# 2024 Ballot Access Checklist: Municipalities Where Nomination Papers are Used



Each of the following forms must be completed and filed on time by a candidate for municipal office in order for the candidate's name to be placed on the ballot at the **February 20**, **2024 Spring Primary** and the **April 2**, **2024 Spring Election**.

In the City of Milwaukee, the filing officer is the Milwaukee City Election Commission. In all other municipalities, the filing officer is the municipal clerk (town, village or city). Candidates should contact their filing officer for further information or to obtain any of the necessary forms.

Complete and Submit a Registration Statement (Form CF-1) to the filing officer prior to raising or
spending any funds, and no later than 5:00 p.m. on Tuesday, January 2, 2024 or the candidate's name will
not be placed on the ballot. If the form is faxed or emailed, the original document must follow postmarked no
later than January 2, 2024. Wis. Stat. §§ 8.10(5), 8.30(2), Wis. Admin. Code EL § 6.04.

### ➤ New Candidates

File a campaign registration statement before campaign funds are collected or spent or before submitting nomination papers. Wis. Stat. §§ 11.0202(1)(a),11.0101(1).

#### Continuing Candidates

**Amend** your current registration, indicating the office sought and the new primary and election dates. Wis. Stat. §§ 11.0202(1)(a), 11.0101(1).

П	Complete and Submit a Declaration of Candidacy (Form <u>EL-162</u> ) to the filing officer no later than 5:00
	p.m. on Tuesday, January 2, 2024 or the candidate's name will not be placed on the ballot. If the form is
	faxed or emailed, the original document must follow, postmarked no later than January 2, 2024.
	Wis. Stat. §§ 8.10(5), 8.21, 8.30(4), Wis. Admin. Code EL § 6.04.

П	Circulate and Submit Nomination Papers for Nonpartisan Office (Form <u>EL-169</u> ) to the filing officer no
land	later than 5:00 p.m. on Tuesday, January 2, 2024 or the candidate's name will not be placed on the ballot.
	Only original nomination papers (no photocopies, faxes, or emailed documents) will be accepted. Nomination
	papers may not be circulated before December 1, 2023. Wis. Stat. § 8.10(2),
	Wis, Admin, Code EL § 6,04(2).

The number of signatures required is as follows:

All village and town offices:	<ul> <li>Control of the Control of the Control</li></ul>	20 - 100
1 <sup>st</sup> Class Cities:	Citywide offices	1,500 - 3,000
	Alderperson elected to district	200 - 400
2 <sup>nd</sup> and 3 <sup>rd</sup> Class Cities:	Citywide offices	200 - 400
	Alderperson elected at large	100 - 200
	Alderperson elected to district	20 - 40
4 <sup>th</sup> Class Cities:	Citywide offices	50 - 100
	Alderperson elected to district	20 - 40

#### Municipal Judge Candidates:

Complete and submit a Statement of Economic Interests (SEI) to the Ethics Commission using the website (<a href="https://sei.wi.gov">https://sei.wi.gov</a>). Incumbents will be emailed a notice about December 1. New candidates must sign up on the website so staff can set them up to file electronically. The SEI must be received no later than 4:30 p.m. on Friday, January 5, 2024, or the candidate's name will not appear on the ballot. Wis. Stat. §§ 8.10(5), 8.30(3), 19.43(4). Candidates may also print the SEI form and instructions from the Ethics Commission website (<a href="https://ethics.wi.gov">https://ethics.wi.gov</a>), and return those forms by email or fax. For more information, please contact the Ethics Commission at 608-266-8123 or ethics@wi.gov.

#### Important Note Regarding Statements of Economic Interests:

A municipality may enact an ordinance establishing a code of ethics for public officials that may require a candidate for municipal office, in addition to the office of Municipal Judge, to file a **Statement of Economic Interests (SEI)**. The ordinance may also provide that failure to timely file an SEI will prevent the candidate's name from being placed on the ballot. Wis. Stat. § 19.59(1m),(3)(b). Please contact the filing officer to learn if this requirement applies to you.



# CAMPAIGN FINANCE REGISTRATION STATEMENT — LOCAL CANDIDATE COMMITTEE

STATE OF WISCONSIN

This form is used to register a local candidate committee under Chapter 11 of the Wisconsin Statutes. Committees required to register and report with a local filing officer must register using this form or a Form CF-1. This form will be made available to the public upon request. All information you provide is available to the public.

1. Is this an Amendment?	O No	O Yes							
SECTION A: GENERAL	INFOI	RMATION							
A1. Committee Name (Required fo	or all Cand	idates - must be in	cluded in disclaimer on	all commu	inications)				
A2. Email			A3. Phone				4, 274, 534, 734		
A4. Mailing Address	argument to the control of the contr		A5. City		177		A6. State	A7	. Zip
Depository Institution Information						L			
A8. Institution Name		A9. Street Addre	ess	A1	0. City		A11. St	ate	A12. Zip
Treasurer/Administrator Information	n								
A13. Name			A14. Email			A15. Pho	one		
A16. Mailing Address			A17. City			A	18. State	A19	. Zip
Other Officers (Optional)	<u></u>					J			
A20. Name	A21. Tit	le	A22. Email			A23.	Phone		
A24. Name	A25. Tit	le	A26. Email			A27.	Phone		
Filing Exemption	and the second state of the second			·····	A28. Exemp	tion Affir	mation		· · · · · · · · · · · · · · · · · · ·
Registrants which do not anticipate	accepting	or making contribi	utions, making disburse	ments, or	Yes, this	registrar	nt is eligib	le for	exemption.
incurring obligations in an aggregate exemption from filing campaign finance \$2,500 aggregate activity threshold, am	e reports. T	his exemption appli	ies until the registrant e	claim an eceeds the	No, this	registrant	t is not eli	gible	for exemption.
SECTION B: CANDIDAT									
B1. Office Sought (include District/Bi	anch)			B2. Poli	tical Party		B3. Ele	ection	Date
Candidate Information									
B4. Name			B5. Email			B6. Phone	e		
B7. Mailing Address			B8. City			В9 W		B10.	Zip
Second Candidate Committee  An individual who holds a state or local	elective off	îce may establish a		Yes, this	s is my only c	andidate	committee	e in V	
candidate committee to pursue another s B12. Other Office Held or Sought (inc	tate or loca	al office.	<u> </u>		is my second to B11.	l candidat	te commit	tee in	Wisconsin.
3 (			•						

SECTION C: CERTIFICATION		
Accurate Information		
I certify that I am an authorized representative of the this registration is true, correct, and complete.	ne candidate committee and that to my knowledge all of the informat	ion contained within
Timely Amendments		
any change to the candidate committee's eligibility f	ration statement within 10 days of any change of information contain for exemption from campaign finance reporting.	ned within, including
Records Retention		
☐ I acknowledge the requirement to maintain the recor the close of the most recent contribution limit period (	ds of the candidate committee in an organized and legible manner fo June 30 following the April election, December 31 following the Nov	or three years from vember election).
Continuing Compliance		
this registration is terminated. I understand that I an	ply with all applicable requirements under Chapter 11 of the Wiscon n not released from any liability simply because the election date has	sin Statutes until passed.
Treasurer		
C1. Printed Name	2. Signature	C3. Date
Candidate		
C4. Printed Name C	5. Signature	C6. Date

#### Form Instructions

Candidates must complete all sections A, B, and C.

Item 1. Is this an amendment? Have you registered with this local clerk to run for office in a prior election?

Item A1: Committee Name. All candidates are required to register a committee. It is not required that the name include the candidate's name, but it is recommended. This committee name is required to be part of the disclaimer on all communications with express advocacy: 'Paid for by ...'

**A28: Exemption**. Candidates claiming exemption may not have more than \$2,500 of activity, in the aggregate per year. In a calendar year, if you raise \$1,600 and spend \$1,000 you have \$2,600 of aggregate activity and are not eligible to claim exemption.

**Depository Institution Information.** All candidates must designate a depository institution. While it is recommended that all candidates have a designated campaign depository account, candidates who will serve as their own treasurer may designate a single personal account to serve as the committee depository account while claiming a filing exemption and may intermingle personal and campaign funds (Wis. Stat. § 11.0201(2)(b)).

**Treasurer Information.** Each committee must appoint a treasurer. Any adult may serve as a treasurer. A candidate may serve as his or her own treasurer. If you are serving as your own treasurer, please write "Self" or "Candidate." A candidate serving as their own treasurer does not need to provide their name, address and contact information here because that information will already be provided in section B.

#### Section B: Candidate Information

- **B1.** Be sure to include the name of the county, municipality, or school district. There are 72 counties with county supervisors, 100's of school boards, and 1000's of municipal boards.
- **B2.** Party "N/A" or "None" for nonpartisan offices (April). Democrat, Republican, Constitution, Green, Independent, or other ballot status party for partisan (fall) primary/election.

Section C: Certification. All candidates must complete section C. If the candidate is serving as their own treasurer, they would only need to sign once, as either the candidate or treasurer.

# **Declaration of Candidacy**

(See instructions for preparation on back)

FOR OFFICE USE ONLY

		Is this an am	nendment?			
	Yes (if you have already filed a	DOC for this election)	No (if	this is the first D	OC you have filed	for this election)
I,	Candidate's n			, be	eing duly swo	n, state that
I am a candida	ate for the office of					327
		Official name of offic	ce - Include dis	strict, branch or	seat number	
representing [	f <u>partisan election</u> , name of political p	party or statement of principle	e - five words o	r less ( <i>Candidate</i>	es for nonpartisan o	ffice may leave blank.)
requirements, I will otherwise	will meet at the time I as if any, prescribed by the ce qualify for office, if nomin	onstitutions and lawated and elected.	s of the Un	ited States a	and the State	of Wisconsin, and tha
I have not bee	en convicted of a felony in	any court within the t	United Stat	es for which	I nave not be	en pardoned.
My present a	ddress, including my mu	nicipality of reside	nce for vo	ting purpos	ses is:	ju la
				8 11 1 12 13 14 14 14 14 14 14 14 14 14 14 14 14 14	Town of ☐ Village of ☐ City of ☐	
House or fire no.	Street Name	Mailing Municipality and St	tate	Zip code	Municipality o	f Residence for Voting
	wish it to appear on the			may replace a le	gal name.)	
				(Si	gnature of candida	e)
STATE OF WISC	CONSIN	SS.				
County of	nty where oath administered)	33.				
Subscribed an	d sworn to before me this	day of			R	NOTARY SEAL EQUIRED, IF OATH
	(Signature of person authorize		_1	ş-		DMINISTERED BY NOTARY PUBLIC
☐ Notary Publ	ic or □ other official	*	-			
If Notary Public	c: My commission expires	, , ', d <sub>T</sub> t		or 🗆	is permanent.	
—————The information	on this form is required by W	is. Stat. § 8.21, Art. XII	II, Sec. 3, W	is. Const., an	d must be filed	with the filing officer in

EL-162 | Rev. 2019-08 | Wisconsin Elections Commission, P.O. Box 7984, Madison, WI 53707-7984 608-266-8005 | web: elections.wi.gov | email: elections@wi.gov

order to have a candidate's name placed on the ballot. Wis. Stats. §§ 8.05 (1)(j), 8.10 (5), 8.15 (4)(b), 8.20 (6), 120.06 (6)(b), 887.01.

<sup>1</sup> A 1996 constitutional amendment bars any candidate convicted of a misdemeanor which violates the public trust from running for or holding a public office. However, the legislature has not defined which misdemeanors violate the public trust. A candidate convicted of any misdemeanor is not barred from running for or holding a public office until the legislature defines which misdemeanors apply.

### Instructions for Completing the Declaration of Candidacy

All candidates seeking ballot status for election to any office in the State of Wisconsin must properly complete and file a *Declaration of Candidacy*. This form must be **ON FILE** with the proper filing officer no later than the deadline for filing nomination papers or the candidate's name will not appear on the ballot. A facsimile will be accepted if the FAX copy is received by the filing officer no later than the filing deadline and the signed original declaration is received by the filing officer with a postmark no later than the filing deadline.

### Information to be provided by the candidate:

- > Type or print your name on the first line.
- > The title of the office and any district, branch, or seat number for which you are seeking election must be inserted on the second line. For legislative offices insert the title and district number, for district attorneys insert the title and the county, for circuit court offices insert the title, county and branch number, and for municipal and school board offices insert the title and any district or seat number.
- > Type or print the political party affiliation or principle supported by you in five words or less on the third line. Nonpartisan candidates may leave this line blank.
- Felony convictions: Your name cannot appear on the ballot if you have been convicted of a felony in any court in the United States for which you have not been pardoned. Please see footnote on page 1 for further information with respect to convictions for misdemeanors involving a violation of public trust. These restrictions only apply to candidates for state and local office.
- Your current address, including your municipality of residence for voting purposes, must be inserted on the fourth line. This must include your entire mailing address (street and number, municipality where you receive mail) and the name of the municipality in which you reside and vote (town, village, or city of \_\_). If your address changes before the election, an amended Declaration of Candidacy must be filed with the filing officer. Wis. Stat. § 8.21. Federal candidates are not required to provide this information, however an address for contact purposes is helpful.
- > Type or print your name on the fifth line as you want it to be printed on the official ballot. You may use your full legal name, former legal surname, or any combination of first name, middle name, and initials, surname or nickname with last name.

**Note**: The Wisconsin Elections Commission has determined that, absent any evidence of an attempt to manipulate the electoral process, candidates are permitted to choose any form of their name, including nicknames, by which they want to appear on the ballot.

No titles are permitted. In addition, names such as "Red" or "Skip" are permitted, but names which have an apparent electoral purpose or benefit, such as "Lower taxes," "None of the above" or "Lower Spending" are not permitted. It is also not permissible to add nicknames in quotes or parentheses. For example, John "Jack" Jones or John (Jack) Jones are not acceptable, but John Jones, Jack Jones or John Jack Jones are acceptable.

This form must be sworn to and signed in the presence of a notary public or other person authorized to administer oaths, such as a county or municipal clerk. Wis. Stat. §§ 8.21(2), 887.01(1).

### Information to be provided by the person administering the oath:

- > The county where the oath was administered.
- > The date the Declaration of Candidacy was signed and the oath administered.
- > The signature and title of the person administering the oath. If signed by a notary public, the notary seal is required and the date the notary's commission expires must be listed.

All candidates for offices using the nomination paper process must file this form (and all school district candidates must file the EL-162sd) with the appropriate filing officer no later than the deadline for filing nomination papers. Wis. Stats. §§ 8.10 (5), 8.15 (4)(b), 8.20 (6), 8.21, 8.50 (3)(a), 120.06 (6)(b). Candidates nominated for local office at a caucus must file this form with their municipal clerk within 5 days of receiving notice of nomination. Wis. Stat. § 8.05 (I)(j).

andidate's name (required); no titles may be used.	. Stre	didate's residential addres et, fire, or rural route num	s (required) No P.O. box addre ber; box number (if rural route	esses e); and name of street or road	1   1	Candidate's i Town  Village	municipality for <u>voting</u>	purposes (required)
andidate's malling address, including municipality for mailing pu ssidential address or voting municipality)	rposes (required if different than	State (required)	Zip code		[ [	□ City		nunicipality)
		WI		Type of election  spring  special	(required)	Electi Mo/I	on date (required) <i>Do</i> Day/Year	not use primary date.
tle of office (required)	Bra	nch, district or seat numbe	r (required if applicable)					
		Branch District	•	Name of jurisdiction or dis				
ne undersigned, request that the candidate, whose cortunity to vote for  him or  her for the office at the part of the same office at the part of the same office at the same of the same	e name and residential addre e listed above. I am eligible his election	ess are listed above, to vote in the jurisdic	be placed on the ballot tion or district in which	 at the election describ the candidate named :	ed above	as a cand	idate so that vote	rs will have the
The municipality used for mailing purposes	when different than m	inicipality of activi					Thave not signed	
-	, and the than me	americantly of reside	ence, is not sufficient	. The name of the n	nunicipal	lity of re	sidence must al	ways be listed.
Signatures of Electors	Printed Name of E	,	Residential Address (A Street and Number or Ru (Rural address must also it	<i>lo P.O. Box Addresses</i> ) ral Route	Check t	the type an	Residence d write the name ity for voting	Date of Signing Mo/Day/Year
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		CERTIFICATIO certify:   r	N OF CIRCULATOR		) a city			
(Name of circulator further certify I am either a qualified elector of W irculated this nomination paper and personally of hat each person signed the paper with full knowle ware that falsifying this certification is punishable	risconsin, or a U.S. citizen, agotained each of the signature	ge 18 or older who, if	I were a resident of this	(Circulator's residential address state, would not be die electors of the jurisdict witheir respective residents.)	squalified	from vot	ing under Wis. Sta	at. 66.03. Lperson:
(Date)		····						

# Instructions for Preparing Nomination Papers for Nonpartisan Office

This is a sample nomination paper form. It conforms to the statutory requirements for nomination papers for nonpartisan office. All information concerning the candidate must be completed in full before circulating this form to obtain signatures of electors. All information concerning the signing electors and the circulator must be completed in full before filing with the appropriate filing officer. This form may be reproduced in any way. A candidate's picture and biographical data may also be added to this form. The Wisconsin Elections Commission has determined that no disclaimer or other attribution statement is required on nomination papers. Candidates are advised to send a sample of their completed form the filing officer for review before circulation.

<u>Page Numbers</u> – Number each page consecutively, beginning with "1", before submitting to the filing officer. A space for page numbers has been provided in the lower right-hand corner of the form.

<u>Candidate's Name</u> - Insert the candidate's name. A candidate may use his or her full legal name, or any combination of first name, middle name, and initials or nickname with last name. The Wisconsin Elections Commission has determined that, absent any evidence of an attempt to manipulate the electoral process, candidates are permitted to choose any form of their name, including nicknames, by which they want to appear on the ballot.

No titles are permitted. In addition, names such as "Red" or "Skip" are permitted, but names which have an apparent electoral purpose or benefit, such as "Lower taxes," "None of the above" or "Lower Spending" are not permitted. It is also not permissible to add nicknames in quotes or parentheses between first and last names. For example, John "Jack" Jones or John (Jack) Jones are not acceptable, but John Jones, Jack Jones or John Jack Jones are acceptable.

<u>Candidate's Address</u> — Insert the candidate's residential address (no P.O. Box addresses) and the municipality for voting purposes. Indicate if the municipality of residence is a town, village, or city. If a candidate's mailing address is different from the residential address or voting municipality, a complete mailing address must also be given.

<u>Date of Election</u> - Insert the date of the election. If the nomination paper is being circulated for a spring election, the date is the first Tuesday in April. If the election is a special nonpartisan election, the date of the special election must be listed.

<u>Title of Office</u> - The name of the office must be listed <u>along with any branch, district, or seat number</u> (if applicable) that clearly identifies the office the candidate is seeking. If necessary, the name of the jurisdiction that identifies the office, such as Dane County Circuit Court Judge, Branch 3, must also be listed.

Name of Jurisdiction - The nomination papers must also indicate the municipality or jurisdiction in which the signing electors are qualified to vote, as it relates to the office sought by the candidate named on the nomination paper. For example, for a statewide office the jurisdiction is the State of Wisconsin. Others may be the county, town, village, city, aldermanic district, school district, or town sanitary district, as required.

Signatures and Printed Name of Electors - Only qualified electors of the jurisdiction or the district the candidate seeks to represent may sign the nomination papers. Each signer must also legibly print their name. Each elector must provide their residential address (no P.O. Box addresses), including any street, fire or rural route number, box number (if rural route) and street or road name, and municipality of residence. A post office box number alone does not show where the elector actually resides. The name of the Municipality of Residence must be listed for each signing elector and must clearly identify the town, village or city where the elector's voting residence is located. The date the elector signed the nomination paper, including month, day and year, must be indicated. Ditto marks that follow correct and complete address or date information are acceptable. The circulator may add any missing or illegible address or date information before the papers are filed with the filing officer.

Signature of Circulator - The circulator should carefully read the language of the Certification of Circulator. The circulator must personally present the nomination paper to each signer. The nomination paper may not be left unattended on counters or posted on bulletin boards. The circulator's complete residential address including municipality of residence must be listed in the certification.

After obtaining signatures of electors, the circulator must sign and date the certification.

- > Original nomination papers must be in the physical custody of the appropriate filing officer by the filing deadline. A postmark on the filing deadline is NOT sufficient. Nomination papers cannot be faxed to the filing officer. Ch. Wisconsin Elections Commission § 6.04(2), Wis. Adm. Code.
- Nomination papers with the required number of signatures must be filed with the appropriate filing officer **no** later than 5:00 p.m. on the first Tuesday in January (or the next day if the first Tuesday is a holiday) before the spring election. Special elections may have different filing deadlines. Check with the filing officer.
- In order for a candidate's name to be placed on the ballot, a candidate must file a Campaign Registration Statement (ETHCF-1), a Declaration of Candidacy (EL-162), and Nomination Papers (EL-169) containing the appropriate number of signatures for the office sought no later than the filing deadline. Wis. Stat. § 8.10(3). Candidates for state office and municipal judge must also file a forms is not filed by the deadline, the candidate's name will not be placed on the ballot. Wis. Stat. § 8.30.
- > If a candidate or circulator has any questions, he or she should contact the filing officer.

andidate's malling address, including municipality for mailing purposes (required if different the esidential address or voting municipality)  itle of office (required)  the undersigned, request that the candidate, whose name and residential portunity to vote for □ him or □ her for the office listed above. I am elign per of any other candidate for the same office at this election.  The municipality used for mailing purposes, when different that  Signatures of Electors  Printed Name  2.	Branch, di  Branch  Branch  District  Seat  address a gible to vo	re listed above, te in the jurisdic	Zip code  (required if applicable)  be placed on the ballot a tion or district in which tence, is not sufficient.	Type of election (	required)	Mo/Day/Ye	e (required) <i>Do</i> a <u>r</u> office (required)	
the of office (required)  The undersigned, request that the candidate, whose name and residential portunity to vote for   The incomplete in the same office at this election.  The municipality used for mailing purposes, when different that  Signatures of Electors  Printed Name  .	Branch, di  Branch  Branch  District  Seat  address a gible to vo	Istrict or seat number	(required if applicable)  be placed on the ballot a tion or district in which t	spring special Name of jurisdiction or dist	rict in which	Mo/Day/Ye	ar office (required)	)
ne undersigned, request that the candidate, whose name and residential portunity to vote for □ him or □ her for the office listed above. I am eligner of any other candidate for the same office at this election.  The municipality used for mailing purposes, when different that Signatures of Electors  Printed Name  .	☐ Branch ☐ District ☐ Seat  I address a gible to vo  an munici	re listed above, te in the jurisdic	be placed on the ballot a tion or district in which t	Name of jurisdiction or dist  t the election describe he candidate named a				
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The municipality used for mailing purposes, when different tha  Signatures of Electors Printed Name  .	l address a gible to vo an munici	re listed above, te in the jurisdic pality of reside	be placed on the ballot a tion or district in which t ence, is not sufficient.	t the election describe he candidate named a	d above a	as a candidate		
Signatures of Electors Printed Name	an munici	pality of reside	ence, is not sufficient.		bove seek	s office. I hav	so that vote e not signed	ers will have the
Signatures of Electors Printed Name		, , , , , , , , , , , , , , , , , , , ,	mee, is not sufficient.	The page of the				
Signatures of Electors Printed Name			D11 11	The name of the m	unicipali	ty of resider	ice must al	ways be listed.
			Residential Address (No Street and Number or Rura	P.O. Box Addresses) al Route	Check th	pality of Resic ne type and writ municipality for	e the name	Date of Signing
			(Rural address must also in	clude box or fire no.)	purpose		voring	Mo/Day/Year
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(Name of circulator)		certify: I re	N OF CIRCULATOR		·	and the same of th	***	
further certify I am either a qualified elector of Wisconsin, or a U.S. citize irculated this nomination paper and personally obtained each of the sign hat each person signed the paper with full knowledge of its content on the ware that falsifying this certification is punishable under Wis. Stat. § 12.1	ho dota :	or older who, if	were a resident of this	irculator's residential addres state, would not be dis lectors of the jurisdict their respective resid	s - Include n qualified on or dist ences give	number, street, and from voting under the candidate. I intend to	d municipality. nder Wis. Sta date seeks to support this	at. §6.03. I personi o represent. I knov s candidate. I am
(Date)	1-11-11		cure of circulator)					No.

# INSTRUCTIONS FOR PREPARING NOMINATION PAPERS FOR NONPARTISAN OFFICE

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andidate's name (required); no titles may be used.		andidate's residential ac treet, fire, or rural route	dress (required) No P.O. box addr number; box number (if rural rout	esses e); and name of street or road	1	Candidate's municipality for <u>votir</u> ☐ Town ☐ Village	g purposes (required)
andidate's mailing address, including municipality for mailing pu esidential address or voting municipality)	rposes (required if different than	State (requir	ed) Zip code			☐ City (name of	municipality)
	WI	euj Zip code	Type of election (r	equired)	Election date (required) C Mo/Day/Year	o not use primary date.	
itle of office (required)	В	ranch, district or seat no	ımber (required if applicable)	☐ special			
he undersigned		J Branch District	·			ch candidate seeks office (require	
the undersigned, request that the candidate, whose portunity to vote for $\square$ him or $\square$ her for the office per of any other candidate for the same office at the municipality used for mailing.	e name and residential add e listed above. I am eligible his election.	dress are listed abo e to vote in the jur	ve, be placed on the ballot sdiction or district in which	at the election describe the candidate named a	d above bove see	as a candidate so that vot eks office. I have not signe	ters will have the ed the nomination
The municipality used for mailing purposes	s, when different than π	nunicipality of re	sidence, is not sufficient	t. The name of the m	unicipa	lity of residence must a	always bo listed
Signatures of Electors	Printed Name of		Residential Address (I Street and Number or Ru (Rural address must also	Vo P.O. Box Addresses) ural Route	Check of your	the type and write the name r municipality for voting	
					D Town		
2.					☐ City		
3.					U Village		
4.					☐ Village ☐ City ☐ Town	е	
5.					U Village	E	
6.					☐ Town☐ Village☐ City		
7.					☐ Town ☐ Village ☐ City		
8.					☐ Town ☐ Village		
9,					□ Town		
					☐ City ☐ Town ☐ Village		
10.	-				☐ City ☐ Town ☐ Village		
					□ City		
(Name of circulator	)	certify	TION OF CIRCULATOR : 1 reside at		_		Control of the Contro
I further certify I am either a qualified elector of W. circulated this nomination paper and personally of that each person signed the paper with full knowle aware that falsifying this certification is punishable	risconsin, or a U.S. citizen, a ptained each of the signatured each of the signature of the content on the cont	lata in direct	o, if I were a resident of this I know that the signers are osite his or her name. I kno	(Circulator's residential address s state, would not be dis electors of the jurisdicti w their respective resid	s - Include qualified on or dis ences giv	number, street, and municipalit d from voting under Wis. S strict the candidate seeks ven. I intend to support th	y.) itat. §6.03. I person to represent. I kno nis candidate. I am
(Date)			Signature of circulator)			Pag	-

### Instructions for Preparing Nomination Papers for Nonpartisan Office

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andidate's name (required); no titles may be used.	. Str	ndidate's residential addres eet, fire, or rural route num	s (required) <i>No P.O. box addres</i> ber; box number (if rural route)	ses and name of street or road		ndidate's municipality for <u>voti</u> r Town Village	ng purposes (required)
Candidate's mailing address, including municipality for mailing esidential address or voting municipality)	purposes (required if different than	State (required)	Zip code	Type of election (re		City (name of Election date (required)	f municipality) Do not use primary date.
itle of office (required)		WI		☐ spring☐ special		Mo/Day/Year	
we of office (required)	Bra	anch, district or seat numbe Branch	r (required if applicable)		ct in which o	candidate seeks office (require	d)
		District					u)
the undersigned, request that the candidate wh		Seat					
the undersigned, request that the candidate, who oportunity to vote for \( \) him or \( \) her for the off oper of any other candidate for the same office a	ice listed above. I am eligible	ress are listed above, to vote in the jurisdic	be placed on the ballot a	t the election described	above a	s a candidate so that vot	ters will have the
portunity to vote for \( \) him or \( \) her for the off aper of any other candidate for the same office a \)  The municipality used for \( \) all the same of the	t this election.	and jurisdic	tion of district in which t	ne candidate named ab	ove seek	s office. I have not signe	ed the nomination
The municipality used for mailing purpose	es, when different than m	unicipality of reside	ence, is not sufficient.	The name of the mu	nicipalit	v of residence must a	always be listed
Signatures of Electors	l .		Residential Address (No	P.O. Box Addresses	iviunicip	pality of Residence	
S es et electors	Printed Name of I	Electors	Street and Number or Rur	al Route	Check the type and write the name		Date of Signing
1.			(Rural address must also in	clude box or fire no.)	of your n	nunicipality for voting	Mo/Day/Year
					□Town		
2.					□ Village □ City		
					☐ Town		
3.					☐ Village ☐ City		
o.							
4					□ Town □ Village		
4.					Clty		
					□ Town □ Village		
5.					□ City		
					□ Town □ Village		
6.					□ City		
					□ Town □ Village		
7.					□ City		
					☐ Town ☐ Village		
8.					C) City		
					□ Town □ Village		
9.					□ Clty		
					□ Town □ Village		
10.					□ Clty		
					☐ Town ☐ Village		
		Crozinia			□ City		
			N OF CIRCULATOR				
(Name of circulate	or)	certify: I r	ezine at	irculator's residential address	- Include	umber, street, and municipalit	
I further certify I am either a qualified elector of circulated this nomination paper and personally	wisconsin, or a U.S. citizen, ag	ge 18 or older who, if	I were a resident of this s	tate, would not be disc	ualified f	rom voting under Wie C	Y∙I Stat 56 N3   boss===-
that each person signed the paper with full know	ledge of its content on the		ow that the signers are e	ectors of the jurisdiction	n or distr	ict the candidate seeks	to represent. I know
that each person signed the paper with full know aware that falsifying this certification is punishab	ble under Wis, Stat. 6 12 12/21	ite indicated opposite	e his or her name. I know	their respective reside	nces give	n. I intend to support th	nis candidate. I am
		10/.					
(Date)						ŀ	***************************************

### INSTRUCTIONS FOR PREPARING NOMINATION PAPERS FOR NONPARTISAN OFFICE

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andidate's name (required); no titles may be used.	Candidat Street, fi	e's residential addres re, or rural route num	s (required) No P.O. box addre ber; box number (if rural route	Litte	Candidate's municipality for voting purposes (required)  ☐ Town		
andidate's mailing address, including municipality for mailing purposes (required if different the esidential address or voting municipality)  itle of office (required)  the understand request that the		nan State (required) Zip code Type o			Q Vi Q Ci equired)	ti - t-ii-j-j - b iiot doc pilillary	
		WI		☐ spring☐ special		Mo/Day/Year	
		h :t	er (required if applicable)	Name of jurisdiction or district in		in which candidate seeks office (required)	
the undersigned, request that the candidate, whose name and reside portunity to vote for $\square$ him or $\square$ her for the office listed above. I as one of any other candidate for the same office at this election.  The municipality used for mailing purposes, when different of the same of	ential address in eligible to vo	are listed above, ote in the jurisdic	be placed on the ballot tion or district in which	at the election described the candidate named ab	d above as a love seeks o	a candidate so that voffice. I have not sig	oters will have the ned the nomination
	- than mumc	ipanty of reside	ence, is not sufficient.	The name of the mi	inicipality	of residence must	always be listed.
	Name of Elect	tors Street and Number of		or Rural Route		lity of Residence type and write the nam unicipality for voting	•
2.					☐ Town ☐ Village ☐ City		
3.					□ Town □ Village □ City □ Town		
1.					□ Village □ City □ Town		
5.					□ Village □ City □ Town		
5.					U Village City		
7.					U Village U City		
3.					U Village U City		
0.					U Village U City		
10.					□ Village □ City		
			200		□ Town □ Village □ City		
		CERTIFICATIO	N OF CIRCULATOR				
(Name of circulator) further certify I am either a qualified elector of Wisconsin, or a U.S. irculated this nomination paper and personally obtained each of the hat each person signed the paper with full knowledge of its content sware that falsifying this certification is punishable under Wis. Stat.		certify: I r or older who, if this paper. I kn dicated opposite	l were a resident of this	Circulator's residential address state, would not be disc electors of the jurisdictic v their respective reside	ualified fro	om voting under Wis.	Stat 86.03 Inersons
Stat. S	3 12.13(3)(a).				-		

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andidate's name (required); no titles may be used.	. Street,	La Town						
the undersigned request that the condition		State (required)	ype of election (r		□ c	☐ City (name of municipality)		
		h, district or seat number nch trict it				in which candidate seeks office (required)		
portunity to vote for \( \square\) him or \( \square\) her for the office at \( \square\) per of any other candidate for the same office at \( \square\) The municipality used for mailing purpose:	e listed above. I am eligible to this election.	vote in the jurisdic	pe placed on the ballot tion or district in which	at the election described the candidate named abo	above as ve seeks	a candidate so that vote office. I have not signed	ers will have the If the nomination	
The municipality used for mailing purpose.  Signatures of Electors	Printed Name of Ele	_ (	nce, is not sufficient Residential Address (A Street and Number or Ru	ress (No P.O. Roy Addresses)   Wur		y of residence must al ality of Residence type and write the name	lways be listed.  Date of Signing	
1.			(Rural address must also include box or fire no.)		of your municipality for voting purposes.		Mo/Day/Year	
2.					□ Town □ Village □ City			
3.					□ Town □ Village □ City			
J.					□ Town □ Village □ City			
5.					□ Town □ Village □ City			
5.					□ Town □ Village □ City			
7.					□ Town □ Village □ City			
3.					□ Town □ Village □ City			
9.					□ Town □ Village □ City			
10.					□ Town □ Village □ City			
,					□ Town □ Village □ City			
(Name of circulator		certify: I re	N OF CIRCULATOR side at					
If further certify I am either a qualified elector of Workling of the circulated this nomination paper and personally of the the paper with full knowled aware that falsifying this certification is punishable	addo of its contact +1		were a resident of this we that the signers are of this or her name. I know	Circulator's residential address - state, would not be disquelectors of the jurisdiction with their respective residen	alified fro or districtes given	nber, street, and municipality. Om voting under Wis. Sta of the candidate seeks to . I intend to support this	at. §6.03. I persona represent. I knov candidate. I am	
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### INSTRUCTIONS FOR PREPARING NOMINATION PAPERS FOR NONPARTISAN OFFICE

This is a sample nomination paper form. It conforms to the statutory requirements for nomination papers for nonpartisan office. All information concerning the candidate must be completed in full before circulating this form to obtain signatures of electors. All information concerning the signing electors and the circulator must be completed in full before filing with the appropriate filing officer. This form may be reproduced in any way. A candidate's picture and biographical data may also be added to this form. The Wisconsin Elections Commission has determined that no disclaimer or other attribution statement is required on nomination papers. Candidates are advised to send a sample of their completed form the filing officer for review before circulation.

<u>Page Numbers</u> – Number each page consecutively, beginning with "1", before submitting to the filing officer. A space for page numbers has been provided in the lower right-hand corner of the form.

Candidate's Name - Insert the candidate's name. A candidate may use his or her full legal name, or any combination of first name, middle name, and initials or nickname with last name. The Wisconsin Elections Commission has determined that, absent any evidence of an attempt to manipulate the electoral process, candidates are permitted to choose any form of their name, including nicknames, by which they want to appear on the ballot.

No titles are permitted. In addition, names such as "Red" or "Skip" are permitted, but names which have an apparent electoral purpose or benefit, such as "Lower taxes," "None of the above" or "Lower Spending" are not permitted. It is also not permissible to add nicknames in quotes or parentheses between first and last names. For example, John "Jack" Jones or John (Jack) Jones are not acceptable, but John Jones, Jack Jones or John Jack Jones are acceptable.

Candidate's Address — Insert the candidate's residential address (no P.O. Box addresses) and the municipality for voting purposes. Indicate if the municipality of residence is a town, village, or city. If a candidate's mailing address is different from the residential address or voting municipality, a complete mailing address must also be given.

<u>Date of Election</u> - Insert the date of the election. If the nomination paper is being circulated for a spring election, the date is the first Tuesday in April. If the election is a special nonpartisan election, the date of the special election must be listed.

<u>Title of Office</u> - The name of the office must be listed <u>along with any branch, district, or seat number</u> (if applicable) that clearly identifies the office the candidate is seeking. If necessary, the name of the jurisdiction that identifies the office, such as Dane County Circuit Court Judge, Branch 3, must also be listed.

Name of Jurisdiction - The nomination papers must also indicate the municipality or jurisdiction in which the signing electors are qualified to vote, as it relates to the office sought by the candidate named on the nomination paper. For example, for a statewide office the jurisdiction is the State of Wisconsin. Others may be the county, town, village, city, aldermanic district, school district, or town sanitary district, as required.

Signatures and Printed Name of Electors - Only qualified electors of the jurisdiction or the district the candidate seeks to represent may sign the nomination papers. Each signer must also legibly print their name. Each elector must provide their residential address (no P.O. Box addresses), including any street, fire or rural route number, box number (if rural route) and street or road name, and municipality of residence. A post office box number alone does not show where the elector actually resides. The name of the Municipality of Residence must be listed for each signing elector and must clearly identify the town, village or city where the elector's voting residence is located. The date the elector signed the nomination paper, including month, day and year, must be indicated. Ditto marks that follow correct and complete address or date information are acceptable. The circulator may add any missing or illegible address or date information before the papers are filed with the filing officer.

Signature of Circulator - The circulator should carefully read the language of the Certification of Circulator. The circulator must personally present the nomination paper to each signer. The nomination paper may NOT BE LEFT UNATTENDED ON COUNTERS OR POSTED ON BULLETIN BOARDS. The circulator's complete residential address including municipality of residence must be listed in the certification.

- > Original nomination papers must be in the physical custody of the appropriate filing officer by the filing deadline. A postmark on the filing deadline is NOT sufficient. Nomination papers cannot be faxed to the filing officer. Ch. Wisconsin Elections Commission § 6.04(2), Wis. Adm. Code.
- Nomination papers with the required number of signatures must be filed with the appropriate filing officer no later than 5:00 p.m. on the first Tuesday in January (or the next day if the first Tuesday is a holiday) before the spring election. Special elections may have different filing deadlines. Check with the filing officer.
- In order for a candidate's name to be placed on the ballot, a candidate must file a Campaign Registration Statement (ETHCF-1), a Declaration of Candidacy (EL-162), and Nomination Papers (EL-169) containing the appropriate number of signatures for the office sought no later than the filing deadline. Wis. Stat. § 8.10(3). Candidates for state office and municipal judge must also file a forms is not filed by the deadline, the candidate's name will not be placed on the ballot. Wis. Stat. § 8.30.
- > If a candidate or circulator has any questions, he or she should contact the filing officer.

