

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
August 27, 2009

(I) Call Meeting to Order

Mayor Tom Meyer called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Meyer led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

The City Clerk called the roll. Council Persons Brendan Pratt, Ray Henning, Dale Stuber, Colleen Weber, and Red Hanks were present. Also present: Mayor Tom Meyer, City Attorney John Behling, City Administrator Mike Golat, Finance Director Jon Pfeilsticker, City Engineer David Walter, Police Chief and Fire Chief Todd Chaney, and City Clerk Cindy Bauer.

Absent: Council Member William Spangler

(IV) Citizen Participation Period

John Schuh, 1719 Delrae Court, Eau Claire mentioned that he bow hunted 2 years ago in a designated disabled spot in the City of Altoona. At that time the City had land available to bow hunt. City Administrator Golat showed the Council various areas that are still owned by the City that could be possible locations to allow bow hunting on City owned property for disabled hunters. Golat said the City may limit the number of hunters in that specified area. If the consensus of the council is to proceed, there will be an amended ordinance at the next council meeting. Council members felt that we should allow a designated area for disabled hunters.

There being no other citizen participation, motion by Henning/Hanks to close Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Hanks/Stuber to approve the minutes of the August 13, 2009 Regular Council Meeting. **Motion carried.** Weber abstained.

(VI) City Officers/Department Heads Report

City Administrator Golat updated the Council on the following items:

- A proposal will be forthcoming for promoting the Hobbs Arena.
- Interest of a cell phone antenna lease for tower 1.
- Proposal for development on the south side of Lake Road and Tenth Street West.
- Received a call for potential purchase of a Business Park lot.
- Bartlett Avenue Street Project is moving along with anticipated completion by next week except for the boulevard restoration.
- The water tower in the Knollwood Addition is in the process of being painted.

Police Chief Chaney commented on another successful ice cream social that was held last night at Tenth Street Park.

City Committee Reports – none.

(VII) Unfinished Business – none.

(VIII) New Business

(7) Consider replacing the engine in Fire Apparatus E-2.

Item 7 was moved to the first item under new business.

Police Chief Chaney commented on the fire apparatus E-2 and the reason for repair of the engine. Chaney mentioned that both the fire engine 3 and the tanker are older vehicles.

Jerry Zimmerman from Heavy Duty Components updated the council on the engine and the type of repair. Zimmerman said the best idea would be to replace the engine. The total cost to repair the engine and other minor repairs is approximately \$17,060. Assistant Fire Chief Kevin Nimmo commented on the operations of the fire trucks. Nimmo said Engine 2 is very important to the Fire Department. Nimmo is concerned with engine 2 out of commission at this time. He said the City really needs to look at replacement of engine 3 in the future. Pfeilsticker said to pay for the repairs, a budget amendment would be needed. He said \$7,000 could come from the operations budget and trimming other areas within the Fire Department.

Motion by Pratt/Henning to amend the budget and approve the repair of Fire Apparatus E-2 at a cost of \$17,060. Roll call vote 5-ayes, Pratt, Stuber, Henning, Weber, Hanks, 0-nays. **Motion carried 5-0.**

(VIII)(1) Consider Purchase Service Agreement between the City of Altoona and Eau Claire Transit Commission from January 1, 2009 – December 31, 2009.

City Administrator Golat explained the 2009 transit contract between the City of Altoona and Eau Claire Transit Commission. Golat gave a summary of costs and revenues related to transit service in Altoona. Golat said the contract is arriving now due to WisDot only recently announcing the federal allocations. Golat mentioned that the contract reflects Eau Claire Transit will be able to maintain the same level of service in 2009. The 2008 contract amount was \$34,500 in 2008 and will be \$33,077 in 2009. Council Member Hanks noticed an error in the total breakdown of costs. The total cost should be \$35,246 not \$33,077 as stated in the contract and breakdown of costs. Of the \$35,246, \$21,209 is attributable to the fixed route service, and \$14,037 is attributable to the paratransit service.

Motion by Pratt/Weber to approve the 2009 Purchase of Service Agreement between the City of Altoona and Eau Claire Transit Commission at a cost of \$35,246. City Administrator Golat will contact Eau Claire Transit and inform them of the miscalculation. Roll call vote 5-ayes, Pratt, Weber, Stuber, Hanks, Henning, 0-nays. **Motion carried 5-0.**

(VIII)(2) Consider approval of Resolution 8B-09 Amending 2009 General Fund Budget for unanticipated retirement expenditures for Police Investigator.

Finance Director Pfeilsticker explained that Investigator Jeff Anger retired at the end of July. Per contract, the City paid him accumulated vacation through payroll as well as accumulated sick leave as an HRA payment. These payments totaled approximately \$29,500, which was not budgeted for 2009 because the retirement was not anticipated. Pfeilsticker commented that as we learned from the previous agenda item, the City recently received the invoice from Eau Claire Transit for 2009 which was approximately \$11,500.00 under 2009 budget. Resolution 8B-09 would amend the 2009 General Fund budget to adjust the transit payment line item as well as the applicable police patrol line items, with the additional funds needed to cover City obligations to Investigator Anger to come from City undesignated reserves. Due to the miscalculation of the Eau Claire Transit costs, the total amount of the transfer from undesignated reserve fund will be \$18,000 instead of \$16,500, and the transit budget will be reduced by \$11,500 instead of \$13,000.

Motion by Henning/Hanks to approve Resolution 8B-09 amending 2009 General Fund Budget for unanticipated retirement expenditures for Police Investigator. Roll call vote 5-ayes, Henning, Hanks, Weber, Pratt, Stuber, 0-nays. **Motion carried 5-0.**

(VIII)(3) Consider approval of Resolution 8C-09 - Passage of Preliminary Resolution on Special Assessments for the Second Street East Reconstruction project from Bartlett Avenue to the south dead end.

City Engineer Walter distributed preliminary costs for the assessments for the Second Street East project. Walter said he will be advertising for bids and possible awarding the bid at the September 24th Council Meeting along with considering approval of the final resolution. Walter said the public hearing will be held on September 10, 2009 at 6:00 p.m. Notices of the public hearing will be sent out to the affected property owners tomorrow.

Motion by Pratt/Weber to approve Resolution 8C-09, a preliminary resolution to specially assess for Second Street East from Bartlett Avenue to the south dead end and to set September 10, 2009 as the date for a public hearing on the assessments. Motion carried.

(VIII)(4) Consider Ordinance 8C-09 creating Chapter 5.50 of the Altoona Municipal Code “Special Events Permit”.

City Administrator Golat explained Ordinance 8C-09, creating Chapter 5.50 of the Altoona Municipal Code, “Special Events Permit.” The proposed ordinance sets forth provisions for regulating special events within the City of Altoona. A special event is essentially any event which impacts public structures including streets and parks, or which has the reasonable potential to impact public health, safety or welfare. The ordinance stipulates City staff will review the event application and establish conditions to mitigate any anticipated issues. Issues to be addressed include, but are not limited to, noise, parking, trash, traffic, staffing etc. Staff will review the applications internally and issue a permit with conditions.

Motion by Pratt/Henning to approve Ordinance 8C-09 creating Chapter 5.50 of the Altoona Municipal Code “Special Events Permit”. **Motion carried.**

(VIII)(5) Consider Ordinance 8D-09 amending Chapter 3.08 “Fees” to include the Special Events Permit Fee.

City Administrator Golat explained Ordinance 8D-09 amending Chapter 3.08 to add a \$50.00 special events fee to cover staff time for reviewing the special events permit application and issuing special events permits.

Motion by Weber/Hanks to approve Ordinance 8D-09 amending Chapter 3.08 “Fees” to include the Special Events Permit fee. **Motion carried.**

(VIII)(6) Consider approval of bartenders licenses to Michelle Roberts. (Approved by the Altoona Police Department).

Motion by Hanks/Weber to approve the bartender’s license as submitted by Michelle Roberts. **Motion carried.**

(VIII)(8) Consider convening in closed session pursuant to Wis. Stats 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

A. Discuss/consider County Justice Center site development proposal.

Motion by Henning/Weber to convene in closed session at 6:37 p.m. pursuant to Wis. Stats. 19.85 (1)(e). A. Consider County Justice Center site development proposal. Roll call vote, 5-ayes, Henning, Weber, Hanks, Stuber, Pratt, 0-nays. **Motion carried 5-0.**

(VIII)(9) Motion to reconvene to Open Session for the purpose of discussion on the matter entertained in Closed Session.

Motion by Stuber/Hanks to reconvene in Open Session at 7:27 p.m. for the purpose of discussion on the matter entertained in Closed Session. **Motion carried.** No action was reported out of closed session.

(IX) Miscellaneous Business and Communications

None

(X) Adjournment.

Motion by Pratt/Weber to adjourn at 7:28 p.m. **Motion carried.**