

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
April 26, 2018

(I) Call Meeting to Order

Mayor Brendan Pratt called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

City Clerk Cindy Bauer called the roll. Mayor Brendan Pratt, Council Members Andrew Schlafer, Dale Stuber, Red Hanks, Matthew Biren, Tim Sexton, and David Rowe were present. Also Present: Attorney Christopher Gierhart, City Administrator Mike Golat, Police Chief Jesse James, Management Analyst Roy Atkinson, and City Clerk Cindy Bauer.

(IV) Citizen Participation Period

Motion by Hanks/Biren to close Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Hanks/Rowe to approve the minutes of the April 12, 2018 Regular Council Meeting and April 17, 2018 Organizational Council Meeting. Sexton abstained at the April 17, 2018 Council Meeting. **Motion carried.**

(VI) City Officers/Department Heads Report

City Administrator Golat reported the following:

- Police Chief Jesse James has announced that he is running for Assembly District 68 for the Fall Election.
- The City will be hosting the P10 Festival in River Prairie on May 12, 2018.
- May 5, 2018 has been designated as Clean Up Day in City Parks. Volunteers needed.

Police Chief James reported the following:

- There were 109 crashes out on the Hwy 53 Bypass from Oct 24 – April 23.
- Officer Tony Helstern and Max will be returning next week from canine training.
- Drug Take Back Day Event will take place at the Altoona Emergency Services Building on Saturday, April 28 from 8 a.m. to 8 p.m. to dispose of unused or unwanted medications to have them properly disposed of.
- James commented that in memory of Zize Sabani (who was hit and killed while crossing an uncontrolled intersection in December of 2017), Amy Baumgarten, who partnered with Thrivent Financial, and teamed up with the Altoona Police Department, bought 75 reflective vests which Altoona Police will keep in their cars, to give to pedestrians walking in the dark.
- The Altoona Association of Emergency Services will be hosting its 30th Annual Pancake Feed at the Altoona Emergency Services Building, Sunday, April 29 from 7 a.m. - 1 p.m.

Mayor Pratt mentioned that at the Eau Claire Area Chamber's Annual Dinner, the City of Altoona received the 2018 Community Development Award for River Prairie Development.

City Committee Reports

(VII) Unfinished Business – none.

(VIII) New Business

(1) Discuss/consider approval of the Intergovernmental Cooperative Agreement for the Chippewa Valley Regional Computer Forensic Laboratory.

Police Chief Jesse James explained the intergovernmental cooperative agreement for the Chippewa Valley Regional Computer Forensic Laboratory. The agreement establishes the Chippewa Valley Regional Computer Forensic Laboratory in partnership with Eau Claire County and the City of Eau Claire. Police Chief James noted the fixed cost for Altoona as listed in the new agreement.

For 2018 the City of Altoona paid \$3,454 total, which is a \$700 decrease. As an agency the Altoona Police Department is anticipating its annual member contribution to increase approximately \$1,500 to \$2,000. Initial budget for 2019 is projected to be approximately \$50,000. The 10% to be paid as well as the fixed cost will be approximately \$5,000. This increase in payment secures a work station specific to the Altoona Police Department, Sgt. Scott Kelley and Detective Baumgarten. Previously, the work stations were shared. Now, our representatives to the computer lab will have their own identified work station that no one else will use. This identified work station will be available to the Altoona Police Department 24 hours per day, seven days a week. The reason this intergovernmental cooperative agreement is coming to City Council at this time is due to changes and modifications made regarding the addition of the Department of Justice-Department of Criminal Investigations joining the computer lab, plus being transparent in the projected costs for 2019.

Motion by Sexton/Hanks to approve the Intergovernmental Cooperative Agreement for the Chippewa Valley Regional Computer Forensic Laboratory. **Motion carried.**

(VIII)(2) Discuss/consider approval of Ayres Associate Contract for Construction Inspection Services.

City Administrator Golat explained the letter requesting an amendment to the Ayres Engineering contract for the River Prairie Construction Project. The requested total for 2018 is \$80,400 to cover 9 weeks of construction observation and to complete final inspections and record drawings. There are funds budgeted in the capital project budget to cover this expense.

Lisa Fleming of Ayres Associate was present to answer any questions Council Members had regarding the contract. Fleming summarized some of the projects that remain to be finished such as landscaping, brick pavers, splash pads to name a few.

Motion by Stuber/Biren to approve the Ayres Associate Contract for Construction Inspection Services. **Motion carried.**

(VIII)(3) Discuss/consider approval of Storm Water Pond Maintenance Agreement between the City of Altoona and John Basche.

City Administrator Golat explained two proposed agreements related to the conveyance of a storm water ponded owned by John Basche that serves the Tanglewood subdivision. Golat recalled that the engineer designing the KB road and trail improvements has identified the subject property as an area that could be expanded to accommodate runoff from the KB project. Both agreements, marked as “A” and “B” stipulate that the City will be responsible for the long term maintenance and repair of the pond in consideration of Mr. Basche conveying it to the City. Mr. Basche has also requested that any special assessments owed when the trail is built be waived in consideration of the property conveyance. Item 2. in the agreement marked “A” includes a provision that waives the special assessments; the agreement marked “B” does not waive the special assessments.

John Basche was present to answer any questions Council Members had regarding this agreement.

Council Member Hanks has previously had safety concerns with the bike path and has voiced his opposition in doing so, and can therefore not support this agreement.

Council Member Schlafer asked for clarification of both agreements.

Motion by Rowe/Biren to approve Storm Water Pond Maintenance Agreement between the City of Altoona and John Basche to include the provision waiving special assessments for trail construction as stated in Agreement "A". Hanks against. **Motion carried.**

(VIII)(4) Discuss/consider approval of Quit Claim Deed conveying property from John Basche to the City of Altoona (parcel #201-2340-06-000 (Rusty Court)).

City Administrator Golat referred to item 3 for details on this item. The attached quit claim, if executed, would convey property owned by John Basche to the City. The City's intent is to use the property for storm water management in conjunction with road and trail construction or other similar purposes. The parcel is approximately 0.846 acres.

Motion by Rowe/Sexton to approve conveyance of property by Quit Claim Deed from John Basche to the City of Altoona. Hanks against. **Motion carried.**

(VIII)(5) Proclamation recognizing Economic Development Week May 7-11, 2018.

On behalf of the Mayor, Council President Schlafer read the proclamation recognizing 2018 as the 92nd anniversary of the International Economic Development Council professional association and May 7-11, 2018 as Economic Development Week. It is during this time that we recognize the importance of economic development in general and those developers who have partnered with the City to make Altoona a better place to live.

(VIII)(6) Discuss/consider convening in closed session

(VIII)(7) Reconvening in open session.

The Council did not go into closed session.

(IX) Miscellaneous Business and Communication.

Council Member Rowe questioned the new restroom/storage facility that was recently approved. He had concerns regarding the indoor shower facilities that will be available in the building.

City Administrator Golat mentioned that the building will be managed.

(X) Adjournment.

Motion by Hanks/Sexton to adjourn at 6:41 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk