

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
December 11, 2008

(I) Call Meeting to Order

Mayor Tom Meyer called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Meyer led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

The City Clerk called the roll. Council Persons Colleen Weber, Brendan Pratt, Ray Henning, and Dale Stuber were present. Council Person Red Hanks arrived at 6:20 p.m. Also present: Mayor Tom Meyer, City Administrator Mike Golat, Finance Director Jon Pfeilsticker, Park & Rec Coordinator Debra Goldbach, and City Clerk Cindy Bauer.

Absent: Council Member William Spangler.

(IV) Citizen Participation Period

There being no Citizen Participation, motion by Stuber/Weber to close Citizen Participation Period.
Motion carried.

(V) Approval of minutes.

Motion by Weber/Pratt to approve the minutes of the November 20, 2008 Regular Council Meeting.
Motion carried.

(VI) City Officers/Department Heads Report

City Administrator Golat commented that he has been working on a couple of different grant applications: The Office of Energy Independence Grant and the Arbor Day Foundation Grant. Golat said City Staff is also working on budget issues for 2009. Golat indicated that the Mayor set up an informational meeting on January 5, 2009 to be held at the Altoona High School Commons from 6-8 p.m. The public is invited to attend.

City Committee Reports – none.

(VII) Unfinished Business - none

(VIII) New Business

(1) Consider Altoona Youth Hockey capital improvement plan.

Mike Vaughan, representing the Youth Hockey Association was present to discuss the Altoona Youth Hockey Capital Improvement Projects (CIP). Vaughan is asking the City Council to reconsider the CIP plan that was originally proposed in the agreement two years ago. Vaughan commented on a couple of projects that have been completed so far and prioritized other projects that need to be completed.

Council Member Pratt commented that there should be some money put aside for the building, say for example the Association doesn't do anything major for the next 4 years or even general upkeep of the Hobbs building and the Association would go defunct. Pratt said if this would happen the City could be left with a run-down building with no money put aside for the maintenance. Vaughan mentioned that they do have a "building fund" established which is earmarked for those projects. Vaughan said they also have a long term plan with more improvements to be made in the future.

Council Members Stuber and Pratt agreed that it would be nice to have some type of agreement that whatever the association has in their "building fund" the City would get those monies should the association go defunct.

City Administrator Golat commented on the possibility of the City utilizing the Hobbs' facility in the summer for other use to get revenue. Golat said if that would be the case, the contract would have to be amended. Vaughan introduced Gary Brenizer, President; Ethan Erickson, Vice President in charge of operations; and Lisa Latch, Vice President in charge of financing and fund raising. Lisa Latch commented on the financial status and fund raisers of the association. Latch indicated that they are committed to the fund raising efforts of the Association.

Mayor Tom Meyer commented that it's a win-win situation with the City and supports the organization.

Motion by Weber/Stuber to make the discussed changes and have the contract brought back to the council for final amendment. The recommended changes include the following: extension of the original CIP, the addition of a sinking fund for the Hobbs building improvement, and summer use agreement. **Motion carried.**

(VIII)(2) Consider approval of Resolution 12A-08 approving the bid for the \$1,490,000 General Obligation Promissory notes, Series 2008 of the City of Altoona, Wisconsin.

City Administrator Golat explained that Brian Riley from Ehlers & Associates, Inc. was present to provide to the Council the results of the bid for the \$1,490,000 General Obligation Promissory notes.

Brian Riley summarized the results of the bids. Riley said they took competitive proposals on the financing to get the best terms and conditions. They received three bids; the lowest bid was from Bankers' Bank out of Madison, WI. Riley said the interest rates were projected at 4.8% and they came in at 3.6719%. Riley commented that the Moody's Investors Service has assigned an A3 rating to the City of Altoona's \$1,490,000 General Obligation Promissory Notes.

Motion by Henning/Pratt to approve Resolution 12A-08 and award the bid to Bankers' Bank out of Madison, WI. Roll call vote 5-ayes, Henning, Pratt, Weber, Stuber, Hanks, 0-nays. **Motion carried 5-0.**

(VIII)(3) Consider approval of Resolution 12B-08 amending the 2008 Budget.

Finance Director Pfeilsticker explained that the financial records for the City have been reviewed as of November 30th. The review revealed that the budget requires amendment to reflect actual expenditures and revenues in 2008 that differed from budgeted amounts. Pfeilsticker said Resolution 12B-08 includes recognition of grants received and their related expenses that were not budgeted, previous actions of the City Council authorizing miscellaneous expenditures, purchases and sales of land, and other operational adjustments. By approving Resolution # 12B-08, the 2008 General Fund budget will be brought in line with actual revenues and expenditures by allocating \$2,609.55 from undesignated reserves of the General Fund. Pfeilsticker indicated that since these amendments are only through October, 2008; there might be another amendment for the remainder of the year.

City Administrator Golat thanked Pfeilsticker for all the hard work he has done with the budget.

Motion by Stuber/Hanks to adopt Resolution 12B-08 amending the 2008 City of Altoona Budget. **Motion carried.**

(VIII)(4) Consider approval of Bartender License to Nichole Stevens. (Approved by the Altoona Police Department).

The City has received a bartender license application from Nichole Stevens. Police Chief Chaney has reviewed and recommends approval of the bartender license application.

Motion by Henning/Weber to approve the bartender license to Nichole Stevens. **Motion carried.**

(VIII)(5) Consider agreement for audit services for 2008 with Johnson Block and Company.

Finance Director Pfeilsticker commented on the agreement between the City and Johnson Block and Company to provide the 2008 audit of the City of Altoona's financial records. Pfeilsticker said Johnson Block has been the City's auditor for the past several years and has provided excellent service. Pfeilsticker said the agreement is about \$10,000 less than 2006 contract amount.

Motion by Weber/Henning to approve the agreement between the City and Johnson Block and Company for Johnson Block to provide the 2008 audit of the City of Altoona's financial records. Roll call vote 5-ayes, Weber, Henning, Stuber, Hanks, Pratt, 0-nays. **Motion carried 5-0.**

(VIII)(6) Consider date of next Council Meeting in December. (Due to second meeting in December falling on Christmas Day. Suggested date: Tuesday, December 23, 2008 at 6:00 p.m.).

City Administrator Golat explained that the next Council Meeting in December falls on Christmas Day. The suggested date of the next meeting is Tuesday, December 23, 2008 at 6:00 p.m.

Motion by Weber/Hanks to hold the next Council Meeting on Tuesday, December 23, 2008 at 6:00 p.m. **Motion carried.**

(IX) Miscellaneous Business and Communications - None.

(X) Adjournment.

Motion by Weber/Stuber to adjourn at 6:56 p.m. **Motion carried.**

Minutes submitted by
Cindy Bauer, City Clerk