

**MINUTES OF THE ALTOONA, WI
JOINT PLAN COMMISSION AND
PARKS & REC BOARD MEETING
April 19, 2021**

(I) Call Meeting to Order.

The meeting was called to order by Mayor Brendan Pratt at 5:00 p.m. held on zoom Teleconference/video conference due to Coronavirus COVID-19.

(II) Roll call.

Plan Commission
Members present: Brendan Pratt, Tim Sexton, Matthew Biren, Barbara Oas-Holmes, Bill Hoepner, Dean Roth and Andraya Albrecht.

Park & Rec Board
Members present: Bill Hoepner, Matt Michels, Dean Roth, Mike Torud, Bruce Thielen, Tim Sexton.

Also Present: City Planner Joshua Clements
City Engineer/Director Public Works (CE/DPW) David Walter
Recreation Manager, Debra Goldbach
Parks Maintenance Supervisor Ben Coenen
Recreation Coordinator Erin Turner
Management Analyst Roy Atkinson
City Clerk Cindy Bauer

Absent: Park & Rec Board Member Dan Gluch

(III) Citizen Participation Period.

Motion by Biren/Oas-Holmes to close Citizen Participation Period. **Motion carried.**

(IV) Unfinished Business - none

(V) New Business

(1) Discuss/consider recommendation to Council regarding Resolution 4C-21 adopting the Altoona Place Plan (Comprehensive Outdoor Recreation Plan).

City Planner Clements explained that city staff has been working on the Place Plan since fall 2016 as an ambitious vision for public space in the city. Due to the scope and ambition of this effort, and overall responsibility of staff to carry out all community development activities of the city, the study has been utilized as annual capital improvement planning and other implementation activities since 2017. City Planner Clements provided a brief Memo presenting the complete draft of the Altoona Place Plan. As described therein, staff maintains a list of anticipated elements for further refinement and study that were removed due to adoptive timeline. Additional modifications and/or additions are anticipated to result from the Comprehensive Plan and Bicycle and Pedestrian Planning processes.

City Planner Clements presented the Altoona Place Plan. Clements said Resolution 4C-21 is scheduled to be discussed and approved at the April 20, 2021 Organizational City Council meeting. Discussion and comments followed between the Plan Commission and Park & Rec Committee Members. Members provided suggested editorial comments.

Motion by Torud/Roth to recommend to Council approval of Resolution 4C-21, adopting the Altoona Place Plan with minor edits. **Motion carried.**

(V) MISCELLANEOUS BUSINESS AND COMMUNICATIONS

None.

(VII) Adjournment.

Motion by Thielen/Michels to adjourn at 5:48 p.m. **Motion carried.**

Minutes transcribed by Cindy Bauer, Altoona City Clerk