



Marquee Rental Agreement

Renter Information

Organization's Name:				Date of Event:	Month	Day	Year
Address:	Street	City	State	Zip			
Contact Person's Name:		Home Ph #:		Work Ph #:			

Terms of this Agreement

- A. A twenty dollar (\$20.00) user fee is required.
- B. The Marquee's use order of priority is:
 1. City of Altoona department functions
 2. Renter of ball fields and/or Hobb's
 3. Altoona Lions Club
 4. General public on a first come, first served basis
- C. All information requested for posting on the Marquee is subject to the approval of the Parks & Recreation Coordinator. The Coordinator reserves the right to change that information.
- D. Please record in the spaces provided below the information to be placed on the Marquee. Please note that the information must be contained to no more than three (3) lines at eighteen (18) characters per line.

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Line 1																		
Line 2																		
Line 3																		

Renter's Signature

Date

Altoona Parks & Recreation Signature

Date

This space is for the Altoona Parks & Recreation office use only.

\$20 Fee Collected	
Check #	Cash

Marquee Date Information	
Placement Date	Removal Date