

**CITY OF ALTOONA, WI**  
**REGULAR COUNCIL MEETING MINUTES**  
**February 26, 2009**

**(I) Call Meeting to Order**

Mayor Tom Meyer called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

**(II) Pledge of Allegiance**

Mayor Meyer led the Common Council and others in attendance in the Pledge of Allegiance.

**(III) Roll Call**

The City Clerk called the roll. Council Persons Brendan Pratt, Ray Henning, Dale Stuber, and William Spangler were present. Also present: Mayor Tom Meyer, City Attorney John Behling, City Administrator Mike Golat, Police Chief and Fire Chief Todd Chaney, Finance Director Jon Pfeilsticker and City Clerk Cindy Bauer.

Excused Absent: Council Member Red Hanks and Colleen Weber.

**(IV) Citizen Participation Period**

There being no Citizen Participation, motion by Spangler/Henning to close Citizen Participation Period. **Motion carried.**

**(V) Approval of minutes.**

Motion by Stuber/Pratt to approve the minutes of the February 12, 2009 Regular Council Meeting. **Motion carried.**

**(VI) City Officers/Department Heads Report**

City Administrator Golat explained that the Finance Committee met today and recommended approval of the financial projections for Cottagewood and ACRE. Golat said the financial projections and developer's agreement will be on the March 12 Council agenda for approval. Council members were given copies of the financial projects to review prior to the next Council meeting. The developer's agreement will be distributed next week to review prior to the next Council meeting. Golat said if Council Members had any questions to contact himself or Jon.

City Administrator Golat also reported the following:

\*The City received the Robotic Total Station surveying equipment this week. City Engineer Walter will get training of the equipment in the next couple of weeks.

\*Golat will be meeting with the Altoona Youth Hockey Assn next week to go over the amended contract.

\*Breakfast at the Altoona Pedersen Elementary School will be Wednesday morning, March 4

\*The DEMOS workshop will be Thursday morning, March 5 starting at 8 a.m. held at the CVCT Health Education Center.

\*The Governor's proposed budget was described in the State Legislative bulletin. Golat also commented on the prevailing wages law change.

**City Committee Reports** – none.

**(VII) Unfinished Business**

**(VIII) New Business**

**(1) Consider Ordinance 2A-09 to rescind and replace in its entirety Title 3, Chapter 3.08 of the Altoona Municipal Code, Addendum "A", the City's Fee Schedule, to establish 2009 rates.**

City Administrator Golat explained Ordinance 2A-09 which is revising Chapter 3.09 of Altoona Municipal Code, the city's fee schedule. Golat summarized the following revisions that were changed in the addendum of fees: Those included:

- Chapter 5.24.030(H) - Temporary Operators License (\$10 instead of \$5: The temporary operator's license (bartenders) has been \$5 since at least 1995. Current costs for background checks is a minimum of \$5.00 not including staff time)
- Chapter 19.59 - Conditional Use Permit (\$150 instead of \$100: The \$100 fee barely covers the publication and postage cost to send out to surrounding property owners. There is prep time spent for the City Clerk along with recording fees at the Eau Claire County Register of Deeds. In addition there is considerable staff time by the Building Inspector and City Administrator).
- Fee Schedule for the Parks & Recreation Department. At the February 5, 2009 Parks and Recreation Committee meeting the Parks & Recreation Committee recommended setting the fees as listed for Hobbs Summer rentals, Field Rental, Park Facilities and Marquee Usage. The changes include the following:
  - \*Eliminating the resident versus non-resident fees for field rental, charging one fee.
  - \*The addition of rental of the cooler in the Lion's Building to help defray electrical costs.
  - \*The addition of a garbage fee to cover costs of garbage service.
  - \*The addition of marquee rental fees to cover staff time to change sign message.
  - \*Hobbs Facility fee – this fee is contingent on the approval of the amended contract of the Altoona Youth Hockey Association.
- Fee schedule for the Public Works Department. The City Engineer has compiled a set of standard specifications for city infrastructure. The fees proposed are intended to cover the cost of printing and mailing.

Motion by Spangler/Stuber to approve Ordinance 2A-09 to rescind and replace Title 3, Chapter 3.08, of the Altoona Municipal Code Addendum "A" the City's Fee Schedule, to establish 2009 rates. **Motion carried.**

**(VIII)(2) Consider approval of Ordinance 2B-09 to create Chapter 15.09 "Fire Prevention Code" of the Altoona Municipal Code Book.**

Fire Chief Todd Chaney explained that when reviewing Fire Inspection Fees and changing the number of times fire inspections can be done, it was discovered that the Fire Prevention Code was never officially adopted by the Council. Ordinance 2B-09 officially adopts the Fire Prevention Code under Title 15 - Buildings and Construction. Attorney Behling noted to strike out the word "Chapter" before Comm 14.

Motion by Spangler/Pratt to approve Ordinance 2B-09 to create Chapter 15.09 "Fire Prevention Code" of the Altoona Municipal Code Book as amended. **Motion carried.**

**(VIII)(3) Consider convening in closed session pursuant to Wis. Stats 19.85 (1)(e) A. River Prairie Development – Cottagewood Update. B. River Prairie Development – ACRE update and C. River Prairie Site Lease to Chippewa Valley Concrete. and (VIII)(4) Wis. Stats 19.85 (1)(c), A. City Administrator Review.**

Motion by Spangler/Henning to convene in closed session at 6:16 p.m. pursuant to Wis. Stats 19.85 (1)(e) A. River Prairie Development – Cottagewood Update, B. River Prairie Development – ACRE update, and C. River Prairie Site Lease to Chippewa Valley Concrete, and Wis. Stats. 19.85 (1)(c) A. City Administrator Review. Roll call vote, 4 ayes, Spangler, Henning, Pratt, Stuber, 0-nays. **Motion carried 4-0.**

**(VIII)(5) Motion to reconvene to open session for the purpose of discussion on the matters entertained in closed session.**

Motion by Spangler/Henning to reconvene to open session at 6:32 p.m. **Motion carried.**

**(IX) Miscellaneous Business and Communications**

The Council watched a video entitled "Preventing Public Officials' Liability". The League of Wisconsin Municipalities Mutual Insurance will be reimbursing the City of Altoona \$730 if the elected officials watch the video and another \$360 if Department Heads also watch the video. The Department Heads will be watching the video at a future staff meeting.

**(X) Adjournment.**

Motion by Spangler/Henning to adjourn at 6:52 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer,  
City Clerk