

THE CITY of *Altoona*

Altoona, Wisconsin

TO MEMBERS OF THE ALTOONA POLICE AND FIRE COMMISSION:

There will be a Police and Fire Commission (PFC) Meeting on **Thursday, August 12th, 2021 at 8:15 a.m.** The meeting will be held at the Fish House, 418 - 9th St. West, Altoona WI 54720.

AGENDA

- 1) **Call Meeting to Order**
- 2) **Roll Call**
- 3) **Approval of Minutes for May 19, 2021**
- 4) **Discuss/consider convening in closed session pursuant to Wis. Stats 19.85(1)© considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility.**
 - a.) **Police Department Sgt Promotional Process**
 - b.) **Fire Department Personnel Performance**
- 5) **Motion to reconvene to Open Session for the purpose of discussion and possible consideration on the matters entertained in Closed Session.**
- 6) **Discussion about PFC Policy Manual**
- 7) **Miscellaneous Business and Communications**
- 8) **Adjournment**

Bill Hoepner
Altoona Police and Fire Commission

Dated: July 28, 2021

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the City Clerk's Office at 715-839-6092 with as much advance notice as possible.

CITY OF ALTOONA
POLICE AND FIRE COMMISSION MEETING MINUTES
Wednesday, May 19, 2020
Fish House, 418 – 9th Street West
5:00 p.m.

(1) Call Meeting

Senior Member Bill Hoepner called the meeting to order at 5:14 p.m. held at the Fish House, 418 – 9th St W, Altoona.

(2) Roll Call

Members present: Senior member Bill Hoepner, Mike Torud, Hillarie Roth, Nicholas Gagnon and Chad Hanson.

Also present: Police Chief Kelly Bakken, Fire Chief Mark Renderman, Police Lt Scott Kelley and Shoua Bauer

Absent: NA

(3) Election of Chair Pro Tem

Motion made by Member Torud to nominate Bill Hoepner

Seconded by Member Gagnon

Bill asked for any other nominations twice. There were no other nominations

Senior Member Bill Hoepner is elected to Chair Pro Tem

Ayes: 5 Roth, Torud, Gagnon, Hoepner, Hanson Nays: 0 Abstained: 0

(4) Welcome new Commission Chad Hanson

Police and Fire Commission members welcomed new Member Chad Hanson

(5) Minutes approved

Motion made by Member Roth to accept the minutes for the February 4, 2021 meeting.

Seconded by Member Torud.

Ayes: 4 Roth, Torud, Gagnon, Hoepner Nays: 0 Abstained: 1 Hanson

(6) Fire Department Report and Update by Chief Renderman

Discussed department structure, call reports, COVID, resignations, hiring, inspections, PT admin, and training

(7) Police Department Report and Update by Chief Bakken

Discussed department structure and positions, hiring, programs, instructors, and statistics

(8) Move to Closed Session

-Motion to convene in Closed Session pursuant to Wis. Stats 19.85 (1)(c) for the Fire and Police Department employment process, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

-Motion made by Member Roth,

-Seconded by Member Torud to convene in Closed Session at 6:15 p.m.

-Roll Call vote:

Ayes: 5 Hoepner, Torud, Roth, Gagnon, Hanson Nays: 0

Motion carried.

(9) Move to Open Session

-Motion made by Member Roth.

Seconded by Member Gagnon to reconvene to Open Session at 7:01pm.

Roll Call vote:

Ayes: 5 Hoepner, Torud, Roth, Gagnon, Hanson Nays: 0

Motion carried.

-Motion made by Member Roth to request a meeting with personnel committee to review benefits for non-union members

Second by Member Torud.

Roll Call vote:

Ayes: 5 Hoepner, Torud, Roth, Gagnon, Hanson Nays: 0

Motion carried

-Motion made by Member Roth to proceed with hiring process of new police Sgt and FT officer

Second by member Gagnon

Roll Call vote:

Ayes: 5 Hoepner, Torud, Roth, Gagnon, Hanson Nays: 0

Motion carried

(10) Miscellaneous Business and Communications

(11) Adjournment

-Motion made by Member Gagnon.

Seconded by Member Hanson to adjourn at 7:08 p.m.

Ayes: 5

Nays: 0

Motion carried.

Minutes transcribed by Shoua Bauer, PT Police/Fire Administrative Assistant.