



AGENDA FOR REGULAR COUNCIL MEETING ON **THURSDAY, FEBRUARY 11, 2010**
6:00 P.M. ALTOONA CITY COUNCIL CHAMBERS

- I. Call Meeting to Order.
- II. Pledge of Allegiance.
- III. Roll Call for Council Persons.
Roll Call for Department Heads.
- IV. Citizens Participation Period. (No more than twenty minutes unless extended by two-thirds vote.)
- V. Discuss/consider approval of minutes of the January 28, 2010 Regular Council Meeting.
- VI. REPORTS
 - A. City Officers/Department Heads
 - B. City Committees
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
 1. Public Hearing at 6:00 p.m. (Or as soon thereafter as is practical) on rezoning Parcel #201-1048-06 located at 1203 10th Street West from Commercial to Residential Single Family as submitted by Gary Rambo. (Will be discussed at the February 8, 2010 Plan Commission Meeting).
 2. Discuss/consider Ordinance 2A-10 to rezone Parcel # 201-1048-06 located at 1203 10th Street West from Commercial to Residential Single Family as submitted by Gary Rambo.
 3. Discuss/consider Ordinance 2B-10 amending Section 10.20.010 "Parking prohibited where" to prohibit parking on the west side of 2nd Street East from Bartlett Avenue to the south dead end.
 4. Update on establishing an Altoona Municipal Court.
 5. Discuss/consider approval of Resolution 2A-10, A Resolution Authorizing the City of Altoona to enter into a Mutual Aid Box Alarm System (MABAS) Agreement.
 6. Discuss/consider approval of Resolution 2B-10 amending the 2009 budget to account for unanticipated fire department expenditures.

7. Discuss/consider approval of Bartender Licenses to the following applicants: Michael Hickey, Sarah Holmstadt, Jason Johnson, Michael Netland, Eric Sanders, Tracy Streveler and Bridget Mulhern. (Approved by the Altoona Police Department).
8. Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - A. City Administrator Contract.
9. Motion to reconvene to open session for the purpose of discussion on the matters entertained in closed session.
 - A. City Administrator Contract.

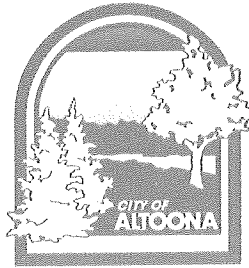
IX. MISCELLANEOUS BUSINESS AND COMMUNICATIONS:

X. ADJOURNMENT.



Cindy Bauer
City Clerk

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's Office at 839-6092 with as much advance notice as possible.



MEMORANDUM

TO: Altoona City Council

FROM: Michael Golat, City Administrator

DATE: February 4, 2010

SUBJECT: Summary of February 11, 2010 Council Meeting Items

Provided below for your consideration is a summary of the February 11, 2010 Council Meeting agenda items.

NEW BUSINESS

ITEM 1 - Public Hearing at 6:00 p.m. (Or as soon thereafter as is practical) on rezoning Parcel #201-1048-06 located at 1203 10th Street West from Commercial to Residential Single Family as submitted by Gary Rambo. (Discussed at the February 8, 2010 Plan Commission Meeting).

Gary Rambo has submitted a request to rezone his property located at 1203 10th Street West. The request is to rezone the lot from Commercial to Residential (R-1). Mr. Rambo is proposing to add a 4-season family room to the back of his existing house. City Code does not allow an addition to a single family home in the Commercial District for the reason that it is a non-conforming use. Adjacent properties to the north, east, and west are zoned residential. The property south of the subject parcel is zoned commercial and also has a non-conforming single family home use. A map of the property is attached for your reference. City Code stipulates the procedure for rezoning a property requires a public hearing.

The property lies within the 10th Street corridor and the commercial zoning was apparently applied to promote commercial development along 10th Street. Therefore, Council needs to decide whether it is in the community's best interest to allow the proposed rezoning to accommodate construction of a 4-season room. The new construction would add a small amount of tax increment immediately, but would preclude future commercial development.

This item will be reviewed by the Plan Commission at the February 8, 2010 meeting.

Suggested motion: I move to close the public hearing.

ITEM 2 - Discuss/consider Ordinance 2A-10 to rezone Parcel # 201-1048-06 located at 1203 10th Street West from Commercial to Residential Single Family as submitted by Gary Rambo.

Please consider staff comments and input received during the public hearing in making your decision on this item.

Suggested motion: I move approval of Ordinance 2A-10 to rezone Parcel 201-1048-06 located at 1203 10th Street West from Commercial to Residential Single Family.

ITEM 3 – Discuss/consider Ordinance 2B-10 amending Section 10.20.010 “Parking prohibited where” to prohibit parking on the west side of 2nd Street East from Bartlett Avenue to the south dead end.

Attached for your consideration is Ordinance 2B-10 amending Section 10.20.010 “Parking prohibited where” to prohibit parking on the west side of 2nd Street East from Bartlett Avenue to the south dead end. This ordinance is necessary due to the reconstruction of 2nd Street East wherein we narrowed the street to 28 feet curb to curb. The necessity of a parking prohibition on one side due to the narrowing of the road was discussed with adjacent property owners during the public hearing for the assessments, and all property owners present expressed support for the narrow street and the parking prohibition on the west side. Calendar parking will remain in effect for these two blocks, which will effectively prohibit street parking in these two blocks every other night when calendar parking applies. This approach is consistent with the approach the City took on High Point Drive, and this approach seems to be working well there.

City staff provided notices to affected property owner living on 2nd Street East of the proposed parking ordinance change and time of meeting.

Suggested motion: I move approval of Ordinance 2B-10 amending Section 10.20.010.

ITEM 4 – Update on establishing an Altoona Municipal Court.

As you are aware, at the November 12, 2009 Council Meeting, Council directed the City Administrator to continue moving forward with the concept of creating a municipal court for the City of Altoona and to calendar the item for consideration by the City Council after January 1, 2010.

As part of the City’s due diligence, Police Chief Chaney has been gathering information regarding whether the City would incur significant additional jail and medical costs if the Municipal Court Judge issues jail warrants and also if there would be significant additional costs for a process server. Chief Chaney will have that information available at the meeting.

Staff has also been tracking proposed legislation that would affect municipal court operations. Attached for your information is an update regarding the status of the proposed Municipal Court Bill provided by the League of Wisconsin Municipalities. City Staff also contacted staff at the Wisconsin Court System Office familiar with the proposed bill. City staff asked whether there was anything in the bill that, in their opinion, would add significant costs or operational problems; Courts staff commented there weren’t any issues in the bill that would give them any reservations about proceeding with establishing a municipal court.

Also attached for review are materials provided by City Attorney Behling and Finance Director Pfeilsticker at the November 12, 2009 meeting which outlines procedural issues and the financial feasibility of a Court.

The next step in the process is to adopt an ordinance providing for the election of a judge and establishment of a municipal court. According to the memorandum provided by legal counsel, the City Council may appoint a temporary municipal judge to serve until the office is filled on a permanent basis at the spring 2011 election. Staff will be bringing such an ordinance to Council for consideration in March.

ITEM 5 - Discuss/consider approval of Resolution 2A-10, A Resolution authorizing the City of Altoona to enter into a Mutual Aid Box Alarm System (MABAS) Agreement.

Attached for your consideration is Resolution 2A-10, a resolution authorizing the City of Altoona to enter into a Mutual Aid Box Alarm System (MABAS) Agreement. The term MABAS is an acronym for Mutual Aid Box Alarm System. This resolution will formalize the mutual aid agreements we currently have in place with

neighboring jurisdictions as well as any other jurisdiction in the state that passes a resolution consistent with state statutes.

MABAS is a system of pre-determined responses to fire rescue and emergency medical services. Additionally, MABAS would greatly improve response to any natural disaster or man-made Catastrophes.

MABAS formalizes the procedures for emergency services agencies to work cooperatively to prepare response protocols for manpower, equipment, and other apparatus based on incident needs for mutual aid. The incident commander at any fire or rescue incident can then make an instant determination of the next level of mutual aid response required and activate MABAS to obtain resources he/she might need to handle an incident with advantage. All agencies that participate in MABAS agree to provide aid as designated in the pre-determined box alarm matrix. However, the response is voluntary and there is not penalty for not responding.

MABAS also affords the Communications Center a quick reference system, based on the MABAS matrix, allowing staff dispatchers to immediately know which alarm agencies to respond, which, in turn, reduces analytical time prior to dispatch.

I have enclosed for your review an Agreement Document that outlines, in more detail, MABAS and the protocols involved in the system:

Suggested motion: I move approval of Resolution 2A-10 authorizing the City of Altoona to enter into a Mutual Aid Box Alarm System (MABAS) Agreement.

ITEM 6 - Discuss/consider approval of Resolution 2B-10 amending the 2009 General Fund budget to account for unanticipated fire department expenditures.

Attached for your consideration is Resolution 2B-10 amending the 2009 General Fund budget to account for unanticipated fire department expenditures. A summary of the unanticipated expenses is provided below.

The Altoona Fire Department recruited and trained seven (7) additional firefighters in 2009 which were not anticipated at the time of adoption of the 2009 budget. The Fire Department also had the opportunity to conduct training on a burning house on May 16, 2009, which was not anticipated. Total additional labor costs for the trainings were calculated at \$12,147.43 plus social security.

The Fire Department also incurred unemployment and equipment repair expenses in 2009, which were not budgeted. With regards to unemployment, the City of Altoona is a reimbursable employer, meaning the City does not contribute on a regular basis into the unemployment fund, but reimburses the Department of Workforce Development for any unemployment claims paid out where City of Altoona employees are involved. Total unemployment claims for 2009 were approximately \$1,100.00. The Fire Department also incurred non-budgeted costs of \$12,321.55 to repair the pump system on one of its fire trucks in December 2009 that failed.

Based on these items, staff has drafted Resolution 2B-10, amending the City of Altoona 2009 budget, transferring \$26,000.00 from reserves to cover \$12,000.00 in Fire Suppression Pay, \$900.00 in Social Security related to the additional Fire suppression Pay, \$1,100.00 to the Fire Suppression Unemployment line item and \$12,000.00 to the Fire Department Vehicle Maintenance line item.

Suggested motion: I move approval of Resolution 2B-10 amending the 2009 budget.

ITEM 7 - Discuss/consider approval of Bartender Licenses to the following applicants: Michael Hickey, Sarah Holmstadt, Jason Johnson, Michael Netland, Eric Sanders, Tracy Streveler and Bridget Mulhern. (Approved by the Altoona Police Department).

The City has received bartender license application from Michael Hickey, Sarah Holmstadt, Jason Johnson, Michael Netland, Eric Sanders, Tracy Streveler and Bridget Mulhern, that, if approved, would expire June 30, 2010. Police Chief Chaney has reviewed and recommends approval of the bartender applications.

Suggested motion: I move approval of the bartender licenses as submitted above.

ITEM 8 - Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A. City Administrator Contract.

ITEM 9 - Motion to reconvene to open session for the purpose of discussion on the matters entertained in closed session.

A. City Administrator Contract.