

ALTOONA FIRE & RESCUE DEPARTMENT

Located in the Altoona Emergency Services Building
1904 Spooner Avenue
Altoona, Wisconsin 54720
715-839-2970

➤ The City of Altoona is an equal opportunity employer. ◀

PERSONAL INFORMATION

NAME (Last, First, Middle Initial)		SOCIAL SECURITY NO.	
ADDRESS		CITY	STATE ZIP CODE
DRIVER'S LICENSE NO.	HOME TELEPHONE		CELL
DOB	EMAIL ADDRESS		

EDUCATION

HIGH SCHOOL ATTENDED/ ADDRESS	DATE COMPLETED	LAST GRADE COMPLETED
COLLEGE/UNIVERSITY		
TECHNICAL COLLEGE		
OTHER		

MILITARY SERVICE

Branch of Service	Served (Mo/Yr.) From to	Active Duty Or Reserve?	Highest Grade	Primary Duty Or Training
LIST ANY SPECIAL SCHOOLS/TRAINING ATTENDED DURING MILITARY SERVICE				

EMPLOYMENT HISTORY

(Begin with most recent employment first)

From	To	Employer Name/Address	
Job Title		Name & Telephone Number of Supervisor	
Job Duties			
Annual Salary/Wages		Reason for Leaving	
May We Contact Employer/Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No			

From	To	Employer Name/Address	
Job Title		Name & Telephone Number of Supervisor	
Job Duties			
Annual Salary/Wages		Reason for Leaving	
May We Contact Employer/Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No			

From	To	Employer Name/Address	
Job Title		Name & Telephone Number of Supervisor	
Job Duties			
Annual Salary/Wages		Reason for Leaving	
May We Contact Employer/Supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No			

If additional space is needed, please use a blank sheet of paper.

REFERENCES

(no relatives or present employer)

Name	Home Telephone No.	Work No.	
Address	City	State	Zip
Position/Title/Profession	How Long Have You Known Individual?		

Name	Home Telephone No.	Work No.	
Address	City	State	Zip
Position/Title/Profession	How Long Have You Known Individual?		

Name	Home Telephone No.	Work No.	
Address	City	State	Zip
Position/Title/Profession	How Long Have You Known Individual?		

SPECIAL SKILLS/TRAINING/CERTIFICATIONS

ADDITIONAL INFORMATION

Position Applied For		
Employment Desired	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary
Are you at least 18 years old?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you a United States citizen?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a high school diploma, GED or HSED?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you now or were you ever employed by this city? If yes, attach separate sheet with details.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you prohibited by state or federal law from possessing a firearm?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Have you ever been convicted of a felony or misdemeanor? If yes, attach separate sheet with details. NOTE: A criminal record does not constitute an automatic bar to employment and will only be considered as it relates to the job in question.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you possess a valid Wisconsin driver's license or a valid driver's license from another state? State:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you presently certified/certifiable as a firefighter/EMT by the State of Wisconsin?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is there any other information, applicable to this position, you wish to have considered as part of your application for employment? If yes, attach separate sheet with details.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

GENERAL

COMPLETE IF INSTRUCTED TO DO SO BY EMPLOYING AGENCY.

Attach no more than one additional page for each answer.

- A. Why have you chosen to apply for this position?

- B. Discuss things you have done which have contributed to your life experience. Be sure to include information regarding volunteer work with civic, school, or professional organizations. Be specific about names and dates.

- C. Why do you believe you could relate to and/or work with people of different races, genders, cultures, ages, socio-economic groups, and educational levels?

RESIDENCY REQUIREMENT

I understand that residency restrictions will be determined based on emergency response and availability factors inherent with the fire service. For these reasons, the Police and Fire Commission will determine during the employment evaluation process whether a candidate's residence is within reasonable parameters.

Applicant Signature: _____ Date: _____

APPLICANT - PLEASE READ CAREFULLY AND DATE AND SIGN BELOW

Information provided and statements made by me in this application are true and complete to the best of my knowledge.

I understand that, if I am employed by the City, false information provided or false statements made as part of this application may be considered as cause for dismissal.

I also understand, that if accepted as an employee with the City of Altoona Fire department, there will be an 18-month probationary period. I understand that I will also be required to attend all meetings, schools and training sessions in compliance with Altoona Fire Department Standard Operating Guidelines and as assigned. I declare that I will remain up to date on my training and skills, delivering these skills and services for the benefit of the City of Altoona and the Altoona Fire Department.

Applicant Signature: _____

Date: _____

Date Application Received:

Reviewed By:

Comments: