

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
January 22, 2009

(I) Call Meeting to Order

Mayor Tom Meyer called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Meyer led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

The City Clerk called the roll. Council Persons Colleen Weber, Ray Henning, Dale Stuber, and William Spangler were present. Also present: Mayor Tom Meyer, City Administrator Mike Golat, Finance Director Jon Pfeilsticker, Police Chief and Fire Chief Todd Chaney, City Engineer David Walter and City Clerk Cindy Bauer.

Excused Absent: Council Members Red Hanks, Brendan Pratt and City Attorney John Behling.

(IV) Citizen Participation Period

There being no Citizen Participation, motion by Spangler/Henning to close Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Henning/Weber to approve the minutes of the January 8, 2009 Regular Council Meeting. **Motion carried.**

(VI) City Officers/Department Heads Report

City Administrator Golat commented on a luncheon meeting next week of the Citizen Alliance for Strong Communities of the Greater Eau Claire Area. Golat invited Council Members to this meeting which will be held on Tuesday, January 27 from 12 noon-2:00 p.m. at the Chippewa Valley Tech College.

Golat also reported on the Chippewa Valley Rally that he attended this week in Madison. Golat commented on the topics and main priorities addressed to the State Representatives.

Council Member Ray Henning commented that Carol Gutsch had contacted him regarding volunteerism in our community. Gutsch had asked Henning if there is any opportunity for people to donate their time to the City of Altoona or other businesses in the City. City Administrator Golat suggested putting volunteering opportunities on the City's website.

City Committee Reports – none.

(VII) Unfinished Business - none

(VIII) New Business

(1) Public Hearing at 6:00 p.m. or as soon thereafter as is practical to consider amending Title 19 of the Altoona Municipal Code, "Zoning", with the following chapter and section amendments:

Mayor Meyer opened the public hearing at 6:12 p.m. The following chapters and sections were discussed:

- Chapter 15.08 – Floodplain Regulations – Repeal this chapter. Revised under Chapter 19.16.
- Chapter 19.16 – Floodplain Zone, Repeal and Replace with Chapter 19.16 – "Floodplain Overlay Zone".
- Chapter 19.17 – Shoreland-Wetland Zone. Amend Sections 19.17.080 and 19.17.090 and rename Chapter 19.17 to "Shoreland-Wetland Overlay Zone".

City Administrator Golat explained that these amendments were discussed at the January 12, 2009 Plan Commission Meeting. Plan Commission members recommended approval of these amendments.

Chapter 15.08 (Floodplain Regulations). Repeal this chapter. Revised under Chapter 19.16.

City Administrator Golat explained that staff is requesting Chapter 15.08 be repealed in its entirety. This chapter was included in the Building Code that the city adopted in 2002 and is redundant with Chapter 19.16. The Chapter is apparently a very old (circa 1980's) version of the WDNR Model Floodplain Ordinance. It is a matter of housekeeping to repeal it now as we move forward to comply with the requirements of the National Flood Insurance Program.

Chapter 19.16 (Repeal and Replace the Floodplain Zone.)

City Administrator Golat explained that the current Chapter 19.16 is a simple prohibition of constructing any building within the Floodplain zone. The new WDNR model ordinance, which staff is recommending replace the current Chapter 19.16, provides more flexibility for construction if techniques sensitive to the possibility of a flood are employed.

Golat said replacing the Chapter is also necessary for the City of Altoona to remain in the National Flood Insurance Program (NFIP) that is operated under the jurisdiction of the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA). The WDNR Model Floodplain Ordinance is designed to meet the standards of the NFIP regulations regarding floodplain management.

Golat said there is one substantial local change with respect to the adoption of the new maps. The new maps are intended to reflect a correction of the location of the base flood elevation (which remains at 810 feet) in the immediate vicinity of Kewin Street and Burkart Street. Ten of the homes on these streets and possibly also one on Moonlight Bay Drive are now shown to be within the Floodplain, whereas most of them were formerly shown as being outside of the flood hazard. Future applications for new buildings, or for projects that increase the footprint of an existing building(s) in the floodplain (as shown on the new maps), must comply with the NFIP regulations. Golat said letters went out to the homes that City staff thought were going to be impacted because of the grandfather clause regarding flood insurance rates.

Chapter 19.17 – Shoreland-Wetland Zone - Amend Sections 19.17.080 and 19.17.090 and rename Chapter 19.17 to “Shoreland-Wetland Overlay Zone”.

City Administrator Golat explained that this Chapter is being re-named for clarification. In addition, there are two other changes as follows:

1. The cross-reference to the Digital Flood Insurance Rate Maps is being updated.
2. Maintaining the **County Shoreland-Wetland District** regulations for lands annexed after May 7, 1982 deletes the reference to Altoona's official zoning map because the dates of annexations does not in fact appear on the map.

Motion by Spangler/Weber to close the public hearing at 6:21 p.m. **Motion carried.**

(VIII)(2) Consider Ordinance 1A-09 to repeal Chapter 15.08 – Floodplain Regulations.

Motion by Spangler/Stuber to approve Ordinance 1A-09 to repeal Chapter 15.08 – Floodplain Regulations. **Motion carried.**

(VIII)(3) Consider Ordinance 1B-09 to repeal and replace with Chapter 19.16 – “Floodplain Overlay Zone”.

Motion by Henning/Weber to approve Ordinance 1B-09 to repeal and replace with Chapter 19.16, Floodplain Zone, in its entirety and rename it “Floodplain Overlay Zone”. **Motion carried.**

(VIII)(4) Consider Ordinance 1C-09 amending Sections 19.17.080 and 19.17.090 of the Altoona Municipal Code and renaming Chapter 19.17 to “Shoreland-Wetland Overlay Zone”.

Motion by Stuber/Spangler to approve Ordinance 1C-09 amending Sections 19.17.080 and 19.17.090 of the Altoona Municipal Code and renaming Chapter 19.17 to “Shoreland-Wetland Overlay Zone”. **Motion carried.**

(VIII)(5) Consider Agreement for Professional Services between the City of Altoona and Short Elliott Hendrickson, Inc.

City Engineer David Walter explained the Agreement for Professional Services between the City of Altoona and Short Elliott Hendrickson, Inc. The agreement covers topographic surveying services for the following projects.

1. Lake Road. Lake Road includes pulverization of the pavement and localized drainage improvements from 10th Street West to South Beach Road. The project will be partially funded by federal funds (STP-U program), and is tentatively scheduled for construction in 2010. The estimated cost for topographic surveying is \$8,500 to \$9,000.
2. 2nd Street East. The 2nd Street East project, from Bartlett Avenue to the south end, will include replacement of sanitary sewer, water main, storm sewer, curb and gutter, sidewalk, and pavement. The estimated cost for topographic surveying is \$4,000 to \$4,500. This project is included in the 2009 budget.

City Engineer Walter went through the agreement. Walter said once the topographic is done, SEH will provide the survey data to the City Engineer, who will complete the design of both projects. Council Members asked if there was a possibility of purchasing equipment for the City to do their own topographic surveys. Golat said due to budget constraints this year that wasn't an option but could possibly be looked at in the future.

Motion by Spangler/Stuber to approve the Agreement for Professional Services between the City and SEH, Inc. for completing surveying services for the 2nd Street East and Lake Road Projects. Discussion followed regarding going out for bids on certain projects. Council member Spangler felt that the Council should direct staff to use their discretion on the maximum dollar amount of such project. Spangler and Stuber rescinded their motion of approving the Agreement for Professional Services between the City and SEH.

Motion by Spangler/Weber to table this item to allow city staff an opportunity to submit a RFP for the surveying work to be done on both projects. **Motion carried.**

(VIII)(6) Presentation of Police Department Overtime Profile.

Mayor Meyer said that in your packets is a profile of the overtime usage over the past three years at the Altoona Police Department. Director of Public Safety Todd Chaney gave a presentation on the profile along with an explanation on what factors drive overtime at the Police Department. Chaney gave a breakdown of overtime costs which includes sick time, vacations, training, court, and reimbursable overtime. No action taken; informational purpose only.

(VIII)(7) Consider approval of bartender licenses to Samantha McHugh and Amanda Padgett. Approved by the Altoona Police Department).

The City has received bartender license applications from Samantha McHugh and Amanda Padgett. Police Chief Chaney has reviewed and recommends approval of the bartender license applications.

Motion by Spangler/Henning to approve the bartender license applications submitted by Samantha McHugh and Amanda Padgett. **Motion carried.**

(IX) Miscellaneous Business and Communications

Mayor Meyer updated the Council regarding the status of issues regarding Whiskey Dicks. Meyer said their permanent business sign is up and the kitchen (warm) makeup air unit has been installed.

City Administrator Golat updated the Council regarding the River Prairie Development. Golat said Staff is working on the contract and performs with the most recent changes.

(X) Adjournment.

Motion by Spangler/Henning to adjourn at 7:01 p.m. **Motion carried.**