

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
May 26, 2016

(I) Call Meeting to Order

Mayor Brendan Pratt called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

City Clerk Cindy Bauer called the roll. Mayor Brendan Pratt, Council Persons Dale Stuber, Andrew Schlafer, Ray Henning and David Rowe were present. Also Present: City Attorney John Behling, City Administrator Mike Golat, Director of Public Works/City Engineer (DPW/CE) Dave Walter, Police and Fire Chief Jesse James, City Planner Joshua Clements, Management Analyst Roy Atkinson, and City Clerk Cindy Bauer.

(IV) Citizen Participation Period

Motion by Stuber/Henning to close Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Council Member Schlafer referred to the May 12, 2016 Council meeting whereas he asked if the City of Altoona does have or could do a TIF policy similar to Eau Claire's. City Administrator Golat commented that staff will be drafting a TIF policy in the near future.

Motion by Schlafer/Stuber to approve the minutes of the May 12, 2016 Regular Council meeting.

Motion carried.

(VI) City Officers/Department Heads Report

Police Sergeant Mark Duce reported that the Altoona Police Department, in a joint effort with the Wisconsin State Patrol, conducted an air traffic detail today (June 2) from 11 a.m. – 3:30 p.m. along the Highway 53 bypass by River Prairie Drive. There were 45 traffic stops; mostly due to speeding and tailgating.

City Administrator Golat reported that there was a ground breaking for Northwestern Bank; they will be building a new facility on Rivers Edge Trail. Public Works and Parks Department have been busy with ground maintenance and street projects.

DPW-CE Walter briefly commented on the Trail project in the northwest and southwest quadrant of River Prairie; Council will be awarding the bid at the June 23, 2016 Council Meeting.

Mayor Pratt commented on the excellent job City Planner Clements has been doing regarding code enforcements in the City.

Council Member Schlafer would like an independent study done on the event center regarding ongoing costs of an event center, maintenance costs, and cash flow. Council Member Rowe also supported the study. City Administrator Golat said if Council so wishes, an independent study could be done, however, he would need more information as to the scope of the independent study.

Council Member Henning asked if the building design for the event center has been selected. City Administrator Golat mentioned that the advisory committee for the event center will be bringing forth a recommendation at the next Council meeting.

City Committee Reports - None.

(VII) Unfinished business – none.

(VIII)New Business

(1) Discuss/consider Appointment of Council Member for District 5, Wards 8 & 9, to fill the vacant position for the remainder of term April 2017.

City Administrator Golat made aware that since Brendan Pratt was elected Mayor effective April 19, 2016, his Council seat is now vacant. Consistent with Altoona Municipal Code, the Council is required to appoint a replacement from a pool of interested applicants. Golat explained that vacancy notices inviting applications from interested citizens were placed in the Leader Telegram, the City's website, Facebook, City's weekly e-newsletter, and a media release to local media. The term for appointment will be until April 18, 2017 at which time the selected council person can take out nomination papers in December 2016 to be on the April 2017 Spring Ballot. Clerk Bauer received an application from Tim Sexton of 3020 Valmont Court. Sexton was present and gave some background information regarding his skills and job history.

Motion by Henning/Rowe to appoint Tim Sexton as the new Council Member for District 5, Wards 8 & 9. **Motion carried.**

Clerk Bauer swore in newly appointed Council Member Sexton who took his seat for the remainder of the meeting.

(VIII)(2) Update and input on City Technology upgrades.

DPW/CE David Walter explained that the 2016 budget includes \$15,000 funding for technology upgrades within the Council chambers. Staff has met with a firm that provides technology solutions, and has updated figures on the cost of various items. Walter explained the current audio/video system in the Council Chambers. Staff is seeking guidance and input from Council on which items they wish to implement both now and in the near future.

Andy Pierson of Audio Architects was available at the May 26, 2016 Council meeting to give a presentation on City Technology upgrades. Pierson summarized on four major points and the costs involved with the upgrades:

- Reallocation of space where the current system is housed in.
- Video system upgrade – cost around \$25,000.
- Camera system upgrade – High-definition cameras – cost around \$20,000.
- Audio system upgrade – cost around \$15,000 (re-use existing microphone and add more speakers).

Pierson encouraged the Council to spend at least \$25,000 on the video system then additional upgrades to the camera and audio systems can be added at a later date.

City Administrator Golat mentioned that he contacted Public Access Community Television regarding the costs involved in filming the Council Meetings on a per hour basis. Clerk Bauer tallied the total amount of hours the Council Meetings took place in 2015 and made a comparison what that cost would have been in 2015.

Council Member Stuber suggested amending the budget to allocate an additional \$15,000 to increase the project budget for \$30,000 for part of the technology upgrades in the Council Chambers; additional funding can be discussed at a later day.

City Administrator Golat indicated that he would bring back a budget amendment at the June 9, 2016 Council meeting and verify the public bidding process.

(VIII)(3) Discuss/consider special exemption for Altoona Lions Club to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park (designated consumption & sale area) during a car show in conjunction with Cinder City Days Celebration, June 11, 2016. (Rain date June 12, 2016)

City Administrator Golat explained that Chapter 9.23 of Altoona Municipal Code prohibits consumption of Alcoholic beverages within City parks. Consistent with past practice, the Altoona Lions Club is requesting an exemption from this provision in order to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park during a car show in conjunction with the Cinder City Days celebration, June 11, 2016.

Motion by Henning/Hanks to approve a special exemption for Altoona Lions Club to obtain a Picnic License at Tenth Street Park during a car show on June 11, 2016. **Motion carried.**

(VIII)(10) Discuss/consider convening in closed session pursuant to the following:

Wis. Stats 19.85 (1)(e) A. Purchase and/or sale of property,

Motion by Stuber/Hanks to convene in closed session at 7:02 p.m. pursuant to Wis. Stats 19.85 (1)(e). A. Purchase and/or sale of property. Roll call vote, 6-ayes, Stuber, Hanks, Schlafer, Henning, Sexton, Rowe, 0-nays. **Motion carried 6-0.**

(VIII)(11) Motion to reconvene to Open Session.

Wis. Stats 19.85 (1)(e) A. Purchase and/or sale of property.

Motion by Hanks/Rowe to reconvene to open session at 7:32 p.m. Roll call vote, 6-ayes, Henning, Rowe, Stuber, Sexton, Schlafer, Hanks, 0-nays. **Motion carried 6-0.**

City Administrator Golat explained that the Council discussed in closed session a proposal from Tom Lund, representing Harbor Bay Real Estate Advisors, for lots within the NW quadrant of River Prairie commonly known as the city remaining apartment lots with mixed use/retail on the bottom. The asking price was \$16.25 per square foot for a total price of \$957,222.50.

Motion by Henning/Stuber to approve a purchase agreement with Bascom Capital LLC for the purchase of Lots 11, 12, 13, 15, 16, 17, 18, and 19 of the River Prairie Northwest Quadrant Plat recorded on April 15, 2016 subject to the terms and conditions set forth in the purchase agreement. Discussion followed. Council Member Rowe had concerns with the possible result of the feasibility study for the intended mixed use of the building. **Motion carried.**

(IX) Miscellaneous Business and Communication.

(X) Adjournment.

Motion by Stuber/Rowe to adjourn at 7:47 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk