

Approved minutes on 11/29/18

CITY OF ALTOONA, WI REGULAR COUNCIL MEETING MINUTES November 8, 2018

(I) Call Meeting to Order

Mayor Brendan Pratt called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

City Clerk Cindy Bauer called the roll. Mayor Brendan Pratt, Council Members Dale Stuber, Red Hanks, Andrew Schlafer, Tim Sexton, David Rowe and Matt Biren (via phone) were present. Also Present: Attorney Steve Weld, City Administrator Michael Golat, City Engineer/Director of Public Works, David Walter, City Planner Joshua Clements, Finance Director Tina Nelson, and City Clerk Cindy Bauer.

(IV) Citizen Participation Period

City Administrator Mike Golat gave some background information regarding Management Analyst's Atkinson work in applying for the designation of the City of Altoona as a Bird City.

Dr. Kent Hall of Stevens Point presented the City of Altoona with a Plaque, a flag and a sign for being recognized as Bird City Wisconsin.

Council Member Hanks commented that he, along with Council Members Rowe, Biren, Stuber, attended the League of Wisconsin Municipalities Conference in late October and summarized the work sessions they attended.

Motion by Hanks/Rowe to close Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Rowe/Hanks to approve the minutes of the October 23, 2018 Regular Council Meeting. Schlafer abstained. **Motion carried**

(VI) City Officers/Department Heads Report

City Planner Clements commented that a third meeting of the Chippewa Valley Housing Task Force was held.

CE/DPW Dave Walter updated the Council regarding the completed or ongoing projects in the City of Altoona.

Finance Director Tina Nelson mentioned that an RFP for Auditing Services was recently sent out and this item will be on the November 29, 2018 Council Meeting.

City Committee Reports – None.

(VII) Unfinished Business – None.

(VIII) New Business

(1) Discuss/consider approval of reimbursement of sewer bill as requested by Hillcrest Estates LLC.

Motion by Stuber/Sexton to approve a reimbursement of \$29,362.75 to Hillcrest Estates LLC. **Motion carried.**

(VIII)(2) Discuss/consider approval of Ordinance 11A-18, an ordinance amending Chapter 3.08, Addendum "A" the City's Fee Schedule, to add language allowing billing of sewer contribution on the

basis of effluent measuring devices.

City Administrator Golat explained that the City currently bills for sewage contribution based upon the metered sale of water. The attached ordinance revision includes language whereby sewage contribution may be measured and billed based upon an approved sewage effluent device (flume). This revision will allow for a change in how the City bills Hillcrest Estates for their sewage contribution, and any future scenarios that may arise. Golat noted that the owners of Hillcrest Estates have offered to reimburse the City for the cost of the flume, as well as ancillary devices to record and access the flow readings. This is similar and customary to how the cost of water meters is apportioned. The total cost to install the flume was \$8,258.47. The estimated cost to add remote reading capability is \$3,790.00 with an estimated monthly fee of \$45.00.

Motion by Stuber/Hanks to approve Ordinance 11A-18, an ordinance amending Chapter 3.08 Addendum "A" the City's Fee Schedule. **Motion carried.**

(VIII)(3) Discuss/consider convening in closed session pursuant to the following Wis. Stats:

A. Wis. Stats 19.85 (1)(e) 1. Purchase and/or sale of property and 2. Discuss Wastewater Service Agreement between the City of Altoona and the City of Eau Claire.

B. Wis. Stats 19.85 (1)(e) 1. City Administrator Performance Review/Contract.

Motion by Hanks/Sexton to convene in closed session at 6:33 p.m. pursuant to Wis. Stats. 19.85 (1)(e) 1. Purchase and/or sale of property, 2. Discuss Wastewater Service Agreement between the City of Altoona and the City of Eau Claire and B. 1. City Administrator Performance Review/Contract. Roll call vote, 6-ayes, Stuber, Schlafer, Sexton, Biren, Rowe, Hanks, 0-nays. **Motion carried 6-0.**

(VIII)(5) Motion to reconvene to Open Session.

Motion by Hanks/Rowe to reconvene to open session at 8:05 p.m. Roll call vote, 6-ayes, Hanks, Biren, Rowe, Schlafer, Stuber, Sexton, 0-nays. **Motion carried.**

City Administrator Golat reported the matters that was discussed in closed session.

The first matter was for an offer by Mark Held and/or Assigns to build an apartment building on Lots 15 & 16 in River Prairie.

Motion by Sexton/Stuber to accept the Vacant Land Offer to Purchase from Mark W. Held and/or Assigns for the purchase of Lots 15 & 16 in the River Prairie Development . **Motion carried.**

The second matter was the City Administrator Employment Contract.

Motion by Sexton/Stuber to approve the City Administract Employment Contract and authorize the Mayor to sign the contract on behalf of the City Council. **Motion carried.**

(IX) Miscellaneous Business and Communication - None.

(X) Adjournment.

Motion by Sexton/Stuber to adjourn at 8:09 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk

(This is a condensed version. A complete copy of the minutes is available at Altoona City Hall or the Altoona Website www.ci.altoona.wi.us). Check the City's website for election info, city codes, committee meetings, news releases, etc.