

**CITY OF ALTOONA, WI**  
**REGULAR COUNCIL MEETING MINUTES**  
**September 11, 2008**

**(I) Call Meeting to Order**

Mayor Tom Meyer called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

**(II) Pledge of Allegiance**

Mayor Meyer led the Common Council and others in attendance in the Pledge of Allegiance.

**(III) Roll Call**

The City Clerk called the roll. Council Persons William Spangler, Brendan Pratt, Dale Stuber, Ray Henning, Colleen Weber and Red Hanks were present. Also present: Mayor Tom Meyer, City Attorney John Behling, Finance Director Jon Pfeilsticker, Police Chief and Fire Chief Todd Chaney, City Engineer Dave Walter, and City Clerk Cindy Bauer.

**(IV) Citizen Participation Period**

There being no Citizen Participation, motion by Spangler/Henning to close Citizen Participation Period. **Motion carried.**

**(V) Approval of minutes.**

Motion by Hanks/Weber to approve the minutes of the August 28, 2008 Regular Council Meeting. **Motion carried.**

**(VI) City Officers/Department Heads Report**

Fire Chief Todd Chaney mentioned that the Fire Department applied for a grant for a new apparatus vehicle. Chaney was informed that they did not get the grant.

City Engineer Dave Walter reported that the Curt Manufacturing utility extension project is near completion. Walter said they met the contractual deadline for providing water and sewer utilities to the Ed's Shed property. Safe water samples were received from the utilities from the Curt Manufacturing project. Walter said the Public Works Department has started replacing the water services from the leaks that were found during the leak detection study. A Pre-conference meeting for Well House #7 was held last week. They should be test pumping on the well soon. Completion of the well should be in the spring. Walter said they have also been chip sealing in certain areas in the City.

**City Committee Reports** – none.

**(VII) Unfinished Business**

**(1) Discuss/consider rescinding the motion tying forgiveness of the entire \$164,000 RLF loan from Curt Manufacturing to creation of 50 jobs.**

Council Member Weber explained that as discussed at the Finance Committee meeting, this wasn't an appropriate discussion to be brought to Council so she asked to have this item rescinded. City Attorney John Behling explained the procedure for this item. Behling said if the motion passes to rescind the motion, then the \$164,000 is back on for discussion. If the motion fails, then the Council goes to item #2.

Motion by Weber/Spangler to rescind the motion tying forgiveness of the entire \$164,000 RLF loan from Curt Manufacturing to creation of 50 jobs. **Motion carried.** Discussion followed.

Finance Director Pfeilsticker explained the loan. He said \$64,000 has already been approved. Pfeilsticker did an analysis based on new development and also prepared a performa which the Finance Committee recommended approval. Pfeilsticker explained that Curt Tambornino filed an application for the \$100,000 loan which is before the council tonight. City Administrator Golat had prepared two options, Promissory Note A and Promissory Note B. Promissory Note A combines \$100,000 with the first loan of \$64,000. Option A would tie

forgiveness of the entire \$164,000 loan, both taxable buildings and creation of jobs. Option B allocates \$64,000 tied to creation of 50 jobs (\$1,280 would be forgiven for every full time job created). The \$100,000 is tied to assessable value in property. The Finance Committee recommended approval of the loan with the terms outlined in Option B.

Motion by Spangler/Weber to approve the \$100,000 Economic Development Revolving Loan Fund (RLF) application from Curt Manufacturing including terms of loan as set forth in Promissory Note Option B. Roll call vote, 6-ayes, Spangler, Weber, Pratt, Henning, Stuber, Hanks, 0-nays. **Motion carried.**

**(VII)(2) Discuss/consider approval of \$100,000 Economic Development Revolving Loan Fund (RLF) application from Curt Manufacturing including terms of loan.**

As explained in item one, this item was not discussed since the motion to rescind as listed in item 1 was approved.

**(VIII) New Business**

**(1) Consider process for motions during Council Meetings.**

Mayor Meyer asked that this item be on the agenda for discussion to clarify procedures for making motions, discussing issues and voting during Council meetings.

Motion by Henning/Hanks to approve the following procedure: in order to get anything on the table for discussion a motion will have to be made and seconded, then discussion following motion. Pratt felt that City Administrator Golat or other city staff could have an introductory to the agenda item prior to the motion. After discussion amendments can be made to the original motion. **Motion carried.**

**(VIII)(2) Presentation by Finance Director Jon Pfeilsticker regarding the 2009 budget schedule.**

Finance Director Pfeilsticker presented the tentative schedule of 2009 Budget work sessions wherein there will be five meetings of the Budget Committee prior to the Public Hearing and adoption on November 20, 2008.

- a. The first meeting, on October 7<sup>th</sup>, will be for the Library, Public Safety and Recreation Departments
- b. The second meeting, on October 9<sup>th</sup>, will be for Public Works and Utility Departments
- c. The third meeting, on October 16<sup>th</sup>, will be of General Government
- d. The fourth meeting, on October 30<sup>th</sup>, will be for Capital Projects, Special Assessments, Debt Service and Revenues
- e. The fifth meeting, on November 13<sup>th</sup>, will be to review the consolidated preliminary budgets as recommended from the first four meetings

**(VIII)(3) Consider utilization of City property for special event.**

Police Chief Chaney explained that the City has received a request to use 10<sup>th</sup> Street Park for a celebration sponsored by International Outreach, Inc. Thuy Smith was present to explain that the focus of the event is to promote National Recovery Month for those recovering from addiction to alcohol and other drugs. The event would include a walk along the 10<sup>th</sup> Street bike path followed by a picnic at 10<sup>th</sup> Street Park. The event would start at 9:30 am and end around 2:00 pm. Planned entertainment includes one or two bands and speakers. Twenty-five to one hundred attendees are anticipated. Staff does not anticipate any issues with the event that would necessitate City involvement. Police Chief Chaney said there might be some traffic monitoring at the intersection of 10<sup>th</sup> Street and Spooner Avenue.

Motion by Spangler/Pratt to approve the utilization application for City property for the special event as mentioned above. **Motion carried.**

**(VIII)(4) Consider Ordinance 9A-08 amending Section 9.64.010 D of the Altoona Municipal Code, Limited Bow Hunting Allowed on Private Property, to provide authority for the Police Chief to waive the requirement that hunters must receive written consent to hunt a property from all contiguous property owners, if public safety is not compromised.**

Police Chief Chaney explained that in recent hunting seasons he has been faced with circumstances where property owners who were otherwise qualified to hunt their property were unable to do so because the contiguous landowner refused to grant permission. In almost every case Chaney found that the refusal was based solely on factors unrelated to safety and usually involved circumstances where neighbors simply did not get along or harbored some type of dispute unrelated to hunting. In some cases it was simply a matter of contiguous landowners being against hunting as a sport. City Staff recommends that the City Council amend the existing ordinance to provide the Director of Public Safety some latitude to allow, an otherwise qualified landowner, permission to hunt their property if all other qualifications are met and there are no safety concerns.

Motion by Spangler/Henning to approve Ordinance 9A-08 amending Section 9.64.010 D of the Altoona Municipal Code, Limited Bow hunting Allowed on Private Property, to provide authority for the Police Chief to waive the requirement that hunters must receive written consent to hunt property from all contiguous property owners, if public safety is not compromised. **Motion carried.**

**(VIII)(5) Consider Resolution 9A-08 endorsing the concept of working with community organizations and citizens to form an alliance in the greater Eau Claire community to maintain quality public services and infrastructures.**

Finance Director Pfeilsticker explained that over the past few months, an informal group of leaders from Eau Claire County, the Eau Claire Area School District, the City of Altoona, the City of Eau Claire and area public employee unions have been meeting to discuss issues related to the serious fiscal crises facing local government and schools. City Administrator Golat was invited to attend as Altoona's representative. Recently these discussions led to a consensus that forming a community alliance of local governments, civic organizations, businesses, unions, and individual citizens would be a positive step in strengthening the capacity of the Eau Claire community to work more effectively with area legislators and state officials in developing a more reasonable and fair state fiscal policy agenda. Pfeilsticker said the resolution would endorse the City's participation in the proposed Citizen Alliance as well as endorsement of a fall state legislator candidate forum that would be coordinated by the Alliance. Similar resolutions of support for a community alliance are anticipated to be considered by the City of Eau Claire, Eau Claire County, Eau Claire School District, and other jurisdictions later in September.

Motion by Spangler/Henning to approve Resolution 9A-08. **Motion carried.**

**(VIII)(6) Consider convening in closed session pursuant to Wis. Stats 19.85 (1)(e) A. CottageRidge Group Developer's Agreement.**

Motion by Spangler/Hanks to convene in closed session at 6:30 p.m. pursuant to Wis. Stats 19.85 (1)(e) A. CottageRidge Group Developer's Agreement. Roll call vote, 6-ayes, Spangler, Hanks, Stuber, Weber, Pratt, Henning, 0-nays. **Motion carried 6-0.**

**(VIII)(7) Motion to reconvene to open session for the purpose of discussion on the matters entertained in closed session.**

Motion by Spangler/Pratt to reconvene in open session at 7:21 p.m. for the purpose of discussion on the matters entertained in closed session. **Motion carried.**

Motion by Henning/Stuber to direct city staff to continue negotiations with CottageRidge. **Motion carried.**

**(IX) Miscellaneous Business and Communications**

Hanks commented that the School Board followed the City's action and adopted the 4<sup>th</sup> Monday of September as Family Day.

Weber commented on the success of the 1<sup>st</sup> Annual Active and Alive Expo held on Sunday, September 7, 2008 sponsored by the Wellness Committee.

**(X) Adjournment.**

Motion by Hanks/Weber to adjourn at 7:23 p.m. **Motion carried.**

Minutes submitted by  
Cindy Bauer, City Clerk