

**CITY OF ALTOONA, WI  
ORGANIZATIONAL COUNCIL MEETING MINUTES  
April 16, 2019**

**(I) Call Meeting to Order**

Mayor Brendan Pratt called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

**(II) Pledge of Allegiance**

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

**(III) Swearing in of Re-Elected Mayor and Alderpersons**

Aldermanic District 4, Matt Biren

Aldermanic District 5, Tim Sexton

Aldermanic District 6, Susan Rowe

City Clerk Cindy Bauer swore in Alderpersons Matt Biren, Tim Sexton and Susan Rowe.

**(IV) Roll Call**

City Clerk Bauer called the roll. Mayor Brendan Pratt, Council Persons Dale Stuber, Red Hanks, Andrew Schlafer, Matthew Biren, Tim Sexton and Susan Rowe were present. Also Present: Attorney Christopher Gierhart, City Administrator Michael Golat, Finance Director Tina Nelson, Management Analyst Roy Atkinson, and City Clerk Cindy Bauer.

**(V) Citizen Participation Period**

There being no citizen participation, motion by Stuber/Sexton to close Citizen Participation Period. **Motion carried.**

**(VI) Approval of minutes.**

Motion by Biren/Hanks to approve the minutes of the April 4, 2019 Regular Council Meeting. **Motion carried.**

**(VII) Reports of City Officers/Committee/Commission Reports**

City Administrator Golat reminded Council Members of the next Eggs & Issues.

Mayor Pratt presented Outgoing Council Member David Rowe with a plaque for his dedicated services as alderperson for the City of Altoona.

**(VII) Unfinished Business** - none

**(IX) New Business.**

**(1) Discuss/consider Election of Council President.**

Mayor Pratt opened nominations from the floor for Council President.

Council Member Stuber nominated Andrew Schlafer as Council President, seconded by Council Member Hanks. There being no other nominations, motion by Hanks/Rowe to close the nominations and cast a unanimous vote for Andrew Schlafer as the Council President. **Motion carried.**

Andrew Schlafer was declared Council President.

**(VIII)(3) Discuss/consider Date for Initial Board of Review and Open Book.**

Motion by Sexton/Stuber to approve setting the Initial Board of Review Meeting date to May 23, 2019 at 5:45 p.m. and adjourn until a later date when the assessment roll becomes available. **Motion carried.**

**(IX)(3) Consider Mayoral Appointments and Chairpersons.**

Mayor Pratt recommended appointments and chairpersons as listed in his memorandum to Council and asked for approval.

Motion by Hanks/Rowe to appoint all committees as recommended by Mayor Pratt in his memo. **Motion carried.**

**(IX)(4) Proclamation recognizing National Library Week.**

Mayor Pratt mentioned that April 7-13 is National Library Week. Mayor Pratt read the proclamation recognizing the importance of the library in the community.

**(IX)(5) Public Hearing at 6:05 p.m. regarding a Certified Survey Map (CSM) for parcel 201-1033-02-020 to create two parcels and dedicate public right-of-way as requested by Jason Griepentrog.**

Mayor Pratt opened the public hearing at 6:14 p.m.

City Administrator Golat explained that the proposed CSM for parcel 201-1033-02-020 would subdivide the 8.90 acre parcel into Lot 1 (6.78 acres), Lot 2 (1.74 acres) and public right-of-way.

Clint Heiman, 3452 Mayer Road, Eau Claire, WI commented that he didn't have any objection to the CSM, but did mention that the city is running out of commercial lots in the City of Altoona.

Motion by Biren/Hanks to close the public hearing at 6:20 p.m. **motion carried.**

**(IX)(6) Discuss/consider approval of a Certified Survey Map (CSM) for parcel 201-1033-02-020.**

Motion by Biren/Hanks to approve the proposed CSM for parcel #201-1033-02-030 and accept dedication of public right-of-way consistent with the City's Official Map. **Motion carried.**

**(IX)(7) Public Hearing at 6:10 p.m. regarding a CSM to create a new lot from parcel 201-1007-06-000 located at the intersection of Gloede Avenue and San Juan Road.**

Mayor Pratt opened the public hearing at 6:21 p.m.

City Administrator Golat explained that the proposed CSM creates a developable parcel accessed from the corner of Gloede Avenue and San Juan Road from parcel 201-1007-06-000.

City Administrator Golat noted that the Plan Commission did not take action at the April 8 meeting and directed Staff to refer the proposed CSM for discussion and recommendation by the Parks & Recreation Board.

Clint Heiman, 3452 Mayer Road, Eau Claire, owns property on San Juan Road/Gloede Avenue. Heiman asked what the zoning would be for that lot.

Motion by Biren/Hanks to close the Public Hearing at 6:30 p.m. **Motion carried.**

**(IX)(8) Presentation on TID #2 and TID #3 proforma.**

City Administrator Golat explained that as previously discussed, City staff, in cooperation with Sean Lentz from Ehlers, recently updated the TID #2 and TID #3 proforma to determine the implications of purchasing the 1511 Devney Drive property. Finance Director Tina Nelson and City Administrator Golat presented the pro forma and discussed the assumptions that were used with respect to anticipated development, valuation and timing.

**(IX)(9) Discuss/consider approval of Resolution 4A-19.**

Motion by Biren/Sexton to approve Resolution 4A-19, A resolution approving an Amendment to the Project Plan of Tax Incremental District No. 2, City of Altoona, Wisconsin. Hanks against. **Motion carried.**

**(IX)(10) Discuss/consider approval of the Valley Cat Race Agreement between the City and Shift Collective, LLC.**

City Administrator Golat explained the agreement between the City of Altoona and Shift Collective, LLC to establish the terms of a partnership between the City and Shift to hold the 13th annual Valley Cat bike race on May 11th as part of the River Prairie Festival.

Motion by Stuber/Biren to approve the Valley Cat Race Agreement between the City and Shift Collective, LLC. **Motion carried.**

**(IX)(11) Discuss/consider convening in closed session**

**(IX)(12) Motion to reconvene to Open Session**

The Council did not go into closed session.

**(X) Miscellaneous Business and Communication**

Council Member Biren mentioned that the Boy Scouts and Cub Scouts collected an annual Scouting for Food Drive and collected 247 pounds of food that was donated to the Altoona Compassion Coalition Food Pantry.

**(X) Adjournment.**

Motion by Hanks/Stuber to adjourn at 7:45 p.m. **Motion carried.**

Minutes submitted by

Cindy Bauer, City Clerk

(This is a condensed version. A complete copy of the minutes is available at Altoona City Hall or the Altoona Website [www.ci.altoona.wi.us](http://www.ci.altoona.wi.us)). Check the City's website for election info, city codes, committee meetings, news releases, etc.