

**CITY OF ALTOONA, WI**  
**REGULAR COUNCIL MEETING MINUTES**  
**February 12, 2009**

**(I) Call Meeting to Order**

Mayor Tom Meyer called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

**(II) Pledge of Allegiance**

Mayor Meyer led the Common Council and others in attendance in the Pledge of Allegiance.

**(III) Roll Call**

The City Clerk called the roll. Council Persons Brendan Pratt, Colleen Weber, Ray Henning, Dale Stuber, and William Spangler were present. Also present: Mayor Tom Meyer, City Attorney John Behling, City Administrator Mike Golat, City Engineer David Walter and City Clerk Cindy Bauer.

Excused Absent: Council Member Red Hanks.

**(IV) Citizen Participation Period**

There being no Citizen Participation, motion by Henning/Spangler to close Citizen Participation Period. **Motion carried.**

**(V) Approval of minutes.**

Motion by Weber/Pratt to approve the minutes of the January 22, 2009 Regular Council Meeting. **Motion carried.**

**(VI) City Officers/Department Heads Report**

City Administrator Golat commented that the well house is now complete on Brown Boulevard. Golat commented that he was in Madison this past week regarding the LRIP Program. Golat said he met with local representatives and was well received. Golat also met with representatives regarding the stimulus money and how the monies will be spent and who will be administering the monies.

**City Committee Reports** – none.

**(VII) Unfinished Business**

**(1) Consider Agreement for Professional Services between the City of Altoona and Short Elliott Hendrickson, Inc.**

This item was tabled at the 1/22/09 Council meeting to allow city staff an opportunity to solicit proposals for the surveying work to be done on both projects as directed by Council.

Motion by Henning/Spangler to remove from the table agreement for professional services between the City of Altoona and Short Elliott Hendrickson, Inc. **Motion carried.**

City Administrator explained that there are three items on tonight's agenda that are closely tied together. Staff recommendation is to not approve the professional services between the City of Altoona and Short Elliott Hendrickson.

Motion by Spangler/Henning to not enter into agreement with SEH for professional services. **Motion carried.**

**(VIII) NEW BUSINESS**

**(1) Consider the feasibility of purchasing a Robotic Total Station for topographic surveys.**

City Engineer David Walter explained that at the January 22, 2009 Council Meeting, Council Members asked if there was a possibility of purchasing equipment for the City to do their own topographic surveys. Walter would use this instrument to perform topographic surveys for use in the engineering design process, as well as for construction staking. City Engineer Walter said he obtained quotes on three robotic total stations. These quotes ranged in price from \$22,195.00 to \$39,124.00. City Engineer Walter recommended the 2<sup>nd</sup> lowest bid (Trimble Model 5603) at a cost of \$26,995. Walter commented that the topographic surveying

equipment used on future projects for each of the next three years would more than pay for itself. Since this item is not budgeted in the 2009 budget, funds are available from the capital project budget along with the water and sewer utilities to purchase the equipment.

Motion by Spangler/Henning to authorize staff to purchase the Robotic Total Station Model as recommended by City Engineer Walter and to amend the budget as necessary. Roll call vote 4 ayes, Spangler, Henning, Stuber, Pratt, 1 nay, Weber. **Motion carried 4-1.**

**(VIII)(2) Consider awarding contract for Topographic Surveying Services for Lake Road and Second Street East.**

Item 2 was removed from the agenda due to the approval of the topographic survey equipment in Item 1.

**(VIII)(3) Consider contract between the Eau Claire Area Convention & Visitors Bureau, Inc. and the City of Altoona for contracted tourism coordination services.**

Linda Adler representing the Eau Claire Area Convention and Visitors Bureau was present to give an overview of the contract with the City and proposal to renew the contract for the next three years. The contract outlines services that the ECACVB would provide the City of Altoona in consideration of receiving 70% of the City's room tax receipts collected over \$12,250; this is a renewal of a 3 year contract from 2006-2008. Services proposed by the ECACBC include: administrative services, leisure marketing, convention and group marketing, sports marketing, visitor services. The City has collected less than \$12,250 in room taxes in each of the last three years, and, therefore, has not been required to pay the ECACVB. Even though the ECACVB did not receive revenue from the City, the ECACVB was still obligated to provide the outlined services without payment from the City. Recall the ECACVB was a partner and promoter of the Firefighter Challenge held in 2007.

Motion by Spangler/Weber to authorize the Mayor and City Administrator to sign the agreement for contracted tourism coordination services with the Eau Claire Area Convention and Visitors Bureau, Inc. Roll call vote 5 ayes, Spangler, Weber, Pratt, Henning, Stuber, 0-nays. **Motion carried 5-0.**

**(VIII)(4) Set Public Hearing Date for rezoning Lots 1, 2, 3, 4, and 4-3-F, Block 9 of Shutes Addition, Parcel #201-2051-02, 201-2051-03, 201-2051-04, 201-2051-05 and 201-1014-07 located on Third Street West across from the Altoona School District from Residential (R-1) to Public and Conservancy (P) as submitted by the School District of Altoona. (Recommended date March 12, 2009 at 6:00 p.m.). Refer the petition to the Plan Commission for their recommendation prior to the Public Hearing.**

City Administrator Golat explained that the School District of Altoona has submitted a request to rezone Lots 1, 2, 3, 4, and 4-3-F, Block 9 located across from the Altoona School District on Third Street West. The School District currently owns the properties and has razed houses that were formerly on these lots. The request is to rezone the lots from Residential (R-1) to Public and Conservancy (P). Such rezoning would, in principle, allow the School District to establish uses normally performed by a public school district as provided for by Section 19.48.010 G. They propose to construct a storage building and a parking lot on the sites. The proper procedure would be to bring the petition before the Common Council who would set a date at a future Council Meeting and refer the petition to the Plan Commission

Motion by Spangler/Pratt to set the public hearing date to March 12, 2009 at 6:00 p.m. for the rezoning of Lots 1, 2, 3, 4, and 4-3-F, Block 9 of Shutes Addition and refer the petition to the Plan Commission for their recommendation. **Motion carried.**

**(VIII)(5) Consider convening in closed session pursuant to Wis. Stats 19.85 (1)(e) A. River Prairie Development – Cottagewood. B. River Prairie Development – ACRE and (VIII)(6) Wis. Stats 19.85 (1)(c), A. City Administrator Review.**

Motion by Weber/Spangler to convene in closed session at 6:27 p.m. pursuant to Wis. Stats 19.85 (1)(e) A. River Prairie Development – Cottagewood and B. River Prairie Development – ACRE and Wis.

Stats. 19.85 (1)(c) A. City Administrator Review. Roll call vote, 5-ayes, Weber, Spangler, Henning, Pratt, Stuber, 0-nays. **Motion carried 5-0.**

**(VIII)(7) Motion to reconvene to open session for the purpose of discussion on the matters entertained in closed session.**

Motion by Spangler/Stuber to reconven to open session at 7:21 p.m. **Motion carried.**

Motion by Spangler/Stuber to direct staff to continue negotiations with Cottagewood and ACRE regarding the River Prairie Property. **Motion carried.**

**(IX) Miscellaneous Business and Communications**

Mayor Meyer mentioned that the next Joint Meeting of the Chippewa Valley Cities will be held on Wednesday, February 25, 2009 at 5:30 p.m. held at the Mabel Tainter Memorial Theater in Menomonie. Mayor, Council Members and City Staff are invited to attend.

**(X) Adjournment.**

Motion by Spangler/Weber to adjourn at 7:22 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer,  
City Clerk