

**CITY OF ALTOONA, WI  
SPECIAL COUNCIL MEETING MINUTES  
February 6, 2019**

**(I) Call Meeting to Order**

Mayor Brendan Pratt called the meeting to order at 4:30 p.m. held in the Council Chambers at Altoona City Hall.

**(II) Pledge of Allegiance**

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

**(III) Roll Call**

City Clerk Cindy Bauer called the roll. Mayor Brendan Pratt, Council Persons, Andrew Schlafer, Matthew Biren, David Rowe, Red Hanks (via phone) and Dale Stuber (via phone) were present. Also Present: Attorney Steve Weld, City Administrator Mike Golat, Finance Director Tina Nelson, Management Analyst Roy Atkinson, Director of Administrative Services Betsy Boley, and City Clerk Cindy Bauer.

Absent: Council Member Tim Sexton

**(IV) Citizen Participation Period**

City Administrator Mike Golat acknowledged Kelly Bakken, who the City offered the Police Chief Position to. Kelly Bakken gave some background information about herself.

Motion by Biren/Rowe to close Citizen Participation Period. **Motion carried.**

**(V) New Business**

**(1) Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(c) A. Police Chief Position, B. Administrative Assistant I - Utility Bookkeeper/Customer Service Position**

Motion by Hanks/Biren to convene in closed session at 4:32 p.m. pursuant to Wis. Stats. 19.85 (1)(c) A. Police Chief Position, B. Administrative Assistant I - Utility Bookkeeper/Customer Service Position. Roll call vote, 5-ayes, Schlafer, Rowe, Biren, Hanks, Stuber, 0-nays. **Motion carried 5-0.**

**(VIII)(2) Motion to reconvene to Open Session.**

Motion by Rowe/Biren to reconvene to open session at 4:55 p.m. Roll call vote, 5-ayes, Stuber, Schlafer, Rowe, Hanks, and Biren, 0-nays. **Motion carried 5-0.**

City Administrator Golat explained that there were two items discussed in closed session, both relating to the hiring of personnel.

Motion by Rowe/Biren to accept the Employment Offer from Lori Prudlick for Administrative Assistant - Utility Bookkeeper/Customer Service Position as recommended by City Administrator Golat starting with 80 hours of vacation time on the books, 80 hours of vacation after year one, 120 hours of vacation after year two through year fourteen and 160 hours of vacation after fifteen years. **Motion carried.**

Motion by Rowe/Biren to accept the Employment Offer from Kelly Bakken for Police Chief Position as recommended by City Administrator Golat starting with 80 hours of vacation time on the books, 120 hours of vacation time after year one, and 160 hours after year two and in subsequent years. **Motion carried.**

**(VI) Miscellaneous Business and Communication – none.**

**(VII) Adjournment.**

Motion by Hanks/Biren to adjourn at 4:59 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk