



ALTOONA SEEKING VOLUNTEERS TO FILL BOARD VACANCIES

ALTOONA - The City of Altoona is seeking applicants to fill the following vacant citizen positions on the following committees. Mayor Pratt and the Altoona City Council would like to invite you to serve your community by volunteering to be a member of a committee.

- Plan Commission – meets the 2nd Monday of each month at 6 p.m.
- Police and Fire Commission – meets as needed. Typically 4-6 times per year.

There is some preparatory reading required to serve on these committees. No special knowledge is required, although background or interest in the business conducted by the committee is desired. Applicants must be residents of the City of Altoona. Interested citizens can check the City's Website at www.ci.altoona.wi.us under Government/Boards Commissions and Committees or contact Cindy Bauer for specific committee duties.

Applicants are expected to attend each meeting. Unexcused absences at two or more meetings annually may result in removal from the committee.

Applicants must submit a letter of application and personal resume to Cindy Bauer, City Clerk, 1303 Lynn Avenue, Altoona, WI 54720, or by e-mail to cindyb@ci.altoona.wi.us by 4:00 p.m. on Friday, December 9th.

An appointment is expected to be made at a future Council meeting. For additional information contact Mike Golat, City Administrator at 715-839-6092.

Dated this 4th day of November 2016.

A handwritten signature in black ink that reads "Cindy Bauer". The signature is written in a cursive, flowing style.

Cindy Bauer
City Clerk

Chapter 2.36

BOARD OF FIRE AND POLICE COMMISSIONERS

Sections:

- 2.36.010** **Commissioners—Appointment—Term.**
- 2.36.020** **Fire and police chiefs—Appointment—Term—Vacancy filling.**
- 2.36.030** **Compliance with state statutes required.**

2.36.010 **Commissioners—Appointment—Term.**

The city shall have a board of police and fire commissioners consisting of five citizens, three of whom shall constitute a quorum. The mayor shall annually, between the last Monday of April and the first Monday of May, appoint in writing one member for a term of five years. Such appointment is subject to confirmation by the common council, and upon confirmation of that appointment by the common council, such appointment shall be filed with the secretary of the board. Whenever any other vacancies arise on the board, such vacancies shall be filled by written appointment by the mayor, with such appointments being subject to confirmation by the common council. No appointment shall be made which will result in more than three members of the board belonging to the same political party. The board shall keep a record of its proceedings. (Ord. 26, 1978; Ord. A-79 (part), 1972; prior code § 2.16(l))

2.36.020 **Fire and police chiefs—Appointment—Term—Vacancy filling.**

The board shall appoint the chief of police and the chief of the fire department, who shall hold their offices during good behavior, subject to suspension or removal by the board for cause. Upon occurrence of a vacancy in the office of chief, the ranking officer of the department shall perform the duties of the chief until such vacancy is filled. The fire chief shall by virtue of his office hold the office of fire inspector. (Ord. A-79 (part), 1972; prior code § 2.16(2))

2.36.030 **Compliance with state statutes required.**

The city shall follow all provisions of Wis. Stat. § 62.13 regarding police and fire departments, except subsection 62.13(6) regarding optional powers of the board. The board of fire and police commissioners shall have those optional powers only if the electors of the city adopt said optional powers pursuant to the procedures set forth in said subsection. (Ord. 6L-91 (part), 1991; Ord. A-126, 1976; Ord. A-79 (part), 1972; prior code § 2.16(3))

Chapter 2.56

PLAN COMMISSION

Sections:

- 2.56.010** Created—Membership.
- 2.56.020** Alderman member—Election—Term.
- 2.56.030** Citizen members—Appointment—Term.
- 2.56.035** Citizen members—Vacancies
- 2.56.040** Park board president—Succession to commission when.
- 2.56.050** Power and authority.
- 2.56.060** Functions and duties
- 2.56.070** Matters referred to plan commission

2.56.010 Created—Membership.

A city plan commission is created and shall consist of the mayor, who shall be its presiding officer, two aldermen and four citizens. (Ord 9D-06, Ord. 5B-01, Ord. 4E-98, 1998: Ord. A-30 (part), 1966: prior code § 2.07(a))

2.56.020 Alderman member—Election—Term.

The aldermen members of the commission shall be appointed by the mayor for one year terms, subject to confirmation by the city council, at each year's city council organizational meeting. (Ord 4A-12 (part)).

2.56.030 Citizen members—Appointment—Term.

The citizen members shall be appointed by the mayor, subject to city council confirmation, upon the creation of the commission, to hold office for periods ending in one (one member), two (one member) and three years (two members), respectively, from the succeeding first day of May, and thereafter annually one or two such member shall be appointed for a term of three years. (Ord 4A-12 (part), Ord 9D-06, Ord. 5B-01, Ord. A-30 (part), 1966: prior code § 2.07(a), (b) (part))

2.56.035 Citizen members—Vacancies.

Any citizen member position that becomes vacant for any reason other than the normal ending of a term shall be filled by appointment of the mayor. The new citizen member shall serve a term beginning immediately upon appointment and ending at the end of the position's normal term. (Ord 9D-06).

2.56.040 Park board president—Succession to commission when.

Whenever a park board is created, the president of such board shall succeed to a place on the plan commission when the term of the additional citizen member expires. (Ord. A-30 (part), 1966: prior code § 2.07(b) (part))

2.56.050 Power and authority.

The city plan commission shall have power and authority to employ experts and a staff, and to pay for their services and such other expenses as may be necessary and proper, not exceeding the appropriation that may be made for such commission by the legislative body, or placed at its disposal through gift, and subject to any ordinance or resolution enacted by the governing body. The plan commission shall have the powers prescribed by Wis. Stats. §62.23 and this code, and such other and further powers as may be prescribed by statute, by ordinance, or by the council. (Ord 7A-14 (part), 2014, Ord. A-30 (part), 1966: prior code § 2.07(d))

2.56.060 Functions and duties.

It shall be the function and duty of the commission to make and adopt a comprehensive plan for the physical development of the city, and any areas within the city's extraterritorial jurisdiction that in the commission's judgment bear relation to the development of the city. Such adoption shall be consistent with the procedural requirements outlined in Chapter 66.1001(4) of Wisconsin State Statutes. The commission may from time to time amend, extend or add to the comprehensive plan, or carry any part or subject matter into greater detail. The commission may make reports and recommendations consistent with the spirit and intent of the comprehensive plan, to the city council, public officials and agencies, public utility companies, civic, educational, professional and other organizations, and citizens. The commission may adopt rules for the transaction of its business, and shall keep a record of its resolutions, transactions, findings and determinations, which shall be a public record. (Ord 7A-14, (part), 2014).

2.56.070 Matters referred to plan commission.

The city council, committees and officers of the city shall refer to the commission, for its consideration and report before final action is taken by the council, committee or officer, all of the following matters:

- A. The location and architectural design of any public building;
 - B. The location of any statue or memorial;
 - C. The location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition of land for, or lease of land for any street, alley or other public way, park, playground, airport, area for parking vehicles, or other memorial or public grounds;
 - D. The location, extension, abandonment or authorization for any public utility whether publicly or privately owned;
 - E. All plats of lands in the city or within the territory over which the city is given platting jurisdiction by Wis. Stat. ch. 236;
 - F. The location, character and extent or acquisition, leasing or sale of lands for public or semipublic housing, slum clearance, relief of congestion, or vacation camps for children; and
 - G. The amendment or repeal of any ordinance adopted pursuant to Wis. Stat. § 62.23.
- The plan commission shall have the powers prescribed by Wis. Stats. §62.23 and this code, and such other and further powers as may be prescribed by statute, by ordinance, or by the council.

Unless such report is made within 30 days, or such longer period as may be stipulated by the city council, the council, committee or officer may take final action without it. (Ord. 7A-14, (part), 2014.)