

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
December 21, 2017

(I) Call Meeting to Order

Mayor Brendan Pratt called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

City Clerk Cindy Bauer called the roll. Mayor Brendan Pratt, Council Persons Dale Stuber, Red Hanks, Andrew Schlafer, Matthew Biren, Tim Sexton and David Rowe were present. Also Present: Attorney Christopher Gierhart, City Administrator Mike Golat, Finance Director Tina Nelson, Police Chief Jesse James, Fire Chief Mark Renderman, City Planner Joshua Clements, Management Analyst Roy Atkinson, and City Clerk Cindy Bauer.

(IV) Citizen Participation Period

Council Member Stuber commented on the fatality at Nottingham Way and Hwy 12 this past week. Stuber would like to have street lights installed at the intersection of Hwy 12 and Nottingham Way and/or drop the speed limit from 55 mph to 45 mph.

City Administrator Golat spoke of his conversation with the Wis. Department of Transportation. Golat said it's been long in the City's plan to get a safe crossing across Hwy 12.

Motion by Hanks/Rowe to close Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Rowe/Hanks to approve the minutes of the December 14, 2017 Regular Council Meeting.

(VI) City Officers/Department Heads Report

Police Chief James commented on the car/pedestrian accident that occurred this past Monday night.

Fire Chief Renderman also commented on the support of the community during the car/pedestrian accident this past Monday night. Renderman reported on a call scheduling system that the Fire Department/EMS will be implementing at the beginning of the year.

City Committee Reports

(VII) Unfinished Business - None.

(VIII) New Business

(8) Discuss/consider appointment of Hillarie Roth to the Police and Fire Commission.

Motion by Biren/Stuber to approve the Mayoral appointment of Hillarie Roth to the Police and Fire Commission to fill the vacant position for a term ending April 2019. **Motion carried.**

(VIII)(1) Discuss/consider approval of Engagement Letter with Johnson Block for auditing services for 2017.

Motion by Sexton/Hanks to approve the Engagement Letter with Johnson Block for auditing services for 2017. Schlafer against. **Motion carried 5-1.**

(VIII)(2) Discuss/consider approval of the Investment Advisory Agreement with Ehlers Investment Partners to manage a portion of the City's investments.

Motion by Hanks/Rowe to approve the Investment Advisory Agreement with Ehlers Investment Partners to manage a portion of the City's investments. Schlafer recused himself. **Motion carried 5-1.**

(VIII)(3) Discuss/consider Resolution 12B-17, a resolution authorizing TD Ameritrade Institutional as a custodian.

Motion by Biren/Sexton to approve Resolution 12B-17, a resolution authorizing TD Ameritrade Institutional as a custodian. **Motion carried.**

(VIII)(4) – Discuss/consider Resolution 12C-17, a resolution providing for the sale of \$2,030,000 General Obligation Promissory Notes, Series 2018A.

Motion by Stuber/Hanks to approve Resolution 12C-17, a resolution providing for the sale of \$2,030,000 General Obligation Promissory Notes, Series 2018A. **Motion carried.**

(VIII)(5) Discuss/consider Resolution 12D-17.

Motion by Biren/Hanks to approve Resolution 12D-17, a resolution authorizing the Redemption of the City's General Obligation Promissory Notes, dated December 30, 2008. **Motion carried.**

(VIII)(6) Discuss/consider preparing a Request for Proposals (RFP) to refund the 2015 TID No. 3 Revenue Loans with a Tax Increment Revenue Bond.

Motion by Sexton/Rowe to approve preparing a Request for Proposals (RFP) to refund the 2015 TID No. 3 Revenue Loans with a Tax Increment Revenue Bond. **Motion carried.**

(VIII)(7) Discuss/consider Ordinance 12F-17, an ordinance creating Chapter 3.22 of the Altoona Municipal Code "Fire and Rescue Department Service Calls" to incorporate charges for service to non-tax paying entities or for calls for service of extreme cost provided for by the City of Altoona Fire and Rescue Department.

Fire Chief Mark Renderman explained Ordinance 12F-17, Renderman further explained that the City has several emergency calls each year in which nonresidents and non-taxpayers are in need of assistance by the Altoona Emergency Services for accidents, rescues, spills, fires, etc.

Council Member Hanks had some concerns with paying for the services.

Council Member Schlafer also had some concerns with the \$500 base fee for fire call charges.

Council Member Sexton suggested charging the fee over a certain threshold; if the expense is over \$1,000 for example.

City Administrator Golat suggested drafting some other language and options for thresholds to the ordinance and bring back at a future meeting. No action.

(VIII)(9) Discuss/consider approval of Ordinance 12G-17.

City Planner Joshua Clements explained the proposed changes to repeal and replace Title 17 regarding Mobile Homes and Mobile Home Parks.

Motion by Stuber/Sexton to approve Ordinance 12G-17, an ordinance Repealing and Replacing Title 17 "Mobile Homes and Mobile Home Parks" to update the title. **Motion carried.**

(VIII)(10) Discuss/consider approval of annual application for mobile home park license.

Motion by Rowe/Hanks to approve the mobile home park licenses submitted by Hillcrest Estates LLC for Hillcrest Estates Mobile Home Park effective January 1, 2018. **Motion carried.**

(VIII)(11) Discuss/consider approval of Ordinance 12H-17.

Management Analyst Roy Atkinson explained that this ordinance provides guidance for individuals seeking to hold a Block Party in their neighborhood.

Motion by Schlafer/Hanks to approve Ordinance 12H-17, an ordinance creating Chapter 5.52 of the Altoona Municipal Code “Block Party Permit”. **Motion carried.**

(VIII)(12) Discuss/consider approval of Ordinance 12I-17.

Motion by Hanks/Sexton to approve Ordinance 12J-17, an ordinance amending Chapter 9.23 of the Altoona Municipal Code “Public Consumption of Alcoholic Beverages”. Schlafer against. **Motion carried 5-1.**

(VIII)(13) Discuss/consider approval of Ordinance 12J-17.

Management Analyst Atkinson explained that this is the time of year when staff looks over the schedule of fees and makes adjustments to the fee schedule for the following year. Upon review, staff has determined that there have been many fees that have not been adjusted since as early as 1999.

Motion by Schlafer/Sexton to approve Ordinance 12J-17, an ordinance amending Chapter 3.08, Addendum “A”, the City’s Fee Schedule to update fees effective January 1, 2018 with the exception of Exhibit 6 regarding Emergency Response fees at this time. **Motion carried.**

(VIII)(14) Discuss/consider approval of Bartender Licenses.

Motion by Hanks/Rowe to approve bartender licenses to those names listed on the agenda. **Motion carried.**

(IX) Miscellaneous Business and Communication.

Clerk Bauer reminded those present that City hall will be closed on Monday and Tuesday, December 25 and 26 and 11:30 a.m. on Friday, December 29 and closed all day on Monday, January 1, 2018.

(X) Adjournment.

Motion by Hanks/Biren to adjourn at 8:10 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk

(This is a condensed version. A complete copy of the minutes is available at Altoona City Hall or the Altoona Website www.ci.altoona.wi.us). Check the City’s website for election info, city codes, committee meetings, news releases, etc.