


AGENDA FOR REGULAR COUNCIL MEETING ON **THURSDAY, MAY 13, 2010**
6:00 P.M. ALTOONA CITY COUNCIL CHAMBERS

- I. Call Meeting to Order.
- II. Pledge of Allegiance.
- III. Roll Call for Council Persons.
Roll Call for Department Heads.
- IV. Citizens Participation Period. (No more than twenty minutes unless extended by two-thirds vote.)
- V. Discuss/consider approval of minutes of the April 20, 2010 Organizational and Regular Council Meeting.
- VI. REPORTS
 - A. City Officers/Department Heads
 - B. City Committees
- VII. UNFINISHED BUSINESS
 1. Motion to remove from the table "Discuss/consider operating agreement between the Altoona Youth Hockey Association and the City of Altoona for the Hobbs Sports Arena". (Tabled at the March 11, 2010 Regular Council Meeting).
- VIII. NEW BUSINESS
 1. Public Informational Meeting regarding the Third Street West Safe Routes to School Project.
 2. Public Hearing at 6:00 p.m. (or as soon thereafter as is practical) regarding the following amendments to the zoning code:
 - Amending Section 19.56.070 B. Fences.
 - Amending Section 19.58.095 C. Special District Sign Regulations for Municipally-owned property.
 3. Discuss/consider approval of Ordinance 5A-10 amending Section 19.56.070 B. related to the height of fences allowed in the City of Altoona. (Will be discussed at the May 10, 2010 Plan Commission Meeting).
 4. Discuss/consider approval of Ordinance 5B-10 amending Section 19.58.095 C. Special District Sign Regulations for Municipally-owned Property. (Will be discussed at the May 10, 2010 Plan Commission Meeting)
 5. Discuss/consider playground equipment at Centennial Park.

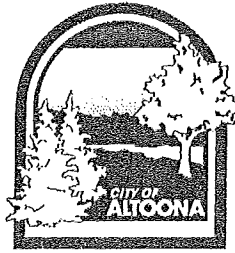
6. Discuss/consider submitting an application under the COPS Hiring Recovery Program (CHRP) to provide 36 months funding for a newly-hired full-time police officer.
7. Discuss/consider amending the premise description on the "Class B" Liquor and Beer License issued to Rolly's Coach Club, located at 2239 Spooner Avenue, to include the parking lot for May 21, 2010 only.
8. Discuss/consider special exemption for Altoona Lions Club to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park (designated consumption & sale area) during a car show in conjunction with Cinder City Days Celebration, June 12, 2010
9. Discuss/consider approval of Resolution 5A-10, a resolution to approve the vacation of a platted, recorded subdivision, including land dedicated to the public pursuant to Wis. Stats 236.36-236.43.
10. Discuss/consider appointment of Peggy Glamann of Bowmar Appraisals as the City Assessor. (Two year term - expire May 2012)
11. Discuss/consider re-appointment of John Behling of Weld, Riley, Prenn, Ricci as the City Attorney. (Two year term - expire May 2012)
12. Discuss/consider setting a date for the strategic planning retreat with City Staff and Council.
13. Discuss/consider convening in Closed Session pursuant to Wis. Stats 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - A. Avery Lane retaining pond by Robb Majeski
14. Motion to reconvene to open session for the purpose of discussion and possible action on the matters entertained in closed session.
 - A. Discuss/consider Avery Lane retaining pond by Robb Majeski

IX. MISCELLANEOUS BUSINESS AND COMMUNICATIONS:

X. ADJOURNMENT.


Cindy Bauer
City Clerk

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's Office at 839-6092 with as much advance notice as possible.



MEMORANDUM

TO: Altoona City Council
FROM: Michael Golat, City Administrator
DATE: May 5, 2010
SUBJECT: Summary of May 13, 2010 Council Meeting Items

Provided below for your consideration is a summary of the May 13, 2010 Council Meeting agenda items.

UNFINISHED BUSINESS

ITEM 1 – Motion to remove from the table “Discuss/consider operating agreement between the Altoona Youth Hockey Association and the City of Altoona for the Hobbs Sports Arena”.

As you are aware, at the March 11, 2010 Council Meeting, the Council tabled action on the operating agreement between the Altoona Youth Hockey Association and the City of Altoona for the Hobbs Sports Arena.

Proper procedure would be a motion to remove from the table “Discuss/consider operating agreement between the Altoona Youth Hockey Association and the City of Altoona for the Hobbs Sports Arena”. After the motion is made and seconded, the Council can then discuss the operating agreement and act on the motion if necessary.

Since the last time the Agreement was presented the Hockey Association Board has had an opportunity to review the Agreement and has offered two minor changes. The first change is in section 5L. They are requesting that the words “and daily” be removed as follows:

5L. To provide security for the Arena during periods of non-use, particularly during the hockey off-season. Specifically, Operator agrees to have its agents check the interior and exterior of the Arena regularly ~~and daily~~ during these non-use periods. If a problem with the Arena should arise during a non-use period, Operator shall address problem at the earliest opportunity.

The second suggested change is to add a provision in section 8 to provide keys for the south gate. The suggested revision is as follows:

8. Owner Access to Arena. Operator shall provide Owner with reasonable access to the Arena, including all areas subject to the control of Operator. Operator shall provide keys to the Arena to the Altoona City Clerk’s Office and Owner shall have the right to inspect the Arena at any time without prior

notice or approval of Operator. City agrees to provide a key to the south park gate to accommodate deliveries and other business.

I spoke with Gary Brenizer on Monday, May 3, 2010 and these are the only suggested revisions he requested on behalf of the Board. He did, however, note AYHA's attorney had not yet reviewed the agreement.

Suggested motion: I move to remove from the table "Discuss/consider operating agreement between the Altoona Youth Hockey Association and the City of Altoona for the Hobbs Sports Arena".

NEW BUSINESS

ITEM 1 - Public Informational Meeting regarding the Third Street West Safe Routes to School Project.

The purpose of this item is to fulfill recommended public involvement requirements related to the Safe Routes to School component of this project. The City Engineer will update the Council and interested parties on the specifics of the project and hope to receive input on the project.

ITEM 2 - Public Hearing at 6:00 p.m. (or as soon thereafter as is practical) regarding the following Amendments to the zoning code:

- Amending Section 19.56.070 B. Fences.
- Amending Section 19.58.095 C. Special District Sign Regulations for Municipally-owned property.

Please refer to the corresponding items below for a summary of each public hearing agenda items.

Suggested motion: I move to close the public hearing.

ITEM 3 - Discuss/consider approval of Ordinance 5A-10 amending Section 19.56.070 B. related to the height of fences allowed in the City of Altoona. (Will be discussed at the May 10, 2010 Plan Commission Meeting).

Attached for your review is Ordinance 5A-10 amending Section 19.56.070 B. related to the height of fences allowed in the City of Altoona. The amendment to the code allows an increase in the maximum fence height from six to eight feet where the fence is parallel to elevated decks. This amendment was initiated by a citizen request. The citizen didn't feel a six-foot fence afforded them and their neighbors with decks enough privacy.

Suggested motion: I move approval of Ordinance 5A-10 amending Section 19.56.070 B. Fences.

ITEM 4 - Discuss/consider approval of Ordinance 5B-10 amending Section 19.58.095 C. "Special District Sign Regulations for Municipally-owned Property". (Will be discussed at the May 10, 2010 Plan Commission Meeting).

Attached for your review is Ordinance 5B-10 amending Section 19.58.095 C. of Altoona Municipal Code related to special district sign regulations for municipally-owned property. The amendment provides that fees for signs on municipally-owned property in the Public and Conservancy District may be waived in

consideration of a donation to the City or other non-profit organization in an amount meeting or exceeding the normal fee established by Council.

This amendment was requested by Altoona Youth Softball and Baseball because a sponsor donated money to the Association, but required them to hang two advertising banners in consideration of the donation.

Suggested motion: I move approval of Ordinance 5B-10 amending Section 19.58.095 C. "Special District Sign Regulations for Municipally-owned Property".

ITEM 5 – Discuss/consider playground equipment at Centennial Park.

At the April 13, 2010 Park & Recreation Committee meeting, residents Joe & Jeni Darnell and Tony Wirth from the Otter Creek neighborhood approached the Committee with a request for the City to construct a playground in Centennial Park. The following items were discussed by the Board:

- The parks maintenance Department is spread thin and a community partnership between the neighborhood and the City for general cleaning of the park area would be beneficial for the project to move forward.
- The playground at Highland Park was purchased with a 50/50 grant from Game Time, and, perhaps the City could purchase another playground set from them with the same discount.
- The total cost for the system in Highland Park was \$18,000 for the equipment, installation and wood chips.
- The park fees collected from the Otter Creek neighborhood is \$16,200.
- There may be a need to put in parking if the City installs a playground.

The Park & Recreation Committee supports the concept of a playground at Centennial Park and recommended staff approach Council for direction on this request.

Staff needs direction from the Council whether to pursue funding options by contacting Game Time Playground Systems or other vendors to assess project costs. Money for the project would come out of the Park Fees fund.

ITEM 6 - Discuss/consider submitting an application under the COPS Hiring Recovery Program (CHRP) to provide 36 months funding for a newly-hired full-time police officer.

The U.S. Department of Justice is providing up to \$1 billion in grant funding for hiring additional career law enforcement officers under the COPS Hiring Recovery Program (CHRP). CHRP grants will provide 100% funding for approved entry-level officer salaries and benefits for 36 months. Any additional costs for higher salaries or benefits for particular individuals hired will be the responsibility of the City. At the conclusion of federal funding, the City of Altoona must retain all sworn officer positions awarded under the CHRP grant for a minimum of one additional year.

The "Patrol Officer Annual Cost" spreadsheet included in the packets reflects the costs of a newly hired entry level police officer under the assumption that a CHRP grant eligible officer would be hired by June 1, 2010. Total grant funds that the City would receive over the 36 month period would be \$244,713. City costs for the new officer would begin in 2013, at \$53,041 (7 months) and, beginning in 2014, the full year costs would be approximately \$95,585—this is the minimum the City would be obligated to.

Staff is seeking direction from Council regarding when the Police Department should apply for the CHRP grant given its obligation to keep the hired office employed for a minimum of one year beyond the 36 month grant period.

ITEM 7 - Discuss/consider amending the premise description on the "Class B" Liquor and Beer License issued to Rolly's Coach Club, located at 2239 Spooner Avenue, to include the parking lot for May 21, 2010 only.

Rolly Knusalla, owner of Rolly's Coach Club, 2239 Spooner Avenue, is asking for an amendment to his current "Class B" Liquor and Beer License premise description to include the parking lot for May 21, 2010 only. Rolly is hosting a wedding reception and will be having a tent on the parking lot where the guests will be served and consuming the alcohol.

Police Chief Chaney does not have an issue with this amendment and recommends approval.

Suggested motion: I move approval of amending Rolly's Coach Club "Class B" Liquor and Beer License premise description to include the parking lot for May 21, 2010 only.

ITEM 8 - Discuss/consider special exemption for Altoona Lions Club to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park (designated consumption & sale area) during a car show in conjunction with Cinder City Days Celebration, June 12, 2010.

As you may be aware, Chapter 9.23 of Altoona Municipal Code prohibits consumption of Alcoholic beverages within City parks. Consistent with past practice, the Altoona Lions Club is requesting an exemption from this provision in order to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park during a car show in conjunction with the Cinder City Days celebration, June 12, 2010.

This request has been considered by the Altoona Department of Emergency Services and Chief Chaney recommends City Council approve a one-time exemption for the Altoona Lions Club to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park within a designated consumption and sale area during a car show held in conjunction with the Cinder City Days celebration on June 12, 2010.

Suggested motion: I move approval of a special exemption for Altoona Lions Club to obtain a Picnic License at Tenth Street Park during a car show on June 12, 2010.

ITEM 9 – Discuss/consider approval of Resolution 5A-10, a resolution to approve the vacation of a platted, recorded subdivision, including land dedicated to the public pursuant to Wis. Stats 236.36-236.43.

Attached for your consideration is Resolution 5A-10, a resolution to approve the vacation of a platted, recorded subdivision, including land dedicated to the public pursuant to Wis. Stats 236.36-236.43.

The resolution authorizes the City to jointly apply with M&I Regional Properties, LLC to the Eau Claire County Circuit Court to vacate the portions of right-of-way and dedicated park property in the Country Club Estates Plat. Vacation of the property will allow for correction of the right-of-way alignment and

future sale and re-platting of the property. Staff recommends, and M&I agrees, that any future plat will also include park property. A copy of the proposed new plat is also attached for your consideration.

This action has been properly noticed consistent with State Statute Section 236.41.

Suggested motion: I move approval of Resolution 5A-10, a resolution to approve the vacation of a platted, recorded subdivision, including land dedicated to the public pursuant to Wis. Stats 236.36-236.43

ITEM 10 - Discuss/consider appointment of Peggy Glamann of Bowmar Appraisals as the City Assessor. (Two year term - expires May 2012)

Please refer to Section 2.08.100 of the Altoona Municipal Code Book. Code requires that the Council appoint an assessor every two years. Staff recommends appointing Peggy Glamann of Bowmar Appraisals as the City Assessor for a two-year term ending May 2012 because Jerry Hillman has announced his retirement.

Suggested motion: I move approval of appointment of Peggy Glamann of Bowmar Appraisals as the City Assessor.

ITEM 11 - Discuss/consider re-appointment of John Behling of Weld, Riley, Prenn, Ricci as the City Attorney. (Two year term - expires May 2012)

Please refer to Section 2.08.100 of the Altoona Municipal Code Book. Code requires that the Council appoint a city attorney every two years. John Behling has done an excellent job for the City and staff recommends that the Council re-appoint Mr. Behling of Weld, Riley, Prenn and Ricci as the City Attorney for a two-year term ending in May 2012.

Suggested motion: I move approval of re-appointment of John Behling of Weld, Riley, Prenn, Ricci as the City Attorney.

ITEM 12 - Discuss/consider setting a date for the strategic planning retreat with City Staff and Council.

Mayor Spangler has requested City staff and Council members meet to review the strategic planning priorities established in 2006. Staff suggests the following dates for your consideration:

June 10th after the Council Meeting

June 24th after the Council Meeting

The suggestions are made in consideration of not tying up another evening, but, could schedule the meeting any time that works for Council. If a Council meeting night is selected, we will try to minimize the number of agenda items.

ITEM 13 - Discuss/consider convening in Closed Session pursuant to Wis. Stats 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

A. Avery Lane retaining pond proposal by Robb Majeski.

ITEM 14 - Motion to reconvene to open session for the purpose of discussion and possible action on the matters entertained in closed session.

A. Discuss/consider Avery Lane retaining pond proposal by Robb Majeski.