

# Application for Employment

City of Altoona  
Parks & Recreation Department



Please print or type all information and return to:  
Altoona Parks & Recreation Department, 1419 Front Porch Place, Altoona , WI 54720

## Information

| Last Name | First Name | MI |
|-----------|------------|----|
|           |            |    |

Positions Applying For: (Please list in order of preference)

|   |
|---|
| 1 |
| 2 |
| 3 |

Current Address:

| Street | City | State | Zip |
|--------|------|-------|-----|
|        |      |       |     |

Permanent Address:

| Street | City | State | Zip |
|--------|------|-------|-----|
|        |      |       |     |

E-mail Address: \_\_\_\_\_

Do you have a valid Drivers License? \_\_\_\_\_ If Yes, License # \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

## Availability

Date to Start: \_\_\_\_\_

Hours: \_\_\_\_\_ This should be the # of hours you are interested in working

Days: \_\_\_\_\_

## Education

| Name & location of High School | Year in School | Date Graduated |
|--------------------------------|----------------|----------------|
|                                |                |                |

| Name & Location of College/University | Year in School | Major | Degree Conferred/Year |
|---------------------------------------|----------------|-------|-----------------------|
|                                       |                |       |                       |
|                                       |                |       |                       |
|                                       |                |       |                       |

**Volunteer Experience:** (Only list if applicable to position applying for)

| Organization | Position/Duties | Dates | Supervisor |
|--------------|-----------------|-------|------------|
|              |                 |       |            |
|              |                 |       |            |
|              |                 |       |            |

**Employment History:** (please list three most recent positions)

| Employer | Job Titles/Duties | Dates | Supervisor |
|----------|-------------------|-------|------------|
|          |                   |       |            |
|          |                   |       |            |
|          |                   |       |            |

**References**

| Name | Address | Phone | Relationship |
|------|---------|-------|--------------|
|      |         |       |              |
|      |         |       |              |
|      |         |       |              |

Do you have access to a car? (for some positions a vehicle is required)                      Yes                      No

Please explain why you feel you are a qualified candidate for this position?

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**CERTIFICATION STATEMENT** (please sign and date the following statement)

I certify that all answers to question in this application are true, and I agree that my misstatements or omissions of material fact will cause forfeiture on my part of all rights to any employment in the City services.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_