

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
May 14, 2009

(I) Call Meeting to Order

Mayor Tom Meyer called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Meyer led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

In the absence of the City Clerk, the Finance Director called the roll. Council Persons Ray Henning, Dale Stuber, William Spangler, Colleen Weber and Red Hanks were present. Also present: Mayor Tom Meyer, City Attorney John Behling, City Administrator Mike Golat, City Engineer Dave Walter, and Finance Director Jon Pfeilsticker.

Absent: Council Member Brendan Pratt and City Clerk Cindy Bauer.

(IV) Citizen Participation Period

There being no Citizen Participation, motion by Spangler/Henning to close Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Hanks/Stuber to approve the minutes of the April 21, 2009 Organizational and Regular Council Meeting. **Motion carried.**

(VI) City Officers/Department Heads Report – None.

City Committee Reports – none.

(VII) Unfinished Business – none.

(VIII) New Business

(1) Consider approval of Preliminary Plat of River's Edge Subdivision located northeast of River Prairie Drive at its intersection with 10th Street West submitted by Robb Majeski. (Public Hearing at the May 11, 2009 Plan Commission Meeting).

City Administrator Golat explained that the Preliminary Plat was reviewed and approved at the May 11, 2009 Plan Commission Meeting. Golat mentioned a couple of changes from the original plat that was included in the packets.

1. Lower lot (Outlot 1) has been designated an outlot to be used for storm water purposes for the southeast quadrant.

2. Easements added in two locations for sewer, storm water, and bike path; located on the northeast quadrant along Hwy 53 bypass and continuing along the eastern section to River's Edge Parkway.

City Administrator Golat commented on other issues relating to the Preliminary Plat:

1. The southern lot is dedicated to the public for park purposes.

2. The subdivision creates 34 residential lots and one large commercial lot.

3. The lots will be served by city water and sewer.

The following comments were received from surrounding property owners:

1. Can the road alignment on the east end be modified to more of a 90 degree intersection to prevent moving the power pole and relocation of the power line to the east side of North Moonlight Bay Drive?

2. Will the bike/pedestrian path be extended across lots 17-19?

3. Will we be required to connect to sanitary sewer? If so, when?

City Engineer Walter addressed the issue regarding the size of the proposed street.

Scott Kramer and Robb Majeski, representing River's Edge Subdivision, were present to answer any questions Council Members had regarding the Preliminary Plat.

Majeski addressed the issue regarding the termination of the bike trail on lot 17. Due to the highly aggressive slope, the bike trail basically ends at the beginning of lot 17 instead of continuing through to lot 19. Majeski explained that the north side of the street will have a typical city sidewalk. A question was raised why there would be a sidewalk on the northern side of the street. Majeski said the sidewalk would terminate at the end of River's Edge Parkway with no where else to go; there likely wouldn't be city sidewalks continuing up Moonlight Bay. Majeski then asked the Council for direction if they can remove the plans for a sidewalk on the north side of the street. Consensus of the Council Members preferred sidewalks.

City Administrator Golat noted that the final plat will be brought before the Plan Commission and Council for final approval at a future meeting.

Motion by Spangler/Weber to approve the Preliminary Plat of River's Edge Subdivision submitted by Robb Majeski. **Motion carried.**

(VIII)(2) Discuss/Consider special exemption for Altoona Lions Club to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park (designated consumption & sale area) during a car show in conjunction with Cinder City Days Celebration, June 6, 2009 (Rain date June 7, 2009).

City Administrator Golat said consistent with past practice, the Altoona Lions Club is requesting an exemption from this provision in order to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park during a car show in conjunction with the Cinder City Days celebration, June 6, 2009

Motion by Spangler/Hanks to approve the special exemption for Altoona Lions Club to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park during a car show in conjunction with Cinder City Days Celebration June 6, 2009. **Motion carried.**

(VIII)(3) Discuss/consider approval of Memorandum of Agreement for the US Highway 53 – River Prairie Drive interchange area.

City Administrator Golat explained that this agreement has been in the works for awhile between the City of Altoona and Wisconsin Department of Transportation (WisDOT). The Memorandum of Agreement stipulated improvements required to River Prairie Drive and the Highway 53 interchange as the River Prairie property develops. The improvements were found necessary by a Traffic Impact Analysis completed by SEH at the City's request.

Golat said the requirements in the agreement are consistent with the development agreement between the City and Weiss Commercial Real Estate, wherein Weiss is required to install traffic lights at the intersections west of Highway 53 prior to issuance of any occupancy permits for the west side. Further the City will complete improvements to the Highway 53 interchange when development warrants.

Golat indicated that the traffic lights will be paid for by the developer in whole and the permits for ramps will be billed by the city and assessed to the developer.

The agreement also stipulated WisDOT is open to vacating the easement across the southwest quadrant when other access to the lift station is provided. Further, WisDOT is amenable to allowing bike trail development on their property between Spooner Avenue and Highway 12 and to conveying their interest in East Willson Drive to the City.

Motion by Spangler/Henning to approve the Memorandum of Agreement between the City of Altoona and the Wisconsin Department of Transportation for the US Highway 53 – River Prairie Drive interchange area. **Motion carried.**

(VIII)(4) Consider Resolution 5A-09 amending the 2009 Water Utility Budget to include cost of Short, Elliot, Hendrickson contract to prepare the Safe Drinking Water Fund application. (Approved at the April 21, 2009 Council Meeting).

Finance Director Pfeilsticker explained that at the April 21, 2009 City Council meeting, the City Council approved a contract with SEH to provide preliminary engineering and submission of an application for Safe Drinking Water Fund monies for the reconstruction of City water well #1 and well house. As this project was not anticipated as part of the adopted 2009 budget, Resolution # 5A-09 is being presented to amend said 2009 Water Utility Budget to include the \$19,000.00 SEH contract.

Motion by Weber/Hanks to approve Resolution 5A-09 to amend the 2009 Water Utility Budget to include the \$19,000.00 SEH contract. Roll call vote, 5-ayes, Weber, Hanks, Stuber, Spangler, Henning, 0-nays. **Motion carried 5-0.**

(VIII)(5) Consider Resolution 5B-09, a resolution to initiate discontinuance of a public way: A part or portion of East Willson Drive, pursuant to §66.1003, Wis. Stats.

City Administrator Golat explained that the reason for the discontinuance is to clear title to the River Prairie Property in preparation for the River Prairie Development. WisDot will also need to convey title to the right-of-way prior to development of the property. Staff is working with WisDot staff on this issue. The public hearing date is set for June 25, 2009 at 6:00 p.m.

Motion by Spangler/Stuber to approve Resolution 5B-09, a resolution to initiate discontinuance of a public way, a part or portion of East Willson Drive, pursuant to §66.1003, Wis. Stats. **Motion carried.**

(VIII)(6) Consider convening in closed session pursuant to Wis. Stats. 19.85(1)(g). A. Schmidt Property Negotiations.

Motion by Henning/Stuber to convene in closed session at 6:32 p.m. pursuant to Wis. Stats. 19.85 (1)(g) A. Schmidt Property Negotiations. Roll call vote, 5-ayes, Henning, Stuber, Weber, Spangler, Hanks, 0-nays. **Motion carried 5-0.**

(VIII)(7) Motion to reconvene to open session for the purpose of discussion on the matter entertained in closed session.

Motion by Spangler/Stuber to reconvene to open session at 6:44 p.m. **Motion carried.**

Motion by Henning/Spangler to approve the settlement agreement with the Schmidt's and give the City Administrator authority to act on their behalf. Roll call vote, 5-ayes, Henning, Spangler, Hanks, Stuber, Weber, 0-nays. **Motion carried 5-0.**

(IX) Miscellaneous Business and Communications

Mayor Meyer received a letter from the Wisconsin Municipal Treasurer's Association announcing that Finance Director Jon Pfeilsticker has completed the necessary requirements for renewing the designation of a Certified Municipal Treasurer for the third time.

(X) Adjournment.

Motion by Spangler/Weber to adjourn at 6:45 p.m. **Motion carried.**

Minutes submitted by

Cindy Bauer,
City Clerk