

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
April 4, 2019

(I) Call Meeting to Order

Mayor Brendan Pratt called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

City Clerk Cindy Bauer called the roll. Mayor Brendan Pratt, Council Members Dale Stuber, Andrew Schlafer, Matthew Biren, Tim Sexton, David Rowe and Red Hanks were present. Also Present: Attorney Christopher Gierhart, City Administrator Michael Golat, Police Chief Kelly Bakken, City/Engineer/Director of Public Works David Walter, Finance Director Tina Nelson, City Planner Joshua Clements, Management Analyst Roy Atkinson, and City Clerk Cindy Bauer.

(IV) Citizen Participation Period

Stella Pagonis, 10th Street West, commented on Tax Increment Funding. Pagonis is on the County Board and is Chair of Finance. Pagonis encouraged Council Members to think creatively about how TID funding can be used. Pagonis mentioned the City has the opportunity on the Devney Drive Project to work creatively to use TID funds for the affordable housing.

Larry Anderson, 1328 Glades Drive is in favor of the Devney Drive Project.

Judy Moseley, Co-chair of Jonah Affordable Housing Task Force, said she supports the Devney Drive Project and urges the Altoona City Council to also support this project.

Dan Pegs, incoming Superintendent of the Altoona School District was in support of the affordable housing project. Pegs gave some reports pertaining to subsidized lunches at the schools.

Outgoing Council Member David Rowe gave a summary of development and activities during his tenure on the Council.

Motion by Biren/Hanks to close the Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Biren/Sexton to approve the minutes of the March 14, 2019 Regular Council Meeting.

Motion carried.

(VI) City Officers/Department Heads Report

City Administrator Golat reported that he along with Mayor Pratt attended the American Civil Engineering Consultants Award Ceremony last week and congratulated Ayres Associates for receiving the Top Project Award for the River Prairie Development.

City Administrator Golat reported that staff has been working on the two music events this summer in River Prairie.

Police Chief Bakken reported that the Altoona Police Department received 101 calls for service this past month. From Jan-April the Altoona Police Department received 844 calls compared to 767 calls for service last year at this time.

CE/DPW Walter reported that construction season has started this past week.

City Planner Clements reported on projects in the Planning Department.

City Committee Reports – None.

(VII) Unfinished Business

(1) Discuss/consider City of Altoona Donation Agreement between the Altoona Historical Society and the City of Altoona for the Chicago & Northwestern Speeder.

City Administrator Golat explained the donation agreement between the City and the Altoona Historical Society for the City to donate the Chicago Northwestern speeder owned by the City to the Historical Society. Golat said this discussed at the January 24, 2019 Council Meeting. The Colfax Railroad Museum at that time expressed interest in borrowing the speeder for display. Don Winrich, President of the Altoona Historical Society was also present at the January 24, 2019 Council Meeting expressing his interest in the speeder. The Altoona Historical Society did not have a formal plan at that time, but his future goal would be to display the speeder in one of the Altoona parks. Golat noted that the difference for this agreement is that the Altoona Historical Society would take ownership of the Speeder.

Motion by Schlafer/Sexton to approve the City of Altoona Donation Agreement between the Altoona Historical Society and the City of Altoona for the Chicago & Northwestern speeder. **Motion carried.**

(VIII) New Business

(1) Quarterly Tourism Report presented by Visit Eau Claire.

Linda John, Executive Director of Visit Eau Claire, gave a presentation regarding the tourism marketing in Altoona. Visit Eau Claire is Altoona's contracted tourism promotion agency. In order to detail tourism marketing efforts in Altoona, Visit Eau Claire will begin providing quarterly updates to the council.

(VIII)(2) Discuss/consider Amendment for Services for 2019 with Ayres Associates.

City Administrator Golat explained the proposed amendment to the existing contract with Ayres Associates for construction observation, staking, and administration services for River Prairie. Golat said the project was not completed in 2018 due to a variety of factors, including weather, contractor delays, etc. The proposed amendment amount is \$30,000. City Council reviewed and approved funding for a list of additional projects within River Prairie on June 8, 2017, which included \$36,000 for engineering services; \$27,950 of this amount remains. An additional \$10,000 is included in the 2019 budget for engineering services within TID 3. Therefore, a budget amendment is not necessary to account for the contract amendment. Council members were provided a breakdown of costs from Ayres Associates.

Lisa Fleming of Ayres Associates was present to further explain the amendment and was available to answer any questions Council Members had regarding the amendment.

Motion by Biren/Hanks to approve the Amendment for Services for 2019 with Ayres Associates. **Motion carried.**

(VIII)(3) Presentation of Annual Storm Water report.

CE/DPW Walter explained that the City of Altoona is a Municipal Separate Storm Sewer System (MS4) permit holder as designated by the Wisconsin Department of Natural Resources. As an MS4 permit holder, the City is required to submit an annual report to the DNR for review. Prior to submittal, the governing body must be apprised of the contents of the report. Council Members were provided a copy of the draft report. No action taken.

(VIII)(4) Discuss/consider the Memorandum of Understanding between the City of Altoona and the Altoona Lions Club-Lions Club Use of City Facilities during Cinder City Days.

City Administrator Golat explained that the Altoona Lions Club has been sponsoring Cinder City Days for approximately 46 years in the City of Altoona. The City of Altoona and the Altoona Lions Club have historically executed a Memorandum of Understanding allowing the organization to use the City facilities during Cinder City Days in consideration of payment to cover some of the City's costs. The MOU stipulates the Altoona Lions will rent the facilities in Cinder City Park along with 10th Street Park and Devney Park for the rental fee of

\$1,200.00 A staff analysis was completed regarding the level of staffing needed to cover grounds and facilities during this year's events in Cinder City Park, 10th Street Park and Devney Park which is estimated at \$1,234.48.

The Altoona Lion's Club will also be hosting events in River Prairie Park and those events will fall under the River Prairie Park Special Events Permit. The Park and Rec Committee recommended to Council the approval of the MOU at its February 25, 2019 meeting.

Motion by Biren/Hanks to approve the Memorandum of Understanding between the City of Altoona and the Altoona Lions Club-Lions Club Use of City Facilities during Cinder City Days. **Motion carried.**

(VIII)(5) Discuss/consider special exemption for Altoona Lions Club to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park (designated consumption & sale area) during a car show in conjunction with Cinder City Days Celebration, June 8, 2019. (Rain date June 9, 2019).

City Administrator Golat explained that Chapter 9.23 of Altoona Municipal Code prohibits consumption of Alcoholic beverages within City parks. Consistent with past practice, the Altoona Lions Club is requesting an exemption from this provision in order to obtain a Picnic License to sell fermented malt beverages at Tenth Street Park during a car show in conjunction with the Cinder City Days celebration, June 8, 2019. (Rain date, Sunday, June 9, 2019).

Motion by Rowe/Stuber to approve a special exemption for Altoona Lions Club to obtain a Picnic License at Tenth Street Park during a car show on June 8, 2019. **Motion carried.**

(VIII)(6) Discuss/consider approval of bartender licenses for the licensing period ending June 30, 2019 as submitted by Clerk Bauer.

City Clerk Bauer mentioned that the City has received bartender license applications for the period of now through June 30, 2019. The Clerk's office and the Altoona Police Department are working together on a process to handle Operator (Bartender) Licenses. A report was prepared by the Police Chief recommending 4 approval and possibly 2 denial of bartender licenses. Bakken said the Council will need to determine which operator licenses to approve and which operator licenses should be denied based on information received by the Altoona Police Department. Police Chief Bakken explained that if Council deny any licenses, the applicants will have an opportunity at the last meeting of the month to appeal the denial.

Motion by Stuber/Sexton to approve the 4 bartender licenses as recommended by the Police Department and deny the two mentioned applications for the licensing period ending June 30, 2019. Biren and Rowe opposed. **Motion carried.**

(VIII)(7) Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(e) 1. Purchase and/or sale of property.

Motion by Sexton/Biren to convene in closed session at 7:15 p.m. pursuant to Wis. Stats. 19.85 (1)(e) 1. Purchase and/or sale of property. Roll call vote, 6-ayes, Hanks, Biren, Rowe, Stuber, Schlafer, Sexton, 0-nays. **Motion carried 6-0.**

(VIII)(8) Motion to reconvene to Open Session.

Motion by Hanks/Rowe to reconvene in open session at 9:02 p.m. Roll call vote, 6-ayes, Sexton, Stuber, Schlafer, Hanks, Biren, Rowe, 0-nays. **Motion carried 6-0.**

City Administrator Golat explained that Council discussed three matters in closed session pertaining to acquisition or property sale of city property.

Motion by Rowe/Sexton to amend the Offer to purchase dated September 13, 2018 as amended by Counter-Offer No. 1, fully executed on October 23, 2018 for Lot 10 in River Prairie Development from Scott Westphal, Lisa Ornstein, Robert Waldow, Kristin Waldow as further amended to change the closing date from April 30 to September 30, 2019. **Motion carried.**

Motion Stuber/Biren to draft an offer to purchase property as discussed in Closed Session for the parcel of land adjacent to the former landfill on Windsor Forest Drive. **Motion carried.**

City Administrator Golat mentioned that the third item is an opportunity for the city to buy and finance the purchase of property located at 1511 Devney Drive property (former Country Terrace Assisted Living Facility). Golat noted that this will likely extend the life of the TID an additional year extended from 2023 to 2024. Consensus arrived that it would be in the City's best interest to draft an offer for that property at the amount discussed in closed session with the caveat that we also amend the budget in the future to allow \$10,000 to be put towards an educational component to educate people about affordable housing issues in our community. This would be contingent on an Amendment to TID #2, the half-mile provision.

Motion by Sexton/Biren to draft an offer to purchase for the property located at 1511 Devney Drive with the above mentioned provisions as stated by City Administrator Golat. Hanks/Rowe against. **Motion carried.**

(IX) Miscellaneous Business and Communication – none.

(X) Adjournment.

Motion by Rowe/Hanks to adjourn at 9:10 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk