

**CITY OF ALTOONA, WI**  
**REGULAR COUNCIL MEETING MINUTES**  
**July 22, 2021**

**(I) Call Meeting to Order**

Mayor Brendan Pratt called the meeting to order at 6:00 p.m. The Regular Council Meeting was held in the Council Chambers at Altoona City Hall, 1303 Lynn Avenue, Altoona, WI.

**(II) Pledge of Allegiance**

Mayor Pratt led the Common Council and others in attendance in the Pledge of Allegiance.

**(III) Roll Call**

City Clerk Cindy Bauer called the roll. Mayor Brendan Pratt, Council Members Timothy Lima, Matthew Biren, Tim Sexton, and Susan Rowe were present. Also Present: Attorney Samuel Bach-Hanson, City Administrator Michael Golat, City Engineer/Director of Public Works (CE/DPW) Dave Walter, City Planner Joshua Clements, Police Chief Kelly Bakken, Finance Director Tina Nelson, and City Clerk Cindy Bauer.

Absent: Council Members Dale Stuber and Maria Guzman.

**(IV) Citizen Participation Period**

Motion by Biren/Sexton to close the Citizen Participation Period. **Motion carried.**

**(V) Approval of minutes.**

Motion by Lima/Rowe to approve the minutes of the July 8, 2021, Regular Council Meeting and the Joint Meeting of the July 8, 2021 Council and Plan Commission Meeting as amended by Clerk Bauer. **Motion carried.**

**(VI) City Officers/Department Heads Report**

City Administrator Golat reported on the following:

- Wednesday night (July 21) was Rock'n on the River; great attendance.
- Staff started working on the 2022 Capital Budget

Police Chief Kelly Bakken reported on the following:

- National Night Out, August 3 from 5:30-8:00 p.m. in River Prairie Park. This event is sponsored by the Altoona Police Department and Park & Rec Department.
- Started the hiring process for a full-time police officer. Mark Duce had recently retired; will be filling the Sergeant position.
- Full-time Administrative Assistance position available.
- Calls for service so far this year are at 1948 (compared to 1618 last year at this time). Traffic citations, down from last year. Crashes up from last year. Ordinance Violations decreased from last year. Warnings up this year compared to last year.

City Planner Josh Clements reported that the Comprehensive Plan survey is available on the City's website. This is an opportunity for public input regarding trails, etc.

**City Committee Reports – None.**

**(VII) Consent Agenda –**

**(1) Discuss/consider amending the premise description on the “Class B” Combination Liquor and Beer License issued to Rolly’s Coach Club, located at 2239 Spooner Avenue, to include the parking lot for the following date only: July 31, 2021.**

**(2) Discuss/consider approval of Kimberly Thomas as the new Agent for Eau Claire Golf and Country Club, Inc. DBA Eau Claire Golf and Country Club, 828 Clubview Lane, Altoona, WI.**

**(3) Discuss/consider approval of the following applicant Eau Claire Golf and Country Club Inc, for a Cigarette License to manufacture, sell, exchange, barter, dispose of, give away and keep for sale of Cigarettes, Cigarette Paper, Cigarette Wrappers and any paper made or prepared for the purpose of being filled with tobacco for smoking: Eau Claire Golf & Country Club, Inc.**

Motion by Biren/Lima to approve Consent Agenda Items 1 through 3. **Motion carried.**

**(VIII) Unfinished Business – None.**

**(IX) New Business**

**(1) Discuss/consider approval of Resolution 7C-21, a Resolution Providing for the Sale of Approximately \$3,535,000 General Obligation Promissory Notes, Series 2021B.**

Sean Lentz, Municipal Advisor from Ehlers, was present to summarize the PreSale Report which includes an executive summary of the proposed debt and debt issuance schedule. Lentz also commented on existing TIDs and closing dates of the TIDs.

Finance Director Tina Nelson explained Resolution 7C-21 a Resolution authorizing staff to provide for the sale of approximately \$3,535,000 in General Promissory Notes, Series 2021B and secures the proposed terms for closing on the notes. The Notes are being issued to provide financing for the general, water, sewer and stormwater funds 2021 capital projects.

Motion by Lima/Rowe to approve Resolution 7C-21 a resolution authorizing for the sale of approximately \$3,535,000 General Obligation Promissory Notes, Series 2021B. **Motion carried.**

**(IX)(2) Public Hearing at 6:00 p.m. or as soon thereafter as is practical authorizing street and utility improvements and levying special assessments against benefited property for the Lake Road Pavement Replacement project.**

Mayor Pratt opened the public hearing at 6:24 p.m.

CE/DPW David Walter explained that a public hearing is scheduled to consider input from interested parties and affected property owners regarding the Lake Road Pavement Replacement project. Specifically, testimony will be heard on proposed special assessments. The public hearing has been properly noticed consistent with State Statutes. All affected property owners as listed in the Eau Claire County tax roll have been notified and have been provided a copy of their estimated assessments.

The scope of the project includes pavement replacement on Lake Road from 100 feet east of the Union Pacific driveway to Park Road.

Items included in the project consist of pulverization of the existing pavement and base, shaping of the base course, repaving with asphaltic concrete pavement, shoulder improvements, and lawn restoration. As in the past, Altoona has used the special assessment process to fund a portion of the project.

CE/DPW Walter said a copy of the Preliminary Assessment Roll was attached for Council consideration. CE/DPW Walter noted that Council may choose to make a motion directing staff to make changes consistent with City Code as necessary in response to citizen testimony at this time. The final resolution will be presented at an upcoming scheduled Council meeting.

The following people spoke regarding the Lake Road Pavement Replacement Project:

Susan Vasey Leith, 927 Lake Road, Altoona.

Josh Lindblad, 917 Lake Road, Altoona.

Brad Webster, 728 Lake Road, Altoona.

Motion by Lima/Biren to close the public hearing at 6:40 p.m. **Motion carried.**

**(IX)(3) Discuss/consider convening in closed session pursuant to Wis. Stats 19.85 (1)(e)**

**A. Parcels 201203401000 & 201203407000 – Hayden Avenue**

Motion by Biren/Lima to convene in closed session at 6:40 p.m. pursuant to Wis. Stats 19.85 (1)(e) Roll call vote, 4-ayes, Biren, Lima, Rowe, Sexton, 0-nays. **Motion carried 4-0.**

**(IX)(4) Motion to reconvene to Open Session.**

Motion by Rowe/Lima to reconvene in open session at 7.11 p.m. Roll call vote, 4-ayes, Sexton, Rowe, Lima, Biren, 0-nays. **Motion carried 4-0.**

City Administrator Golat explained that Council discussed one item in closed session. First item being the city to offer to purchase Parcels 201203401000 & 201203407000 – Hayden Avenue. No action, continue negotiations.

**(X) Miscellaneous Business and Communication.**

City Planner Clements noted that request for the Harriet Street property have gone out.

**(XI) Adjournment.**

Motion by Lima/Biren to adjourn at 7:13 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk