

**CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
September 12, 2019**

(I) Call Meeting to Order

Mayor Brendan Pratt called the meeting to order at 6:00 p.m. held in the Council Chambers at Altoona City Hall.

(II) Pledge of Allegiance

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

City Clerk Cindy Bauer called the roll. Mayor Brendan Pratt, Council Members Dale Stuber, Red Hanks, Andrew Schlafer, Matthew Biren, Tim Sexton, and Susan Rowe were present. Also Present: Attorney Christopher Gierhart, City Administrator Michael Golat, City Engineer/Director of Public Works (CE/DPW) David Walter, City Planner Joshua Clements, Library Director Alyson Jones and City Clerk Cindy Bauer.

(IV) Citizen Participation Period

Motion by Biren/Hanks to close the Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Sexton/Biren to approve the minutes of the August 22, 2019 Regular Council Meeting. **Motion carried.**

(VI) City Officers/Department Heads Report

City Administrator Golat reported that the Solis Circle Project is coming along nicely. The open house will be held on September 26, 2019 from 3-5 p.m. at 1511 Devney Drive.

City Administrator Golat mentioned that the City of Altoona won an award from the Wisconsin Economic Development Association in the Economic Development Initiative category for the River Prairie Project.

City Planner Joshua Clements reported on some project developments that have started in the City of Altoona.

CE/DPW David Walter reported on the Bartlett Avenue Reconstruction Project noting that west of the school has completed before the starting of school, the Bartlett Avenue on the east side continues to move along.

Library Director Alyson Jones gave a brief presentation on the Fine Free Program that has taken effect since June 3, 2019. (Eau Claire went fine free January 1, 2018). This program will be reflected in the 2020 Budget whereas the loss of annual fine revenue in \$4,100 in 2018 and approximately \$4,500 in 2019.

City Committee Reports – None.

(VII) Unfinished Business – None.

(VIII) New Business

(1) Presentation by the Veteran's Foundation Representatives to provide an update on the Veteran's Tribute Trail in River Prairie.

Bill Boettcher, Angela Deutschlander and Dan Ziegler Representatives from the Veteran's Foundation was present at the Council Meeting to provide an update regarding the Veteran's Tribute Trail in River Prairie. Boettcher indicated that funds have been transferred to start the designing/constructing process. The Mall and additional trail assets plans that will service the mall to be constructed in 2020. There will be a ground breaking

ceremony tentatively scheduled next year during the airshow, June 13 & 14, 2020, then a 3 month construction window to build the infrastructure, and dedication of the mall on Veterans Day, November 11, 2020.

(VIII)(2) Discuss/consider extending the hours of operation for the Party in the Prairie Event in River Prairie Park on Saturday, September 28, 2019 until 12 a.m.

City Administrator Golat explained that King Pin Management is planning a concert utilizing the River Prairie Park Amphitheater on September 28, 2019. They are requesting permission from the Council to extend the hours of operation in the River Prairie Park until 12 a.m. for the concert. According to Chapter 12.28.010 of the Altoona Municipal Code there shall not be amplified noise before eight a.m. or after ten p.m. unless under the supervision of the Parks and Recreation Department or if express permission is granted by the City.

Motion by Biren/Stuber to approve extending hours of operation for the Party in the Prairie Event in River Prairie Park on Saturday, September 28, 2019 until 12 a.m. **Motion carried.**

(VIII)(3) Public hearing at 6:00 p.m. or as soon thereafter as is possible regarding a Certified Survey Map (CSM) to subdivide parcel #201239102010 in River Prairie into two parcels.

Mayor Pratt opened the public hearing at 6:28 p.m.

City Planner Clements explained that the proposed CSM subdivides Lot 10 of River Prairie, located between Cowboy Jacks and the Prairie Event Center into two parcels, 0.30 acre Lot 1 and 0.49 acre Lot 2. Lot 1 is the existing parking lot that is to remain in ownership by the City of Altoona. Lot 2 is to be created to facilitate the sale and development consistent with the approved Specific Implementation Plan for the "Wine Bar".

Motion by Sexton/Stuber to close the public hearing at 6:30 p.m. **Motion carried.**

(VIII)(4) Discuss/consider approval of a Certified Survey Map (CSM) to subdivide parcel #201239102010 in River Prairie into two parcels.

Motion by Stuber/Sexton to approve a Certified Survey Map (CSM) to subdivide parcel #201239102010 in River Prairie into two parcels. **Motion carried.**

(VIII)(5) Discuss/consider approval of Resolution 9A-19, a Preliminary Resolution of the Common Council of the City of Altoona, declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the Business Park Sidewalk project.

CE/DPW Walter explained Resolution 9A-19, a preliminary resolution of the Common Council of the City of Altoona, declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the Business Park Sidewalk project. Walter said the scope of the project includes installation of sidewalk along the east side of McCann Drive and the south side of Devney Drive to connect the adjacent residential neighborhood with the existing multi-use trail along N. Hillcrest Parkway. Items included in the project consist of grading, tree removal, installation of a 5-foot concrete sidewalk, driveway apron removal and replacement, and lawn restoration. As in the past, Altoona has used the special assessment process to fund a portion of the project.

CE/PWD Walter said the first step in the special assessment process is for the Council to pass the preliminary resolution and set the date of the public hearing. The preliminary resolution also directs City staff to prepare a Preliminary Assessment Report, which includes a schedule of the proposed assessments. Once completed, the report will be placed on file at City Hall for public inspection.

Motion by Sexton/Schlafer to approve Resolution 9A-19, a preliminary resolution of the Common Council of the City of Altoona, declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the Business Park Sidewalk project and set the date for public hearing at 6:00 p.m. on September 26, 2019. Stuber and Hanks against. **Motion carried.**

(VIII)(6) Discuss/consider setting a Public Hearing date to rezone parcel #201104606000 from C Commercial to R-3 Multiple Family Dwelling District, located on the northwest corner of N. Hillcrest Parkway and 3rd Street West as requested by Lee Haremza and to refer the petition to the Plan Commission for its recommendation prior to the Public Hearing (Recommended public hearing date, 2019 October 10 at 6:00 p.m. and Plan Commission date of 2019 October 8 at 5:30 p.m).

City Planner Clements explained that the petitioner seeks to rezone the property located on the northwest corner of N. Hillcrest Parkway and 3rd Street West from C Commercial to R-3 Multiple Family Dwelling District. Per Altoona City Ordinance 19.68.030, upon receipt of a petition for rezoning, the City Council shall send the petition to the Plan Commission for their recommendation and set a date for a Public Hearing. Staff recommends referral to the 2019 October 8 Plan Commission and Public Hearing date of October 10 before the City Council.

Motion by Rowe/Sexton to set the Public Hearing date for the proposed rezoning at 6:00 p.m. on 2019 October 10 and refer the petition to the Plan Commission. **Motion carried.**

(VIII)(7) Discuss/consider approval of Bartender licenses for the 2019-2020 licensing period as submitted by Clerk Bauer.

City Clerk Bauer explained that the City has received bartender license applications for the licensing period now through June 30, 2020. A report was prepared by the Police Chief recommending approval of all applicants submitted.

Motion by Sexton/Stuber to approve the bartender licenses for the 2019-2020 licensing period as submitted by Clerk Bauer. **Motion carried.**

(VIII)(8) Proclamation recognizing Community Planning Month October, 2019.

Mayor Pratt read the Proclamation explaining that October of each year is designated as Community Planning Month. This year's theme is Planning for Infrastructure that benefits all. Infrastructure is defined broadly, extending to different types of projects ranging from roadways to transportation systems to parks and broadband networks. Housing is another critical component of a community's infrastructure. Well-planned infrastructure projects strengthen communities, boost the economy, expand opportunity, and promote equitable development. Ensuring that all residents in a community have safe and affordable housing options advances economic and social equity goals. Ensuring that all residents in a community have safe and affordable housing options advances economic and social equity goals. Inclusive growth planning and policies can give current residents a genuine stake in housing and development, while helping new residents access housing opportunity. Planners work with professionals from different fields such as public health and safety, finance, recreation and engineering and consider what is best for the entire community to make communities safer, stronger, healthier, and more resilient. Community Planning Month events will be included in the 2019 Wisconsin Chapter Conference, and additional outreach programming is currently being discussed at the regional level.

City Planner Clements noted that the American Planning Association Upper Midwest Conference will be held in Eau Claire, October 2 – 4, 2019. The Planning Department has budgeted for the registration for Plan Commissioners and City Councilpersons to attend.

(VIII)(9) Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(e)

A. Purchase and/or sale of property.

Motion by Hanks/Biren to convene in closed session at 6:45 p.m. pursuant to Wis. Stats. 19.85 (1)(e). Roll call vote, 6-eyes, Stuber, Hanks, Schlafer, Biren, Sexton, Rowe, 0-nays. **Motion carried 6-0.**

(VIII)(10) Motion to reconvene to Open Session.

Motion by Hanks/Stuber to reconvene to Open Session at 8:01 p.m. Roll call vote 6-eyes, Rowe, Schlafer, Sexton, Hanks, Biren, Stuber, 0-nays. **Motion carried 6-0.**

City Administrator Golat explained that Council discussed three matters in closed session pertaining to acquisition or property sale of city property, one of which requires Council Action.

Motion by Sexton/Biren to accept the Vacant Land Offer to Purchase of Hoss Bros., LLC and/or Assigns for the purchase 1.62 acres of land located on the corner of Fairway Drive and North Willson Drive as terms set forth in the offer to purchase agreement and to authorize the Mayor to sign the documents on behalf of the City.

Motion carried.

(IX) Miscellaneous Business and Communication.

City Administrator Golat commented on reviewing the uncontrolled intersections in the downtown area of the City similar to the Sherman Highlands Addition. City Engineer Walter will come up with a plan and bring forth at a future Council Meeting.

(X) Adjournment.

Motion by Hanks/Sexton to adjourn at 8:06 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk