

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
December 10, 2009

(I) Call Meeting to Order

Mayor Tom Meyer called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Meyer led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

The City Clerk called the roll. Council Persons William Spangler, Ray Henning, Dale Stuber, Colleen Weber, and Brendan Pratt were present. Also present: Mayor Tom Meyer, City Attorney John Behling, City Administrator Mike Golat, Police Chief and Fire Chief Todd Chaney, Finance Director Jon Pfeilsticker, and City Clerk Cindy Bauer.

Absent: Council Member Red Hanks.

(IV) Citizen Participation Period

There being no citizen participation, motion by Spangler/Henning to close Citizen Participation Period.
Motion carried.

(V) Approval of minutes.

Motion by Stuber/Weber to approve the minutes of the November 24, 2009 Regular Council Meeting. Pratt abstained. **Motion carried.**

(VI) City Officers/Department Heads Report

City Administrator Golat explained the revised agenda particularly the sale of the Hobbs Sports Center. Golat reported that he, along with Mayor Meyer, Council President Spangler, met with representatives from the Altoona Youth Hockey Association regarding coming to a solution that will meet both the City's and Association's needs. There were some suggestions with lease arrangements. The Hockey Association representatives wanted to report back to their members before any potential action. The sale of the Hobbs will be on a future meeting.

City Administrator Golat has been working on the Twin Homes project regarding the process, preliminary plat, general implementation plan and ordinance.

Police Chief commented on a drug bust that occurred last week.

Finance Director Jon Pfeilsticker commented that the tax levies were calculated out and sent over to the County.

City Committee Reports – none.

(VII) Unfinished Business - none

(VIII) New Business

(1) Consider approval of Ice Rink at 10th Street Park.

City Administrator Golat explained that at the December 1, 2009 meeting of the Parks and Recreation Committee, the Committee discussed the possibility of an outdoor rink at Tenth Street Park this winter. Committee representatives expressed support and several of the Committee members said they had received input from citizens requesting an outdoor rink in Altoona. He said first the rink was difficult to maintain in good condition because the site is not level and the freezing and thawing is uneven. Golat said we could use the snow as a berm and bring in extra dirt to level the rink. Further, the existing lighting was reevaluated and found to be sufficient for the rink. Golat said maintenance of the rink would not be done on weekends; it would be maintained similar to the bike trails during regular business hours. Golat mentioned that there is not

sufficient budget to open the Recreation Center. However, representative from Family Ties were at the meeting and said they anticipated opening the Phish Haus in February.

Council Member Pratt felt it was a good idea, but didn't feel that it was necessary to bring in dirt for berms or for leveling. Just level and pack the snow; the snow can also be used for a berm. This will cause less mess in the spring to remove the fill.

Motion by Spangler/Stuber to approve the installation of an outdoor rink at Tenth Street Park this winter utilizing the existing snow (no fill) and if there are problems that they may have to use fill, then report back to the council for reconsideration. **Motion carried.**

(VIII)(2) Consider appointment of election inspectors for a two year term ending December 31, 2011.

City Administrator Golat explained that City Clerk Bauer recently contacted the Republican and Democratic political parties requesting each party submit a list of names of poll workers for a two year term beginning January 1, 2010 and ending December 31, 2011. The selected names from those submitted are provided on the materials included in your packet along with the party affiliation of each worker. The nonpartisan selections have been submitted by the City Clerk. Staff recommends Council approve the submitted poll worker names for a two year term ending December 31, 2011.

Motion by Spangler/Henning to appoint poll workers for a two year term ending December 31, 2011, as indicated on the list provided by City Clerk Bauer. **Motion carried.**

(VIII)(3) Consider Ordinance 12A-09 amending Chapter 6.08.010 B and 6.08.080 of the Altoona Municipal Code to reference the City's Fee Schedule for animal license handling fees.

Council Member Henning asked why the City doesn't require the licensing of cats. City Administrator Golat mentioned that dog licenses are required according to State Statutes where cats are not. Henning requested to put on a future agenda the feasibility of licensing cats. Mayor Meyer asked Clerk Bauer to check into the licensing costs for cats.

City Administrator Golat explained that Sections 6.08.010 and 6.08.080 establish dog license fees and multiple dog license fees respectively. The ordinances establish a four dollar handling fee per individual dog and a twenty dollar handling fee per multiple dog license. Staff suggested amending Sections 6.08.010 B and 6.08.080 striking out the actual handling fee per individual dog license and multiple dog licenses and referencing those fees in Chapter 3.08 Addendum "A". There is currently no listing under Chapter 3.08 Addendum "A" the City's Fee Schedule that lists what the fee is for a dog license.

Motion by Spangler/Weber to approve Ordinance 12A-09 amending Chapter 6.08.010 B and 6.08.080 of the Altoona Municipal Code to reference the City's Fee Schedule for animal license handling fees. **Motion carried.**

(VIII)(4) Consider Ordinance 12B-09 amending Chapter 3.08 of the Altoona Municipal Code, Addendum "A", the City's Fee Schedule, to include animal license fees, amend the Special Events permit fee and waive the marquee fee for the School District of Altoona.

City Administrator Golat explained that each December City staff reviews Chapter 3.08 to determine whether the City's fee schedule should be amended. Effective January 1, 2010, Clerk Bauer suggested increasing the dog license handling fees to a total of five dollars per individual dog and twenty-five dollars per multiple dog license, this is an increase from four dollars and twenty dollars, respectively. City Administrator Golat mentioned that this is a very nominal fee increase. Golat said the dog license fees have not changed for many years and staff time and other expenses required to issue the licenses have increased due to the need to send out applications and reminders.

City Administrator Golat also recommended amending the special events permit fee (Section 5.50.060 A) to stipulate if an event is recurring, the applicant is charged only once per year versus \$50 per event. This should be sufficient to cover the initial review wherein staff identifies any issues and conditions for issuance of the permit.

Last, under the Park and Recreation marquee rental, staff suggested waiving the fee for the School District of Altoona. The Parks and Recreation Board felt that the School District of Altoona should not be

charged for use of the City's marquee, since the City has asked them on occasions to include notices on their sign board, which they have accommodated.

Motion by Spangler/Pratt to approve Ordinance 12B-09 amending Chapter 3.08 of the Altoona Municipal Code, Addendum "A" the City's Fee Schedule, to include animal license fees, amend the Special Events permit fee and waive the marquee fee for the School District of Altoona. **Motion carried.**

(VIII)(5) Consider Resolution 12A-09 Authorizing the Issuance and Sale of up to \$355,225 Storm Water System Revenue Bonds, Series 2009, providing for other details and covenants with respect thereto, and approving related \$710,450 Financial Assistance Agreement.

City Administrator Golat explained that the City of Altoona will be participating in the Wisconsin Clean Water Fund Program – Storm Water Projects (CWFP) as part of the American Recovery and Reinvestment Act (ARRA), for construction of the South Willson Storm Water Detention Facility. Total project costs are projected at \$710,450. The ARRA will provide \$355,225 (50%) in the form of a principal forgiveness grant. The State of Wisconsin will provide the remaining \$355,225 through Storm Water Revenue Bonds. Golat said these bonds will be repaid over a period of 19 years plus interest at 3.153%, and paid by commitment of revenues of the Storm Water Utility. An analysis of the net revenues of the Storm Water Utility revealed that the Utility has more than adequate net revenues to meet the existing annual debt obligations as well as debt service requirements for the Storm Water System Revenue Bonds being presented.

City Administrator Golat explained Resolution 12A-09 (including Attachment A) authorizing the issuance and sale of up to \$355,225 Storm Water System Revenue Bonds, Series 2009. Finance Director Pfeilsticker explained the amortization schedule and project budget summary as well as a debt coverage calculation also reviewed by Sean Lentz of Ehlers.

Motion by Spangler/Weber to approve Resolution 12A-09 Authorizing the Issuance and Sale of up to \$355,225 Storm Water System Revenue Bonds, Series 2009, and providing for other details and covenants with respect thereto, and approving related \$710,450 Financial Assistance Agreement. Roll call vote 5-ayes, Spangler, Weber, Henning, Stuber, Pratt, 0-nays. **Motion carried 5-0.**

(VIII)(6) Consider approval of bartender licenses.

City Administrator Golat explained that the City has received bartender license applications from Shelly Loomis and Mitchell Kunhart that, if approved, would expire June 30, 2010. Police Chief Chaney has reviewed and recommends approval of the bartender applications.

Motion by Henning/Weber to approve the bartender licenses as submitted above. **Motion carried.**

(VIII)(7) Convening in Closed Session.

Motion by Weber/Henning to convene in closed session at 6:35 p.m. pursuant to Wis. Stats. 19.85 (1)(e) 1. Labor Contract Issues. Roll call vote, 5-ayes, Weber, Henning, Pratt, Spangler, Stuber, 0-nays. **Motion carried 5-0.**

(VIII)(8) Reconvening in Open Session.

Motion by Spangler/Weber to reconvene in open session at 7:21 p.m. **Motion carried.**

(IX) Miscellaneous Business and Communication

Next Council meeting will be on Tuesday, December 22 due to Christmas Eve falling on a Thursday evening.

(X) Adjournment.

Motion by Weber/Pratt to adjourn at 7:23 p.m. **Motion carried.**