



AGENDA FOR REGULAR COUNCIL MEETING ON **THURSDAY, FEBRUARY 25, 2010**
6:00 P.M. ALTOONA CITY COUNCIL CHAMBERS

- I. Call Meeting to Order.
- II. Pledge of Allegiance.
- III. Roll Call for Council Persons.
Roll Call for Department Heads.
- IV. Citizens Participation Period. (No more than twenty minutes unless extended by two-thirds vote.)
- V. Discuss/consider approval of minutes of the February 11, 2010 Regular Council Meeting.
- VI. REPORTS
 - A. City Officers/Department Heads
 - B. City Committees
- VII. UNFINISHED BUSINESS
- VIII. NEW BUSINESS
 1. Discuss/consider proposal by SitePro regarding the City's Website.
 2. Discuss/consider Agreement between the City of Altoona and the Altoona Youth Softball and Baseball Association (AYSB).
 3. Discuss/consider Agreement between the City of Altoona and the Altoona Wildcats Traveling Baseball Team.
 4. Discuss/consider Agreement between the City of Altoona and the (Santos) Altoona Traveling Baseball Team.
 5. Discuss/consider establishing an Altoona Municipal Court.
 6. Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - A. City Administrator Contract.
 7. Motion to reconvene to open session for the purpose of discussion on the matters entertained in closed session.
 - A. City Administrator Contract.

IX. MISCELLANEOUS BUSINESS AND COMMUNICATIONS:

X. ADJOURNMENT.


Cindy Bauer
City Clerk

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's Office at 839-6092 with as much advance notice as possible.



MEMORANDUM

TO: Altoona City Council
FROM: Michael Golat, City Administrator
DATE: February 18, 2010
SUBJECT: Summary of February 25, 2010 Council Meeting Items

Provided below for your consideration is a summary of the February 25, 2010 Council Meeting agenda items.

NEW BUSINESS

ITEM 1 – Discuss/consider proposal by Sitepro regarding the City’s Website.

Attached for your review is a proposal from Sitepro to create a new City of Altoona website. The proposal outlines which features would be available on the site as well as the cost of Sitepro’s work. City staff asked Sitepro to prepare a proposal because they are working with the Eau Claire Area Convention and Visitor’s Bureau (ECACVB) to create “Go” sites for each community served by ECACVB including Altoona. Therefore, if Sitepro is selected to move forward with the project, our website will be configured to interface seamlessly with the Altoona “Go” site.

Sitepro is a local company that is well established and serves many area businesses and organizations. Matt Haller, Sitepro account executive, will present the proposal at the meeting. Staff is requesting input from Council members on three items. First, given the School District now has our site operational, do we want to move forward with creating a new website? Second, does the proposed website content serve the needs of the City? And, third, if we move forward should the City seek proposals from other interested vendors?

As you know, this item was precipitated because our website, which is hosted by the School District of Altoona, was not in operation for seven months. Further, there are site features that have been suggested that cannot be accommodated by the School. However, as you know, the site is now working and the City receives the hosting and administration for free.

To move forward, this item would need to come back for consideration on a future agenda in the form of a budget amendment and contract. Therefore as noted above, staff is seeking direction from Council.

ITEM 2 - Discuss/consider Agreement between the City of Altoona and the Altoona Youth Softball and Baseball Association (AYSB).

Attached for your consideration is a contract between the City and Altoona Youth Softball and Baseball (AYSB) for priority field use during the 2010 softball and baseball season. AYSB expects the same level of field use as last year. Staff has completed an audit of costs related to the use of the fields by AYSB last year and the total net direct cost to the City was \$99.17; this represents a decrease from previous years because last year the City cut back on tournament staff hours and charged an additional \$10 per tournament team.

As you may recall, the 2009 contract provided AYSB would pay \$3500 in cash and \$750 in kind labor and materials. Last year AYSB repaired the scoreboards on both Hagen and Bement Fields. Staff recommends AYSB be required to provide the same compensation as the 2009 contract with the exception the Association will be billed by the City at the rate of \$6.12 per hour for the Fall ball season if AYSB decides to offer a Fall season; this is consistent with the rate charged to the traveling teams for their use.

Staff recommends Council approve the agreement with the Altoona Youth Softball and Baseball Association for the 2010 Season.

Suggested motion: I move approval of the Agreement between the City of Altoona and the Altoona Youth Softball and Baseball Association.

ITEM 3 - Discuss/consider Agreement between the City of Altoona and the Altoona Wildcats Traveling Baseball Team.

The Altoona Wildcats Traveling Baseball Team (the Team) is an Altoona youth baseball team that does not play in the Altoona Youth Baseball and Softball league. The team is a "tournament" or "traveling" team that was formed upon the initiative of some of the players' parents. The team approached the City because they would like priority scheduling rights for the playing fields scheduled by the City. An Agreement is attached for your consideration that provides for priority field scheduling rights for the Team in consideration of payment to the City for such rights.

The Agreement specifies the Team may use the City fields for practices and games. The total number of estimated hours of use is 45. In consideration of field use the Team will pay \$275.40 field rental and \$150.00 plus \$20.00 per team per tournament. This fee is consistent with the fees imposed for the AYSB teams and the Santos team based on estimated field use.

Staff recommends Council approve the agreement with the Altoona Wildcats Traveling Baseball Team for the 2010 Season.

Suggested motion: I move approval of the Agreement between the City of Altoona and the Altoona Wildcats Traveling Baseball Team.

ITEM 4 - Discuss/consider Agreement between the City of Altoona and the (Santos) Altoona Traveling Baseball Team.

The (Santos) Altoona Traveling Baseball Team (the Team) is an Altoona youth baseball team that does not play in the Altoona Youth Baseball and Softball league. The team is a "tournament" or "traveling" team that was formed upon the initiative of some of the players' parents. The team approached the City because they would like priority scheduling rights for the playing fields scheduled by the City. An Agreement is attached for your consideration that provides for priority field scheduling rights for the Team in consideration of payment to the City for such rights.

The Agreement specifies that the Team may use the City fields for practices and games. The total number of estimated hours of use is 60. In consideration of field use the Team will pay \$367.20 field rental and \$150.00 plus \$20.00 per team per tournament. This fee is consistent with the fees imposed for the AYSB teams and the Wildcats team based on estimated field use.

Staff recommends that Council approve the agreement with the (Santos) Altoona Traveling Baseball Team for the 2010 Season.

Suggested motion: I move approval of the Agreement between the City of Altoona and the (Santos) Altoona Traveling Baseball Team.

ITEM 5 - Discuss/consider establishing an Altoona Municipal Court.

At the last Council meeting Finance Director Pfeilsticker presented an analysis of the anticipated costs and revenues associated with establishing a municipal Court. The numbers were modified from an earlier presentation to correct for the amount of court fees the City would retain. Council members also provided input on the projected costs and the number of citations used in the model. Finance Director Pfeilsticker is taking Council's comments into consideration and is also contacting other jurisdictions to confirm start up and ongoing operating costs. Jon is out of town this week, but will integrate Council's comments and other findings into the analysis upon his return on 2/22/2010. Jon will forward the analysis to Council as soon as it is completed to provide time for review prior to the meeting

Staff is requesting whether to proceed with establishing a municipal court after Council reviews the feasibility analysis once again.

Suggested Motion: I move to direct the City Administrator to move forward with establishing a municipal court in Altoona.

ITEM 6 - Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A. City Administrator Contract.

ITEM 7 - Motion to reconvene to open session for the purpose of discussion on the matters entertained in closed session.

A. City Administrator Contract.