and J&D Manufacturing, and the creation of Tax Increment District #4, the City is preparing to go out for bids for the US Highway 12 East project.

Golat also mentioned that the City has calculated the assessments to include properties adjacent to the project, but not currently annexing. The City will be required to carry these costs until such time as the properties annex. At time of annexation the City may recover the proportionate gross cost of the project, and may add other capacity-related costs. The resolution also sets the date of the public hearing on the assessment for May 22, 2008 at 6:05 p.m.

Motion by Henning/Spangler to approve Resolution 5A-08, A preliminary resolution of the Common Council of the City of Altoona, Wisconsin declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the US Highway 12 East Street and Utility Project. **Motion carried.**

(VIII)(6) Consider Ordinance 5B-08 amending Section 2.04.080 B. of the Altoona Municipal Code regarding Committee appointments to eliminate the requirement that mayoral appointments be submitted to the Council for confirmation at least 10 days in advance of the vote on confirmation.

City Administrator Golat explained Ordinance 5B-08 eliminating the requirement that mayoral appointments be submitted to the Council for confirmation at least 10 days in advance of the vote on confirmation.

Motion by Spangler/Hanks to approve Ordinance 5B-08 which eliminates the requirement that mayoral appointments be submitted to the Council for confirmation at least 10 days in advance of the vote on confirmation. **Motion carried.**

(IX) Miscellaneous Business and Communications - None.

(X) Adjournment.

Motion by Spangler/Henning to adjourn at 6:22 p.m. **Motion carried.**

Minutes submitted by
Cindy Bauer, City Clerk