

CITY OF ALTOONA, WI
SPECIAL COUNCIL MEETING MINUTES
June 17, 2021

(I) Call Meeting to Order

Mayor Brendan Pratt called the special meeting to order at 6:00 p.m. held at the new Parks & Rec Building (aka. Fish House) located at 418 9th Street West, Altoona.

(II) Pledge of Allegiance

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

City Clerk Cindy Bauer called the roll. Mayor Brendan Pratt, Council Members Dale Stuber, Timothy Lima, Maria Guzman, Matt Biren, Tim Sexton, and Susan Rowe were present. Also Present: City Attorney John Behling, City Administrator Michael Golat, Finance Director Tina Nelson, Police Chief Kelly Bakken, Fire Chief Mark Renderman, Director of Public Works/City Engineer (DPW/CE) David Walter, City Planner Joshua Clements, Library Director Alyson Jones, Management Analyst Roy Atkinson and City Clerk Cindy Bauer.

(IV) Citizen Participation Period

Motion by Biren/Lima to close the Citizen Participation Period. **Motion carried.**

(V) City Officers/Department Heads Report

Police Chief Kelly Bakken reported on Cinder City Days held June 10-13, 2021 in the City of Altoona.

City Planner Josh Clements reported that the City's planning Consultants Vandewalle & Associates were in town on Tuesday, June 15, 2021. Vandewalle & Associates toured around the City and met with multiple department heads to discuss the comprehensive planning process for Altoona.

CE/DPW Walter updated the Council on the partial watering ban.

City Committee Reports.

(VI) Consent Agenda –

Mayor Brendan Pratt explained that the attached Proclamation recognizes June 19, 2021 as Juneteenth Celebration Day in the City of Altoona. Mayor Pratt read the attached proclamation and mentioned that he will read the proclamation at the Juneteenth 2021 Celebration taking place in Carson Park beginning at 2PM on Saturday, June 19th.

Motion by Rowe/Biren to approve consent Item 1. **Motion carried.**

(VII) UNFINISHED BUSINESS

(VIII) New Business

(1) Presentation by FGM Architects regarding City of Altoona Space Needs Analysis.

City Administrator Golat noted that a budget item for conducting a Space Needs Analysis was included and approved in the 2020 City Budget in order to determine short and long-term needs. FGM Architects was selected to study and complete the project and they have been working prudently to do so the last several months all while navigating COVID-19 protocols.

Deliverables of the Analysis, are a space needs analysis report, listed by building or department as specified by the City. This report provides a list of capital projects required to meet the city's space needs immediately, in 5-year, 10-year, and 20-year increments. Andrew Mayo and Brian Meade of FMG Architects was available onsite to deliver the findings of their report and answer any questions Council may have. No action was taken, presentation only.

(VIII)(2) Discussion regarding ARPA Funds.

City Finance Director, Tina Nelson along with City Administrator, Michael Golat gave a short presentation on the treasury guidance on how the City may use these funds.

Finance Director Nelson explained that the American Rescue Plan Act (ARPA) of 2021 – the latest COVID-19 stimulus package – is a \$1.9 trillion economic stimulus bill. Within ARPA, the Coronavirus State and Local Fiscal Recovery Fund provides \$350 billion for states, municipalities, counties, tribes, and territories, including \$130.2 billion for local governments split evenly between municipalities and counties.

Finance Director Nelson further explained that the City of Altoona is considered a non-entitlement community. The allocation will be distributed through the Wisconsin Department of Revenue in two separate payments. The first payment will be around June 24, 2021 and the second payment will be one year after the first payment. The funds may be used to cover costs incurred after March 3, 2021 but prior to December 31, 2024. Uses that the funds can be used are:

- A. To respond to the coronavirus pandemic or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality.
- B. To replace revenues lost as a result of the public health emergency caused by the coronavirus pandemic, for the purposes of providing government services
- C. To make investments in water, sewer, or broadband infrastructure
- D. To provide premium pay of up to \$13 per hour per worker, in addition to a worker's usual wage or remuneration (up to \$25,000 in total for any single worker) for workers employed by the state who perform essential work during the pandemic, or to provide grants to eligible employers that have eligible workers who perform essential work. The term "eligible workers" is defined as those workers needed to maintain continuity of operations of essential critical infrastructure sectors, as well as additional sectors designated by the Governor of a state or territory as critical to protect the health and well-being of residents of the state or territory.
- E. To transfer funds to private nonprofit organizations, tribal organizations, public benefit corporations involved in the transportation of passengers or cargo, or special-purpose units of state or local governments.

Finance Director Nelson noted that Staff for the City of Altoona has made the request that was required to be filed with the Wisconsin Department of Revenue by June 18, 2021. The City of Altoona will receive \$823,741.52 in two separate payments. No action taken at this time. Staff will set up a workshop in the next few weeks with Council Members and Department Heads to further review the use of these funds.

(IX) Miscellaneous Business and Communication – none.

(X) Adjournment.

Motion by Rowe/Lima to adjourn at 7:30 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk