

THE CITY of *Altoona*

AGENDA FOR REGULAR COUNCIL MEETING ON THURSDAY, JULY 22, 2021 6:00 P.M. COUNCIL CHAMBERS, ALTOONA CITY HALL, 1303 LYNN AVENUE, ALTOONA

- I. Call Meeting to Order.
- II. Pledge of Allegiance.
- III. Roll Call for Council Persons/Roll Call for Department Heads.
- IV. Citizens Participation Period. (No more than twenty minutes unless extended by two-thirds vote.)
- V. Discuss/consider approval of minutes of the July 8, 2021 Regular Council Meeting and the July 8, 2021 Joint Council and Plan Commission Meeting.
- VI. REPORTS
 - A. City Officers/Department Heads
 - B. City Committees
- VII. CONSENT AGENDA
 1. Discuss/consider amending the premise description on the "Class B" Combination Liquor and Beer License issued to Rolly's Coach Club, located at 2239 Spooner Avenue, to include the parking lot for the following date only: July 31, 2021.
 2. Discuss/consider approval of Kimberly Thomas as the new Agent for Eau Claire Golf and Country Club, Inc. DBA Eau Claire Golf and Country Club, 828 Clubview Lane, Altoona, WI.
 3. Discuss/consider approval of the following applicant Eau Claire Golf and Country Club, Inc. for a Cigarette License to manufacture, sell, exchange, barter, dispose of, give away and keep for sale of Cigarettes, Cigarette Paper, Cigarette Wrappers and any paper made or prepared for the purpose of being filled with tobacco for smoking

TO SUMMARY AND MATERIALS<<
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS
 1. Discuss/consider approval of Resolution 7C-21, a Resolution Providing for the Sale of Approximately \$3,535,000 General Obligation Promissory Notes, Series 2021B.

TO SUMMARY AND MATERIALS<<
 2. Public Hearing at 6:00 p.m. or as soon thereafter as is practical authorizing street and utility improvements and levying special assessments against benefited property for the Lake Road Pavement Replacement project.

TO SUMMARY AND MATERIALS<<

3. Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

A. Parcels 201203401000 & 201203407000 - Hayden Ave

4. Motion to reconvene to Open Session for the purpose of discussion and possible consideration on the matter entertained in Closed Session.

X. MISCELLANEOUS BUSINESS AND COMMUNICATIONS

XI. ADJOURNMENT



Cindy Bauer
City Clerk

Requests from persons with disabilities who need assistance to participate in this meeting/hearing should be made to the City Clerk's Office at 715-839-6092 with as much advance notice as possible.

Speak Your Peace: The Civility Project

The Common Council of the City of Altoona, Wisconsin, recognizes and has adopted by Resolution 3B-15 that the nine tools of civility, drafted by Speak Your Peace: The Civility Project will provide increased opportunities for civil discourse in order to find positive resolutions to the issues that face our city. These tools include the following:

*Pay Attention | Listen | Be Inclusive | Don't Gossip | Show Respect | Be Agreeable
Apologize | Give Constructive Criticism | Take Responsibility*

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**CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
July 8, 2021**

(I) Call Meeting to Order

Mayor Brendan Pratt called the meeting to order at 6:00 p.m. The Regular Council Meeting was held in the Council Chambers at Altoona City Hall, 1303 Lynn Avenue, Altoona, WI.

(II) Pledge of Allegiance

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

City Clerk Cindy Bauer called the roll. Mayor Brendan Pratt, Council Members Timothy Lima, Maria Guzman, Matthew Biren, Tim Sexton, Susan Rowe were present. Dale Stuber arrived at 6:15 p.m. Also Present: Attorney Christopher Gierhart, City Administrator Michael Golat, City Engineer/Director of Public Works (CE/DPW) Dave Walter, City Planner Joshua Clements, Fire Chief Mark Renderman, Management Analyst Roy Atkinson, and City Clerk Cindy Bauer.

(IV) Citizen Participation Period

Motion by Biren/Lima to close the Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Lima/Rowe to approve the minutes of the June 24, 2021, Regular Council Meeting. **Motion carried.**

(VI) City Officers/Department Heads Report

City Administrator Golat reported on the following:

- Music in the Park has started this past Monday, July 5, 2021
- The 4th of July Celebration held on Saturday, July 3, 2021 in Cinder City Park was a huge success.

Fire Chief Renderman reported the following:

- EMS and Fire Call volume so far.
- Conducted a house burning training class at the east side of town recently.

City Planner Josh Clements reported that the Comprehensive Plan Process has been launched; a joint meeting took place earlier today at 4:30 p.m.

City Committee Reports – None.

(VII) Consent Agenda –

(VIII) Unfinished Business – None.

(IX) New Business**(1) Discuss/consider awarding a contract for consulting engineering services for the USH 12 Utility Extensions project.**

CE/DPW David Walter explained that the 2021 budget includes funds for the design of utility extensions along USH 12, from their current end at Mayer Road, to the new City property east of CTH SS. The bidding and construction stages are tentatively scheduled for 2022. This project includes extension of the sanitary sewer interceptor and water main, which will serve the City property, connection to a potential City well, and other adjacent properties upon request. An exhibit is attached which provides an overview of the project.

A Request for Proposals was published and staff received five proposals from the following firms.

1. Ayres Associates
2. CBS Squared
3. Cedar Corporation
4. MSA Professional Services
5. Short Elliott Hendrickson

The RFP included a scoring section for both the proposed fee as well as qualifications. Staff have completed their review and scoring of qualifications and recommended Ayres Associates for a fee of \$57,900.

Motion by Sexton/Lima to approve awarding a contract for consulting engineering services for the USH 12 Utility Extensions project to Ayres Associates in the amount of \$57,900. **Motion carried.**

(IX)(2) Discuss/consider approval of Resolution 7B-21, a Preliminary Resolution of the Common Council of the City of Altoona, declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the Lake Road Pavement Replacement project.

CE/DPW Walter explained Resolution 7B-21, a preliminary resolution of the Common Council of the City of Altoona, declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the Lake Road Pavement Replacement project. Walter noted that the scope of the project includes pavement replacement on Lake Road from 100 feet east of the Union Pacific driveway to Park Road. Items included in the project consist of pulverization of the existing pavement and base, shaping of the base course, repaving with asphaltic concrete pavement, shoulder improvements, and lawn restoration. As in the past, Altoona has used the special assessment process to fund a portion of the project.

CE/DPW Walter explained that the first step in the special assessment process is for the Council to pass the preliminary resolution declaring intent to exercise its police powers pursuant to section 66.0703 of Wisconsin Statutes and setting the date of the public hearing on the assessment for July 22, 2021 at 6:00 p.m. The preliminary resolution also directs City staff to prepare a Preliminary Assessment Report, which includes a schedule of the proposed assessments. Once completed, the report will be placed on file at City Hall for public inspection.

Motion by Biren/Lima to approve Resolution 7B-21, a preliminary resolution of the Common Council of the City of Altoona, declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the Lake Road Pavement Replacement project and set the date for public hearing at 6:00 p.m. on July 22, 2021. **Motion carried.**

(IX)(3) Discussion/possible action regarding extension of utilities north from Altoona Elementary School on Bartlett Avenue.

City Administrator Golat explained that this topic was previously discussed by the Plan Commission on January 21, 2020 and City Council on January 23, 2020. More information has become available since that time indicating new conditions. Over the past few years, city staff have recently been engaged with a property owner and a potential developer of a 30.39-acre area located near but not adjacent to the City's boundary, north of the Altoona Elementary School on County Highway SS. The property is further illustrated and described in the enclosed Staff Report. Recently, city staff has entered discussions with a second development group concerning an adjacent property totaling approximately 33.8 acres.

City Planner Clements mentioned that the City of Altoona exercises its Extraterritorial Jurisdiction (ETJ) powers provided by WI Statutes pertaining to land division in order to, among other goals, guide and control orderly and efficient development land and provision of infrastructure. The ETJ extends 1.5 miles from the City's corporate boundary. The principal provision is that no new parcels less than 10 acres may be created. One of the purposes of exercising this power is to prevent low-density unsewered subdivisions in the City's future growth and development areas. These developments effectively create a barrier constraining City growth, preventing adjacent and contiguous development at densities appropriate and efficient for the provision of municipal utilities and public services. These developments can "wall off" a city from growing in certain directions, and potentially become reasonably land-locked.

City Planner Clements noted that there are constraints to serving this area with municipal utilities and additional variables to consider, including if the City should grow north of the railroad, and what the reasonably anticipated capacity for future development in that vicinity. This is a strategic consideration that warrants

discussion and direction by the Plan Commission and City Council.

Jason Griepentrog, Developer for this project gave some background information regarding this project. Bill Pabich, Pabich Homes summarized the lot sizes, density and concept within the project.

Council discussed and seemed to generally agree on potentially smaller lots on the inside of the development with larger lots on the perimeter, with mandatory connection to City water and sewer. Within those parameters, staff was to work towards a development agreement and annexation of the property.

Motion by Lima/Biren to provide guidance to staff as noted above and work towards a development agreement and annexation of the property with the developer of this project. **Motion carried.**

(IX)(4) Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(e)

A. Lot 20, River Prairie NW Quadrant (next to RP Center)

B. Annexation for properties located east of City Limits.

Motion by Biren/ Sexton to convene in closed session at 7:15 p.m. pursuant to Wis. Stats 19.85 (1)(e) Roll call vote, 6-ayes, Stuber, Biren, Lima, Rowe, Guzman, Sexton, 0-nays. **Motion carried 6-0.**

(IX)(5) Motion to reconvene to Open Session.

Motion by Lima/Rowe to reconvene in open session at 8:01 p.m. Roll call vote, 6-ayes, Stuber, Biren, Lima, Rowe, Guzman, Sexton, 0-nays. **Motion carried 6-0.**

City Administrator Golat explained that Council discussed two items in closed session. First item being an offer to purchase Lot 20 next to River Prairie Center. The second being Annexation for properties located east of City Limits. No action taken on either items.

(X) Miscellaneous Business and Communication.

Clerk Bauer reminded Council Members that Board of Review will take place on Thursday, July 15, 2021 from 4-6 p.m. in the Council Chambers at City Hall.

(XI) Adjournment.

Motion by Lima/Biren to adjourn at 8:03 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk

**CITY OF ALTOONA, WI
JOINT MEETING MINUTES OF THE
COUNCIL AND PLAN COMMISSION
July 8, 2021**

(I) Call Meeting to Order

Mayor Brendan Pratt called the meeting to order at 4:30 p.m. The Joint Meeting of the Altoona City Council and Plan Commission was held on Zoom Teleconference.

(II) Roll Call

City Clerk Cindy Bauer called the roll.

Council Members: Mayor Brendan Pratt, Council Members Timothy Lima, Maria Guzman, Matthew Biren, Tim Sexton and Susan Rowe were present.

Plan Commission Members: Brendan Pratt, Tim Sexton, Matthew Biren, Barbara Oas-Holmes, Bill Hoepner, and Dean Roth.

Also Present: City Attorney John Behling
City Administrator Michael Golat
City Engineer/Director of Public Works (CE/DPW) Dave Walter
City Planner Joshua Clements
Management Analyst Roy Atkinson
City Clerk Cindy Bauer.

Absent: Council Member Dale Stuber
Plan Commission Member Andraya Albrecht

(III) Citizen Participation Period

Motion by Biren/Lima to close the Citizen Participation Period. **Motion carried.**

(IV) New Business**(1) Introduction by Vandewalle & Associates and presentation on Comprehensive Plan Project Schedule, Intended Outcomes, and Initial Data.**

City Planner Josh Clements explained the process for tonight's Joint Meeting of the Council and Plan Commission.

Ben Rohn and Jackie Mich from Vandewalle & Associates introduced themselves and provided a brief presentation on the Comprehensive Plan Project Schedule, intended Outcomes and Initial Data.

- Project Schedule – 2021-2022, with completion in May or June of 2022.
- Public Input Schedule – 2021-2022
- Explanation and Purpose of a Comprehensive Plan
- History of Comprehensive Planning in Altoona/Vision Statement (2009)

(IV)(2) Facilitated discussion on Key Issues, Opportunities, and Vision for the Future.

Jackie Mich Staff from Vandewalle & Associates facilitated a discussion with Councilpersons and Commissioners regarding Key Issues, Opportunities and Vision for the Future. Councilpersons and Commissioners are encouraged to complete the enclosed Discussion Questions in advance of the meeting to prepare for the activity.

1. What makes Altoona unique (Assets).
 - Progressive and seeking grown but maintain small town feel.
 - Connected but able to get to other places.

2. What are the City's most pressing issues it needs to address?
 - Housing Mix.
 - Affordable Services.
 - Looking for more affordable options for lower income.
 - Keep single family housing not just multi-family housing.
 - Public transportation – limited route, make sure people are being served as the city grows.
3. What is missing in the City?
 - Not enough Industrial Development in the City possibly?
 - Be more thoughtful of what is left of the land use-classification in each category.
 - Have more walking attractions within the neighborhoods.
 - Winter amenities.
4. How does Altoona compare to other communities in the region?
 - You can live in the City of Altoona but work have accessibility within 15 miles of the City.
5. What do you think future growth of the community should look like?
 - Multifamily growth and mixes.
6. What do you believe should be the City's top priority moving forward?
 - Promote good paying jobs.
 - Financial sustainability of the City in the long term.
7. What would you like Altoona to be like in the future (20 years)?
 - Be a hub for a passenger rail train.
 - Intergovernmental cooperation with regional partners/government.
 - Year-round sport facility whether locally or regionally.
 - Continue being a safe community
 - Continue excellent education.

(IX)(3) PLAN COMMISSION MEMBERS ONLY: Discuss/consider approval of Resolution 7A-21 PC, a Resolution recommending adoption of the Public Participation Plan

Jackie Mich, Vandewalle & Associates referred to the following:

- Proposed Public Participation Plan
- Proposed Resolution 7A-21

Mich explained that WI Statutes §66.1001(4)(a) require that the City Council adopt a Public Participation Plan to guide public engagement and participation in formulation of the City's Comprehensive Plan. The Plan Commission is charged to guide the creation of the Comprehensive Plan and present the plan to the Council for adoption. The proposed Resolution 7A-21 PC from the Plan Commission confirms the body's review of the public participation plan and affirmative recommendation to the Council that the strategy meets the commission's expectations. The proposed Public Participation Plan describes the strategies and goals of public engagement, as well as minimum procedures and techniques. City staff and Vandewalle & Associates have discussed additional tools and opportunities to utilize as time and resources permit.

Motion by Roth/Hoepner to approve Resolution 7A-21 PC, a Resolution by the Plan Commission adopting the Public Participation Plan. **Motion carried.**

(IX)(4) CITY COUNCIL MEMBERS ONLY: Discuss/consider approval of Resolution 7A-21, a Resolution adopting the Public Participation Plan.

Jackie Mich, Vandewalle & Associates explained Common Council Resolution 7A-21. City Planner Clements said the proposed Resolution 7A-21 accepts the Public Participation Plan consistent with WI Statutes §66.1001(4)(a) requiring that the City Council adopt a plan to guide public engagement and participation in formulation of the City's Comprehensive Plan.

Motion by Lima/Sexton to approve Resolution 7A-21, a Resolution by the Common Council adopting the Public Participation Plan. **Motion carried.**

(IX)(5) Discussion regarding next steps in the Comprehensive Plan process.

Jackie Mich, Vandewalle & Associates provided context and next steps in public participation and preparation of the Comprehensive Plan.

- July-September: Public Input
- Fall: Produce Draft Plan
- Fall/Winter: Plan Commission review of Draft Plan
- Spring: Public open House
- Spring/Summer: Adoption.

(V) Adjournment.

Motion by Lima/Biren to adjourn at 5:38 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk

MEMORANDUM

TO: Altoona City Council

FROM: Michael Golat, City Administrator

SUBJECT: Summary of **THURSDAY, July 22, 2021** Council Meeting Items

Provided below for your consideration is a summary of the **THURSDAY, July 22, 2021** Council Meeting agenda items.

(VII) CONSENT AGENDA

ITEM 1 - Discuss/consider amending the premise description on the “Class B” Combination Liquor and Beer License issued to Rolly’s Coach Club, located at 2239 Spooner Avenue, to include the parking lot for the following date only: July 31, 2021.

Rolly Knusalla, owner of Rolly’s Coach Club, 2239 Spooner Avenue, is asking for an amendment to his current “Class B” Liquor and Beer license premise description to include his parking lot for the following date only: July 31, 2021 for a benefit. Estimated people at the event range from 50-100 people throughout the day. There will be a tent set up in the parking lot where alcohol will be served. Rolly Knusalla (Rolly’s) is aware that alcohol may not leave the premises. It will be noted on the license that open containers may not be carried off the premises.

Mr. Knusalla has asked for similar amendments in the past to host other events, and the events have not resulted in any problems. Police Chief Bakken has reviewed the request and staff recommends approval to amend Rolly’s Coach Club “Class B” Liquor and Beer License premise description to include the parking lot only for the specific date of July 31, 2021.

ITEM 2 - Discuss/consider approval of Kimberly Thomas as the new Agent for Eau Claire Golf and Country Club, Inc. DBA Eau Claire Golf and Country Club, 828 Clubview Lane, Altoona, WI.

The City was notified in writing by Eau Claire Golf and Country Club Inc. that Kimberly Thomas has been appointed to take over leadership responsibilities of the Eau Claire Golf and Country Club located at 828 Clubview Lane, replacing Samantha Jo Keefe.

According to Wis. Stats 125.04(6)(b) the following steps are to be taken in the appointment of a successor agent:

- The newly appointed agent may act in that capacity until approved or disapproved.
- The new agent must complete Forms AT-104 (Schedule for Successor of Agent) and AT-103 (Auxiliary Questionnaire) and file them with the municipal clerk.

- If the change is approved by the governing body, the municipal clerk must amend the license to reflect the change of agent.

Eau Claire Golf and Country Club Inc. submitted the necessary forms for appointing a new agent and is being reviewed by the Altoona Police Department.

ITEM 3 - Discuss/consider approval of the following applicant Eau Claire Golf and Country Club Inc, for a Cigarette License to manufacture, sell, exchange, barter, dispose of, give away and keep for sale of Cigarettes, Cigarette Paper, Cigarette Wrappers and any paper made or prepared for the purpose of being filled with tobacco for smoking: Eau Claire Golf & Country Club, Inc.

The City has received an application for a Cigarette License from the Eau Claire Golf and Country Club, Inc. They have sold cigars and obtained a cigarette license in years past. The licensing period is from July 1, 2021 - June 30, 2022.

Suggested motion: I move to approve/not approve Consent Agenda Items 1 through 3.

(VIII) UNFINISHED BUSINESS

(IX) NEW BUSINESS

ITEM 1 - Discuss/consider approval of Resolution 7C-21, a Resolution Providing for the Sale of Approximately \$3,535,000 General Obligation Promissory Notes, Series 2021B.

Attached is a Resolution 7C-21 a Resolution authorizing staff to provide for the sale of approximately \$3,535,000 in General Promissory Notes, Series 2021B and secures the proposed terms for closing on the notes. The Notes are being issued to provide financing for the general, water, sewer and stormwater funds 2021 capital projects. [Sean Lentz](#), Municipal Advisor from Ehlers, will be present to review the PreSale Report which includes an executive summary of the proposed debt and debt issuance schedule.

Suggested motion: I move to approve/not approve Resolution 7C-21 a resolution authorizing for the sale of approximately \$3,535,000 General Obligation Promissory Notes, Series 2021B.

ITEM 2 - Public Hearing at 6:00 p.m. or as soon thereafter as is practical authorizing street and utility improvements and levying special assessments against benefited property for the Lake Road Pavement Replacement project.

A public hearing is scheduled to consider input from interested parties and affected property owners regarding the Lake Road Pavement Replacement project. Specifically, testimony will be heard on proposed special assessments. The public hearing has been properly noticed consistent with State Statutes. All affected property owners as listed in the Eau Claire County tax roll have been notified and have been provided a copy of their estimated assessments.

The scope of the project includes pavement replacement on Lake Road from 100 feet east of the Union Pacific driveway to Park Road.

Items included in the project consist of pulverization of the existing pavement and base, shaping of the base course, repaving with asphaltic concrete pavement, shoulder improvements, and lawn restoration. As in the past, Altoona has used the special assessment process to fund a portion of the project.

A copy of the Preliminary Assessment Roll is attached for your consideration.

Suggested motion: I move to close the public hearing.

NOTE: Council may choose to make a motion directing staff to make changes consistent with City Code as necessary in response to citizen testimony at this time. The final resolution will be presented at an upcoming scheduled Council meeting.

MEMORANDUM

TO: Altoona City Council

FROM: Michael Golat, City Administrator

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Suggested motion: I move to approve/not approve Consent Agenda Items 1 through 3.

July 12, 2021

Cindy Bauer, City Clerk
Altoona City Hall
1303 Lynn Avenue
Altoona, WI 54720


Dear Cindy:

I am requesting that the premise description on my "Class B" Liquor and Beer License issued to Rolly's Coach Club, located at 2239 Spooner Avenue, be amended to include the parking lot for the following date only:

- July 31, 2021 for the Nick Schlewitz Benefit

Thank you for your consideration on this matter.

Sincerely,


Rolly Knusalla
Rolly's Coach Club
2239 Spooner Avenue
Altoona, WI 54720

MEMORANDUM

TO: Altoona City Council

FROM: Michael Golat, City Administrator

SUBJECT: Summary of **THURSDAY, July 22, 2021** Council Meeting Items

Provided below for your consideration is a summary of the **THURSDAY, July 22, 2021** Council Meeting agenda items.

(VIII) UNFINISHED BUSINESS

(IX) NEW BUSINESS

ITEM 1 - Discuss/consider approval of Resolution 7C-21, a Resolution Providing for the Sale of Approximately \$3,535,000 General Obligation Promissory Notes, Series 2021B.

Attached is a Resolution 7C-21 a Resolution authorizing staff to provide for the sale of approximately \$3,535,000 in General Promissory Notes, Series 2021B and secures the proposed terms for closing on the notes. The Notes are being issued to provide financing for the general, water, sewer and stormwater funds 2021 capital projects. [Sean Lentz](#), Municipal Advisor from Ehlers, will be present to review the PreSale Report which includes an executive summary of the proposed debt and debt issuance schedule.

Suggested motion: I move to approve/not approve Resolution 7C-21 a resolution authorizing for the sale of approximately \$3,535,000 General Obligation Promissory Notes, Series 2021B.

Resolution No. 7C-21

RESOLUTION PROVIDING FOR THE SALE OF APPROXIMATELY
\$3,535,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2021B

WHEREAS the City of Altoona, Eau Claire County, Wisconsin (the "City") is presently in need of approximately \$3,535,000 for public purposes, including paying the cost of 2021 capital projects (the "Project"); and

WHEREAS it is desirable to borrow said funds through the issuance of general obligation promissory notes pursuant to Section 67.12(12), Wisconsin Statutes.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. The Notes. The City shall issue its General Obligation Promissory Notes, Series 2021B, in the approximate amount of \$3,535,000 (the "Notes") for the Project.

Section 2. Sale of Notes. The Common Council hereby authorizes and directs that the Notes be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids for the Notes as may have been received and take action thereon.

Section 3. Notice of Sale. The City Clerk (in consultation with Ehlers & Associates, Inc. ("Ehlers")) be and hereby is directed to cause notice of the sale of the Notes to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete Notice of Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk shall cause an Official Statement concerning the Notes to be prepared by Ehlers. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Official Statement, such certification to constitute full authorization of such Official Statement under this resolution.

Adopted, approved and recorded July 22, 2021.

Brendan Pratt
Mayor

ATTEST:

Cynthia M. Bauer
City Clerk

(SEAL)

MEMORANDUM

TO: Altoona City Council

FROM: Michael Golat, City Administrator

SUBJECT: Summary of **THURSDAY, July 22, 2021** Council Meeting Items

Provided below for your consideration is a summary of the **THURSDAY, July 22, 2021** Council Meeting agenda items.

(VIII) UNFINISHED BUSINESS

(IX) NEW BUSINESS

ITEM 2 - Public Hearing at 6:00 p.m. or as soon thereafter as is practical authorizing street and utility improvements and levying special assessments against benefited property for the Lake Road Pavement Replacement project.

A public hearing is scheduled to consider input from interested parties and affected property owners regarding the Lake Road Pavement Replacement project. Specifically, testimony will be heard on proposed special assessments. The public hearing has been properly noticed consistent with State Statutes. All affected property owners as listed in the Eau Claire County tax roll have been notified and have been provided a copy of their estimated assessments.

The scope of the project includes pavement replacement on Lake Road from 100 feet east of the Union Pacific driveway to Park Road.

Items included in the project consist of pulverization of the existing pavement and base, shaping of the base course, repaving with asphaltic concrete pavement, shoulder improvements, and lawn restoration. As in the past, Altoona has used the special assessment process to fund a portion of the project.

A copy of the Preliminary Assessment Roll is attached for your consideration.

Suggested motion: I move to close the public hearing.

NOTE: Council may choose to make a motion directing staff to make changes consistent with City Code as necessary in response to citizen testimony at this time. The final resolution will be presented at an upcoming scheduled Council meeting.

THE CITY of *Altoona*

**NOTICE OF PUBLIC HEARING
City of Altoona
2021 Street Project
Regarding Special Assessments for the
2021 Lake Road Pavement Replacement Project.**

NOTICE IS HEREBY GIVEN that on Thursday, July 22, 2021 at 6:00 p.m. (or as soon thereafter as is practical) there will be a public hearing in the Council Chambers at Altoona City Hall, 1303 Lynn Avenue, Altoona, WI, to exercise its police powers pursuant to section 66.0703, Wisconsin Statutes to levy special assessments upon properties in the areas hereinafter described for the benefits conferred upon said properties by the reconstruction generally consisting of pulverization of the existing pavement and base, shaping of the base course, repaving with asphaltic concrete pavement, shoulder improvements, and lawn restoration.

The construction will include the following street segment:

- a) Lake Road from 100 feet east of the Union Pacific Driveway to Park Road.

A Report from the Director of Public Works is available and on file with the City Clerk. All interested parties are invited to attend. Said hearing shall be held before the common council. If unable to attend, submit your comment in writing prior to the public hearing. If you have any questions, call the Director of Public Works at 715/839-6092.

Please Take Further Notice that the Common Council, at its July 22, 2021, meeting may entertain the passage of a Final Resolution to construct the improvements and to impose special assessments thereof.

Dated this 8th day of July, 2021



Cindy Bauer
City Clerk

Published Monday, July 12, 2021

CITY OF ALTOONA
LAKE ROAD PAVEMENT REPLACEMENT - PRELIMINARY SPECIAL ASSESSMENTS
PROJECT 2021-02
ASSESSMENT UNIT COST BASED ON ENGINEER'S ESTIMATE

TAX PARCEL ID NUMBER	OWNER	PROPERTY ADDRESS	PROPERTY FRONTAGE	ASSESSABLE FRONTAGE	GRADING & GRAVEL		ASSESSMENT TOTAL
					ASSES. FRONTAGE	ASSES.	
			L.F.	L.F.	L.F.	\$9.93 /L.F.	
Lake Road-North Side							
18201-2-270923-140-2019	CHELSEA (ENGEN) BELLVILLE	1020 LAKE RD	190.00	141.21	141.21	\$ 1,402.70	\$ 1,402.70
18201-2-270923-140-2018	JACOB GINSBACH	VACANT	119.78	119.78	119.78	\$ 1,189.83	\$ 1,189.83
18201-2-270923-140-2017	MOSES, JORDAN M YULE, EMILY N	1012 LAKE RD	188.11	188.11	188.11	\$ 1,868.58	\$ 1,868.58
18201-2-270923-140-2016	DREGER, JEAN M DREGER, ERIC R	1004 LAKE RD	194.58	194.58	194.58	\$ 1,932.85	\$ 1,932.85
18201-2-270923-140-2015	KARRER, ISAAC M DICKINSEN KARRER, ELIZABETH JEAN	VACANT	182.55	182.55	182.55	\$ 1,813.35	\$ 1,813.35
18201-2-270923-140-2014	ROWE, DAVID A & SUSAN K	920 LAKE RD	192.00	192.00	192.00	\$ 1,907.22	\$ 1,907.22
18201-2-270923-140-2013	RUDE, KAREN J		175.00	175.00	175.00	\$ 1,738.35	\$ 1,738.35
18201-2-270923-140-2012	RUDE, KAREN J	904 LAKE RD	156.89	156.89	156.89	\$ 1,558.46	\$ 1,558.46
18201-2-270923-140-2011	KUNSMAN TRUST	820 LAKE RD	145.00	145.00	145.00	\$ 1,440.35	\$ 1,440.35
18201-2-270924-230-2012	KUNSMAN TRUST		125.00	125.00	125.00	\$ 1,241.68	\$ 1,241.68
18201-2-270924-230-2011	WEBSTER, BRADLEY J & KARMEN LN		125.00	125.00	125.00	\$ 1,241.68	\$ 1,241.68
18201-2-270924-230-2010	WEBSTER, BRADLEY J & KARMEN LN	728 LAKE RD	125.00	125.00	125.00	\$ 1,241.68	\$ 1,241.68
18201-2-270924-230-2008	DIEL, DAVID A & SUSAN J	720 LAKE RD	250.00	250.00	250.00	\$ 2,483.36	\$ 2,483.36
18201-2-270924-230-2007	MARTINSON, BETTE A	712 LAKE RD	130.00	130.00	130.00	\$ 1,291.35	\$ 1,291.35
18201-2-270924-230-2006	FURUSETH, DOUGLAS J & CHERYL L	704 LAKE RD	130.00	130.00	130.00	\$ 1,291.35	\$ 1,291.35
18201-2-270924-230-2004	HAGEN, KATHRYN D HAGEN, MATTHEW J	544 LAKE RD	289.35	243.69	243.69	\$ 2,420.68	\$ 2,420.68
Lake Road-South Side							
18201-2-270923-140-0002	UNION PACIFIC RR CO, ATTN: PROPERTY TAX		339.74	188.78	188.78	\$ 1,875.23	\$ 1,875.23
18201-2-270923-140-9002	REYNEN, ELAINE G	1007 LAKE RD	347.59	347.59	347.59	\$ 3,452.76	\$ 3,452.76
18201-2-270923-140-9003	VASEY LEITH, SUSAN J LEITH, DAVID A	927 LAKE RD	364.43	364.43	364.43	\$ 3,620.04	\$ 3,620.04
18201-2-270923-140-9004	LINDBLAD, JOSHUA S LINDBLAD, MEGAN E	917 LAKE RD	341.99	341.99	341.99	\$ 3,397.13	\$ 3,397.13
18201-2-270923-140-9001	HARINGS, KARI D HARINGS, JUSTIN J	903 LAKE RD	241.99	241.99	241.99	\$ 2,403.79	\$ 2,403.79
18201-2-270924-230-0007	WILLER, MARK H	725 LAKE RD	460.76	460.76	460.76	\$ 4,576.93	\$ 4,576.93
18201-2-270924-230-0008	JOHNSON, MARK A & PHYLLIS L	703 LAKE RD	350.00	350.00	350.00	\$ 3,476.70	\$ 3,476.70
18201-2-270924-230-0009	WINGET, MICHAEL B & LAVONNE C	695 LAKE RD	300.00	300.00	300.00	\$ 2,980.03	\$ 2,980.03
18201-2-270924-320-9006	LARSON, CAROL D	535 LAKE RD	214.94	54.21	54.21	\$ 538.49	\$ 538.49
TOTALS			5679.7	5273.6		\$ 52,384.53	\$ 52,384.53