

CITY OF ALTOONA, WI
REGULAR COUNCIL MEETING MINUTES
June 9, 2022

(I) Call Meeting to Order

In the absence of Mayor Brendan Pratt, Council President Matthew Biren called the meeting to order at 6:00 p.m. The Regular Council Meeting was held in person in the Council Chambers at Altoona City Hall, 1303 Lynn Avenue, WI.

(II) Pledge of Allegiance

Council President Matthew Biren led the Common Council and others in attendance in the Pledge of Allegiance.

(III) Roll Call

City Clerk Cindy Bauer called the roll. Council President Matthew Biren, Council Members Timothy Lima, Jon Olson, Tim Sexton and Susan Rowe were present. Also Present: Attorney Sam Bach-Hanson, City Engineer/Director of Public Works (CE/DPW) Dave Walter, Police Chief Kelly Bakken, and City Clerk Cindy Bauer.

Absent: Mayor Brendan Pratt, Council Dale Stuber, and City Administrator Michael Golat.

(IV) Citizen Participation Period

Meri Beier, 1422 Devney Drive commented on the housing in the City of Altoona. Beier also had concerns with Third Street East that have potholes and are in need of repair.

Russ Giere, 312 6th Street West commented on the meetings that have been held at the Fish House regarding the updated comprehensive plan.

There being no other Citizen Participation, motion by Rowe/Lima to close the Citizen Participation Period. **Motion carried.**

(V) Approval of minutes.

Motion by Lima/Rowe to approve the minutes of the May 26, 2022, Regular Council Meeting. **Motion carried.**

(VI) City Officers/Department Heads Report

CE/DPW Walter updated the Council on the demolition of the two buildings located at the corner of Division Street and Spooner Avenue. Walter also commented that he is finalizing the preliminary assessments for the 2022 Daniels Avenue Reconstruction project.

Police Chief Bakken gave a report from the Police Dept.

- Staffing – two Police Officer resignations recently.
- Hired one police officer to fill one of the positions with a start date of June 22.
- Assignments within the police department – Change of some of the positions.
- New boat arrived yesterday.
- Working with DNR regarding water patrol program.
- One of the new squads is in, still waiting for the second squad car.
- ARPA funds.
- National Night out, August 2, 2022 held at River Prairie Park.

City Committee Reports – None.

(VII) Consent Agenda –

1. Discuss/consider approval of Combination “Class B” Retailers’ Licenses to sell fermented malt beverages and intoxicating liquors in the City of Altoona to the following applicants:
Roman Corporation, DBA Draganetti’s, Joanne E. Palzkill, Agent, 3120 E. Clairemont Ave.

Eau Claire Golf & Country Club, Inc, DBA Eau Claire Golf & Country Club, Teofilo Badoc, Agt, 828 Clubview Lane
Roland Knusalla, Individual, DBA Rolly's Coach Club, 2239 Spooner Ave,
400 Club of Altoona, LLC, DBA 400 Club, Paul Johnson, Agt, 1411 Spooner Ave,
Mar Hospitalities, LLC, DBA Cowboy Jacks, Lori Hayden, Agt, 1432 Front Porch Place,
Altoona VFW Post 10405, Inc, DBA Altoona VFW Post 10405-Fox Hole Bar, Douglas Furuseh, Agt, 1419 Lynn Avenue,
Golden Spike Bar & Grill Inc, DBA Golden Spike Bar & Grill, Mark Anderson, Agt, 228 Division Street,
Happy Hollow Tavern, Inc, DBA Happy Hollow Tavern, Judi Lynn Malone, Agt, 1628 N. Hillcrest Pkwy,
ZA51 Corp, DBA ZA51, Joanne Palzkill, Agt, 1476 Blazing Star Blvd,
VS Sports Bar Inc, DBA 44 North American Gastro Pub, David Burg, Agt, 1488 Front Porch Place.
Hart in the Park LLC, DBA Island Parkside, Elizabeth Hart, Agt, 1485 Front Porch Place.

2. Discuss/consider approval of a Class "B" Retailer's license to sell fermented malt beverages in the City of Altoona to the following applicants:
The Classic at Hillcrest Greens LLC, DBA, The Classic at Hillcrest Greens, Greg Spindler, Agt, 2455 Sawgrass Place,
Altoona Lodging, LLC, DBA Staybridge Suites, Thomas Gordon Larson, Agt, 1515 Bluestem Blvd,
Xavier Artisan, Robert DeFatta, Agt, 1470 Rivers Edge Trail.
King Pin Management of Wisconsin Inc, DBA River Prairie Center, David Burg, Agt, 1445 Front Porch Place,
Chippewa Valley Cremation Services & Celebration of Life Center, Matthew Thompson, Agt, 1717 Devney Drive.
3. Discuss/consider approval of a "Class C" Retailer's license to sell wine in the City of Altoona to the following applicants:
The Classic at Hillcrest Greens LLC, DBA, The Classic at Hillcrest Greens, Greg Spindler, Agt, 2455 Sawgrass Place,
Altoona Lodging, LLC, DBA Staybridge Suites, Thomas Gordon Larson, Agt, 1515 Bluestem Blvd.
Xavier Artisan, Robert DeFatta, Agt, 1470 Rivers Edge Trail.
4. Discuss/consider approval of a Combination "Class A" Retail license to sell fermented malt beverages and intoxicating liquors in the City of Altoona to the following applicants:
Cenergy LLC, DBA Mega Holiday #3705, Josh Brooks, Agt, 1027 N. Hillcrest Pkwy,
Kwik Trip, Inc, DBA Kwik Trip #208, Heather M. Richards, Agt, 2929 Meadowlark Ln,
Kwik Trip, Inc, DBA Kwik Trip #828, Kelly M. Nesgooda, Agt, 2367 Spooner Ave.
Rump's Butcher Shoppe, Robert Adrian, Agt, 1411 Lynn Ave,
Woodman's Food Market, Inc, DBA Woodman's Food Market, Adam Campbell, Agt, 2855 Woodman Dr,
Walgreen Company, DBA Walgreens #03497, Michael Myers, Agent, 1819 S. Hastings Way.
Casey's Marketing Company, DBA Casey's General Store #3851, Anthony Hawkins, Agt, 2375 St. Andrews Drive.
5. Discuss/consider approval of Refuse Haulers License in the City of Altoona to the following applicants:
Waste Management, Trevor Wilson, 2626 Mondovi Road, Eau Claire, WI
Earthbound Environmental Solutions, Zacharious Pappas, 2809 E. Hamilton Ave #125, Eau

Claire, WI

GFL Solid Waste Midwest LLC, Mark Vinall, 11888 30th Ave, Chippewa Falls, WI

Fing LLC, dba Trash On Trucks, Jasie Mullen, 1241 Menomonie St, Ste C, Eau Claire, WI

6. Discuss/consider approval of the following applicants for a Cigarette License to manufacture, sell, exchange, barter, dispose of, give away and keep for sale of Cigarettes, Cigarette Paper, Cigarette Wrappers and any paper made or prepared for the purpose of being filled with tobacco for smoking:

Cenergy, LLC; Golden Spike Bar & Grill Inc; Roland Knusalla, DBA Rolly's Coach Club, 400 Club of Altoona, LLC, Eau Claire Golf & Country Club, LLC, Walgreen Company (Walgreen Store #03497), Kwik Trip, Inc. (Kwik Trip Store #208 and Kwik Trip Store #828), Woodman's Food Market Inc. (Woodman's Store #41 and Woodman's Store #41 Gas Station), and Casey's Marketing Company.

Council Member Rowe asked to move Item 6 "Cigarette Licenses" to new business for further discussion.

7. Proclamation Recognizing Juneteenth Celebration Day on June 19, 2022.

Motion by Sexton/Lima to move item 6 under new business and approve the remaining 6 items of the Consent Agenda. **Motion carried.**

(VIII) Unfinished Business – None.

(IX) New Business

Consent Agenda Item 6 – Approval of Cigarette licenses

This item was moved from the Consent Agenda to New Business to further discuss the approval or possible denial of the cigarette licenses. Attorney Sam Bach-Hanson gave some legal counsel.

Following discussion, motion by Rowe/Lima to table the approval of the cigarette licenses for the 2022-2023 licensing period until the next meeting (June 23, 2022). **Motion carried.**

(1) Discuss/consider approval of Resolution 6A-22, a Preliminary Resolution of the Common Council of the City of Altoona, declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the 2022 Daniels Avenue Reconstruction project.

CE/DPW Walter explained Resolution 6A-22, a preliminary resolution of the Common Council of the City of Altoona, declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the 2022 Daniels Avenue Reconstruction project. Walter said the scope of the project includes reconstruction of Daniels Avenue from South Willson Drive to 10th Street West, and Daniels Avenue from Division Street to 3rd Street East. Items included in the project consist of grading, gravel, asphaltic concrete paving, concrete curb and gutter, concrete sidewalk, sanitary sewer and appurtenances, water main and appurtenances, storm sewer, driveway replacement, and lawn restoration. As in the past, Altoona has used the special assessment process to fund a portion of the project. CE/DPW Walter noted that the first step in the special assessment process is for the Council to pass the preliminary resolution declaring intent to exercise its police powers pursuant to section 66.0703 of Wisconsin Statutes and setting the date of the public hearing on the assessment for June 23, 2022 at 6:00 p.m. (or as soon thereafter as is practical). The preliminary resolution also directs City staff to prepare a Preliminary Assessment Report, which includes a schedule of the proposed assessments. Once completed, the report will be placed on file at City Hall for public inspection and notification of the hearing and preliminary assessment roll will be mailed to affected property owners.

Motion by Rowe/Lima to approve Resolution 6A-22, a preliminary resolution of the Common Council of the City of Altoona, declaring intent to exercise its police powers pursuant to Section 66.0703 of Wisconsin Statutes to specially assess for the 2022 Daniels Avenue Reconstruction project and set the date for public hearing at 6:00 p.m. on June 23, 2022. **Motion carried.**

(IX)(2) Discuss/consider approval to order a Patrol Truck Chassis.

CE/DPW Walter explained that Public Works intends to propose purchase of a patrol truck within the 2023 budget. This truck would be a replacement for the oldest truck in the fleet, which is a 1998 model. Public Works has researched the availability of a chassis, and has found that if we wait for the next budget to be available it's unlikely, we'd receive the chassis in 2023. In order to address the supply chain issue, Public Works would like to order the chassis now, with receipt anticipated in approximately June of 2023. Receipt of the chassis would require payment upon delivery; therefore, Public Works is seeking approval from Council to order it. The approximate cost of the chassis is \$127,000 with outfitting anticipated to be approximately \$120,000. In the event Council approves this order, and determines that it's not in the City's best interest to proceed in 2023, the supplier would sell the unit to another buyer.

Motion by Rowe/Sexton to approve authorizing the Public Works Department to order a Patrol Truck Chassis. **Motion carried.**

(X) Miscellaneous Business and Communication.

(XI) Adjournment.

Motion by Sexton/Lima to adjourn at 7:12 p.m. **Motion carried.**

Minutes submitted by Cindy Bauer, City Clerk